



A MESSAGE FROM THE BOARD

To: Provisional and Restricted SLPs

January 23, 2023

RE: Updated Rules & Forms

The Rules and Regulations have recently been revised as it relates to provisional and restricted licenses. There are other revisions that have been made to the Rules, which can be found on the Board's website; below are highlights of the changes relating to your license type.

Definitions

Direct supervision (formerly on-site, in-view observation) is now defined as the supervisor observing the licensee engaging in a specified clinical activity with a patient/client in order to obtain knowledge and provide guidance regarding the supervisee's clinical work. The supervisor shall accomplish this task either by being physically present in the room or through the use of a secure live video, live stream or webcam.

Full-Time Supervised Professional Employment/Experience – a minimum of 36 weeks engaged in the provision of clinical services. Volunteer services are not acceptable.

Indirect supervision (formerly alternative observation) is now defined as the utilization of alternative methods, other than direct supervision, to acquire knowledge of a supervisee's clinical work, e.g. review of client folders and record keeping, scheduling, and planning.

Part-Time Employment/Experience is now defined as a minimum of 15 hours, but less than 30 clock hours per week.

Part-Time Postgraduate Professional Employment Experience – part-time experience greater than or equal to a minimum of 15 hours per week up to 72 weeks of employment experience.

Supervised On-the-Job Training – direct supervision hours which have been obtained during paid employment, and documented on the form provided by the board.

Supervision

Additional restrictions were added that individuals may not be supervised by a telehealth registrant or an immediate family member (in addition to those already established in Rule 129.D.).

A rule was added to 129.H. that reads “Submission of inaccurate or falsified supervision documentation may result in disciplinary action.”

129.H. clarified that 16 hours must be obtained annually for full-time, with at least 8 being direct observation hours.

Continuing Education

Much of the continuing education requirements have been updated to include that of the 10 hours, 5 shall be educational activities directly related to the scope of practice of the licensee and must be designed to increase the knowledge and skills in the area of licensure.

The Rules for acceptable continuing education (127.K.) have also changed, with the biggest change being that presentations from AAA, ASHA, LSHA, SPALS, Louisiana Society for Hearing Aid Specialists, etc. must be for presentations that are directly in the area of communication disorders. Related topics, will require pre-approval. A similar change has been made for all CE activities; the hours are only considered acceptable if it is directly in the area of communication disorders. Related activities will require pre-approval from the Board.

Please note that any workshops and in-services that are university, school, clinic, hospital or state agency sponsored. The CE hours should only including content area workshop and in-service time. Documentation of staff development content must be separated from employee meeting activities such as announcements, review of deadlines, event planning, and other non-content area activities.

A new rule has been added that licensees may not submit repeated continuing education activities for credit within a 3 year period.

Thank you,

Jolie Jones
Executive Director



LOUISIANA BOARD OF EXAMINERS FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

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SLP FORM 100

Supervision for Provisional and Restricted Speech-Language Pathologists

Supervision of Provisional or Restricted Speech-Language Pathologists must include a **minimum of 16 hours annually, to be distributed throughout according to Rule 129. The direct supervision of the licensee, whether employed full-time or part-time, shall include 16 hours annually.** At least **eight (8) shall be direct observation** hours divided between the areas of diagnostics and management. Indirect supervision hours are defined in Rule 129.

Restricted and provisional speech-language pathology licensees are required to undergo direct supervision by a licensed speech-language pathologist, licensed in accordance with R.S. 37:2659. Direct and indirect supervision must occur in every work setting in which the licensee is employed. An individual may not be supervised by a provisional licensee, restricted licensee, assistant licensee, an individual on inactive status, a telehealth registrant, or an immediate family member. A supervising speech-language pathologist must have a minimum of one year of full-time professional speech-language pathology experience following the postgraduate professional/employment experience.

Direct Supervision is defined as the supervisor observing the licensee engaging in a specified clinical activity with a patient/client in order to obtain knowledge and provide guidance regarding the supervisee's clinical work. The supervisor shall accomplish this task either by being physically present in the room or through the use of a secure live video, live stream or web cam.

Direct and indirect supervision must occur in **every work setting** in which the licensee is employed.

Licensees must remain under supervision until official notification of licensure upgrade is received.

Full time equivalent is formulated in half, making two weeks of part-time supervision, to be the equivalent of one week of full-time supervision. Part-time postgraduate professional employment experience is defined as greater than or equal to a minimum of 15 hours per week up to 72 weeks of employment experience.

Supervisee's Name: _____

Supervisee's License Number: _____

Supervisor's Name: _____

Supervisor's License Number: _____

Place of Employment: _____

FT (≥30hrs/week) PT (15- <30 hrs/week) Setting: _____

PERIOD OF SUPERVISION: _____ to _____

(Month, Day and Year)

(Month, Day and Year)

Direct Supervision Hours		Record the number of direct hours quarterly if a 12-month employee, or by semester if a 9-month employee.					
ACTIVITY	12-month employees (min of 2 each quarter)				9-month employees (min of 4 each semester)		
	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	1 st Sem	2 nd Sem	
Screening							
Evaluation							
Therapy							
Family/Parent/Teacher Conferences or Consultations							
TOTAL NUMBER OF DIRECT HOURS (Minimum of 8 hours per supervised period)							
Indirect Supervision Hours		Record the number of indirect hours quarterly if a 12-month employee, or by semester if a 9-month employee.					
ACTIVITY	12-month employees				9-month employees		
	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	1 st Sem	2 nd Sem	
Review of screening results							
Review of diagnostic reports							
Review of treatment plans, IEPs, etc.							
Review of other client records							
Telephone/electronic communications							
In-service meetings/ Trainings attended by licensee							
Review of audio or video tapes relevant to specific patients/clients							
Other							
TOTAL NUMBER OF INDIRECT HOURS							

I hereby attest that the above information is true and correct and the supervision represented actually occurred. I understand that supervision records must be kept by the supervisor and supervisee for a period of 3 years and that the Board may request such documentation. I understand that submission of inaccurate or falsified supervision documentation may result in disciplinary action.

Supervisor's Signature

Supervisee's Signature

Supervisor's Printed Name

Supervisee's Printed Name

Supervisor's Address

Supervisee's Address