Louisiana Board of Examiners for
Speech-Language Pathology and Audiology

February 13, 2015

Attending:
Stephen J. Harris, L-SLP/AUD, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Anita Jeyakumar, MD, Medical Advisor

Absent:
Laura H. Gresham, Public Member

The meeting was called to order by Steve Harris at 9:11 a.m. in the conference room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:
No one was present to provide public comment.

AGENDA:
Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adopt the agenda as presented.

MINUTES:
Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held October 18, 2014, as presented.

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held December 5, 2014, as amended to delete the second paragraph of number five under Board/Staff Issues.

FINANCIAL:

1. Financial Statement for the period ended November 30, 2014
   Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended November 30, 2014.

2. Financial Statement for the period ended December 31, 2014
   Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended December 31, 2014.

   Board members discussed the need for long range financial planning in the future.

3. Executive Director Update
   Jolie Jones gave an update on the office building lease, the need for a new storage unit, the need for a seasonal employee, and that she has begun the process of meeting with companies for a new database system.

4. Professional Contracts for 2015-2016
   Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to renew the contract with the Department of Justice at $120.00 per hour for a maximum contract amount of $15,000.00.

   Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to renew the contract with Ayn Stehr at $175.00 per hour for a maximum contract amount of $15,000.00.

   Motion was made by Tammy Crawford, seconded by Theresa Rodgers and unanimously carried, to renew the contract with Corporate Security Consultants (formerly Investigations Unlimited) at $50.00 per hour plus expenses at the state-approved rate for a maximum contract amount of $5,000.00.

   Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to renew the contract with Susan Sevario, CPA at a rate of $200.00 per month for a maximum contract amount of $2,400.00.

5. Purchasing Wish List
   The Board was presented with a wish list of items to consider purchasing. Jolie will get more specific quotes on the items and present at the next meeting.

6. Proposed Budget for Fiscal Year July 1, 2015 – June 30, 2016
   Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to adopt the budget as presented.

Revenues		
License Fees - SLPs	225*125	$ 28,125.00
License Fees - AUD/HA Disp	10*150	$ 1,500.00
Upgrade Fees	120*30	$ 3,600.00
Renewal Fees - SLPs	3400*65	$ 221,000.00
Renewal Fees - AUD/HA Disp	300*75	$ 22,500.00
Restitution		$ 5,000.00
Interest (Checking)		$ 1,000.00
Miscellaneous		$ 15,000.00
Total		**$ 297,725.00**
Total Revenues		**$ 297,725.00**

Other Assets		
Cash in Checking		$ 455,000.00
*Invested Funds		$ 250,000.00
Total		**$ 705,000.00**
Total Other Assets		**$ 705,000.00**
TOTAL AVAILABLE FUNDS		**$ 1,002,725.00**
Salaries		
Executive Director (75%)		$ 43,000.00
Administrative Specialist (100%)		$ 33,000.00
Total		**$ 76,000.00**
Related Employee Benefits		
Retirement (37% ER contribution)		$ 33,000.00
Medicare (1.45%)		$ 1,300.00
Social Security (6.2%)		$ 5,000.00
Health Insurance (75% Exec Director & 100% Admin Spec)		$ 16,500.00
OPEB		$ 30,000.00
Total		**$ 85,800.00**
Total Salaries & Benefits		**$ 161,800.00**
Expenses/Travel		
Administrative (in-state mileage)		$ 2,000.00
Administrative (in-state other)		$ 1,500.00
Administrative (out-state other)		$ 4,000.00
Board (in-state mileage)		$ 9,000.00
Board (in-state other)		$ 6,000.00
Board (out-state mileage)		$ 500.00
Board (out-state other)		$ 25,000.00
Conference Registration		$ 5,000.00
Total		**$ 53,000.00**

Meeting Expenses		
Hotel, Food, etc.		$ 10,000.00
Total Travel & Meeting Expenses		**$ 63,000.00**
Expenses/Operating		
Advertising		$ 5,000.00
Rent		$ 20,000.00
Printing		$ 7,500.00
Postage & Delivery		$ 15,000.00
Dues & Subscriptions		$ 2,000.00
Maintenance		$ 1,000.00
Insurance		$ 1,500.00
Bank Charges/Credit Card Fees		$ 12,000.00
Telephone		$ 1,200.00
Security Maintenance		$ 200.00
Equipment Rental		$ 3,000.00
Miscellaneous		$ 3,000.00
Continuing Education		$ 20,000.00
Office Supplies		$ 6,000.00
Seasonal Employee (Renewal)		$ 9,000.00
Total		**$ 106,400.00**
Total Operating Expenses		**$ 106,400.00**
Professional Services		
Accounting		$ 2,400.00
Dept of Justice		$ 15,000.00
Legal Counsel		$ 15,000.00
Auditor		$ 2,500.00
Calligrapher		$ 1,400.00
Computer Consultants		$ 95,000.00
Other Consultants		$ 30,000.00
Court Reporter		$ 2,000.00
Investigators		$ 5,000.00
Payroll		$ 1,500.00
Scanning		$ 50,000.00
Total		$ 219,800.00
Total Professional Services		**$ 219,800.00**

Acquisitions/Equipment		
Computer Equipment		$ 20,000.00
Scanning Equipment/License Renewal		$ 6,000.00
Office Equipment		$ 10,000.00
Total		$ 36,000.00
Total Acquisitions/Equipment		**$ 36,000.00**
Total Expenditures		**$ 587,000.00**
Total Revenue over Expenditures		**$ (289,275.00)**
Total Available Funds over Expenditures		**$ 415,725.00**

*2015/2016 budget was raised as the Board's database system is out of date. Soon to be non-functional and needs to be replaced. Quotes currently being obtained.

COMPLIANCE HEARING:

Ashley Delaune, along with her attorney, Frank Rathle, requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her Audiology license. The Board denied Ms. Delaune's request to reinstate her license based on documentation provided as part of the application process indicating that Ms. Delaune practiced within the scope of practice of an Audiologist without the appropriate licensure from June 26, 2013 to November 21, 2014.

Mr. Rathle provided the Board with Affidavits from Ashley Delaune, Bill Simpson, Audiologist and direct supervisor of Ashley Delaune, and Clarisse Waguespack, Administrator for Southern ENT Associates, regarding Ms. Delaune's scope of practice. Ms. Delaune testified that she did not work within the scope of practice of an Audiologist and that Bill Simpson reviewed and signed all of her work. Ms. Delaune also testified that she did not misrepresent herself as an Audiologist.

Motion was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to go in to Executive Session at 10:33 a.m. for the following reasons:

> to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and
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> for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Glenn Waguespack, yes; Daphne Washington.

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 10:41 a.m. to grant Ashley Delaune's Audiology license, based on the documentation and testimony provided.

BOARD/STAFF ISSUES:

1. Update on Annual School Report
   No responses have been received from Iberville Parish and Milestone Sabis Academy. Board members would like the notification letter re-sent to the Speech Coordinator and cc Superintendent Ed Cancienne and Darlene Ourso.

2. Update on LBESPA 2015 CE Workshop
   Dr. Maura Cosetti's presentation has been expanded to include Dr. Anita Jeyakumar, as well as a panel discussion. Three representatives from cochlear companies with products will be available outside of the room for viewing. The Board's presentation at lunch will be called "The Times Are a Changing: Protecting the Consumer and the Profession".

3. Update on Law Revisions
   The Board reviewed comments from Ayn Stehr, the Board's legal counsel, regarding the proposed changes to the Practice Act. Ms. Stehr does not feel that this is a good year to go to the legislature to enact these changes.

4. Plans for Rules Revision
   The Board discussed future rule changes. A working meeting was scheduled for Saturday, March 21, 2015 to discuss law and rules changes, as well as related presentations.

5. LBESPA Presentation at LSHA and SPALS
   The Board will discuss this presentation at the working meeting on Saturday, March 21, 2015.

6. Louisiana Property Assistance Audit
   A copy of the Audit Report from November 13, 2014 was provided to the Board, reflecting that the Board was found to be in compliance with property management requirements.

7. Use of the CCC Credential by Unlicensed Individuals
   Glenn Waguespack discussed an issue that other states are having with individuals giving presentations that are not licensed to practice in the state in which they are giving a presentation, and the disclosure of such.

8. Audiology Assistant Survey
   Board members provided feedback on the Audiology Assistant survey questions prepared by Glenn Waguespack and Steve Harris. The survey will be sent to Audiologists on March 3, 2015. The deadline for response will be April 3, 2015.

9. Board Members Participating Digitally
   Steve Harris mentioned that board members participating digitally was a hot topic at the FARB Conference. Jolie Jones will talk with Emalie Boyce, Assistant Attorney General, about open meeting laws to see if we are allowed to participate in meetings via skype, video, or phone conferencing and see if there have been any changes since her last presentation.

CORRESPONDENCE:

1. Emails from Wisconsin and Pennsylvania Boards regarding Electronic Verification Process
   Wisconsin and Pennsylvania boards will now submit Verifications for Licensure via electronic means only.

CONFERENCES:

LOUISIANA ACADEMY OF AUDIOLOGY

1. Request from Steven Madix for CEU Sponsorship for 2015 Conference
   Motion was made by Tammy Crawford, seconded by Steve Harris, and unanimously carried to deny sponsorship of continuing education for the Louisiana Academy of Audiology's 2015 conference, based on the board's policy that states that an organization must promote both Speech-Language Pathology and Audiology professions.

FARB

1. Report from 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
   Steve Harris provided the Board with a written and oral report from his recent attendance at the FARB Forum.

   Board members discussed criminal background checks and immigration status, which Mrs. Jones will also include in the email to Executive Directors. Mrs. Jones will ask Ayn Stehr if the Board needs authority in the Practice Act to require background checks.

2. Comprehensive Regulatory Training
   An Executive Director from another board has rekindled the discussion on FARB's Comprehensive Regulatory Training. There are enough participants between the Psychology, Behavioral Analysts, Physical Therapy, and Dietetics and Nutrition Board to host the training locally. Board members are still interested in participating, with the exception of Dr. Jeyakumar. The Board would also like Jolie Jones and Marcy Ricca to attend as well.

LSHA

1. Request to Sponsor Speakers at LSHA, June 5-6, 2015
   Motion was made by Daphne Washington, seconded by Glenn Waguespack, and unanimously carried to sponsor a speaker for the LSHA Convention in the amount of $3,000.00.

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to exhibit at the LSHA Convention.

SPALS

1. Request to Exhibit at SPALS Conference, October 8-9, 2015
   Motion was made by Daphne Washington, seconded by Theresa Rodgers, and unanimously carried to exhibit at the SPALS Conference via an unmanned exhibit table. The letter should state that we have a conflicting conference on the same days.

EXECUTIVE SESSION:

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to go in to Executive Session at 3:00 p.m. for the following reasons:

> to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and
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> for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Glenn Waguespack, yes; Tammy Crawford, yes.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to come out of Executive Session at 4:45 p.m. to take the following actions:

1. Review of Complaints
   a. Complaint #2014-04
      Respondent has signed an Amended Consent Agreement and Order to reflect an extension of time for the completion of supervision, due to a relocation.

   b. Complaint #2015-03
      Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to accept the supervision submitted and release Respondent from the terms of the Consent Agreement and Order, based on successful completion.

2. Review of New Complaints
   a. Administrative Complaint #2015-04
      A cease and desist letter has been sent to this individual. The Board will wait for an application to be submitted.

3. Review of Applications
   a. L.L.
      Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to issue license to L.L.

b. T.D.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to refund $260 for delinquent renewal due to extenuating medical circumstances.

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses:**

Simon, Traci	7284	PL-SLP	Heise-Jensen, Lea	7285	PL-SLP
Heels, Jane	7286	PL-SLP	Spitko, Susan	7287	PL-SLP
Skipper, Haley	7288	L-SLP	Burda, Kelly	7289	PL-SLP
Lesley Hughes	7290	PL-SLP	Holland, Brittani	7291	PL-SLP
Vulevich, Adair	7292	PL-SLP	Buisson, Emily	7293	PL-SLP
Miller, Kelly	7294	PL-SLP	Walker, Patricia	7297	L-SLP
Uehlin, Tammy	7299	L-AUD	Burzynski, Callan	7300	PL-SLP
Poorman, Lori	7301	L-SLP	Cook, George	7303	L-AUD
Washington, Charity	7302	L-SLP	McDonald, Rachel	7304	PL-SLP
Maestri, Lauren	7305	PL-SLP	White, Caitlin	7307	L-SLP
Pittman, Victoria	7308	PL-SLP	McLaughlin Caryle	7309	L-SLP
Parrish, Heather	7310	L-AUD	Pritchard, Anna	7312	PL-SLP
Price, Shawn	7313	PL-SLP	Reinhardt, Megan	7314	L-SLP
Nastasi, Chelsi	7208	PL-SLP	Montelepre, John	7237	PL-SLP
Hampton, Kellie	5964	SLP-ASST	Wheeler, Whitnie	7062	SLP-ASST
Brost, Selene	6442	PL-SLP	Stewart, Ariana	6781	PL-SLP

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Benson, Christina	7295	PL-SLP ASST	Fontenot, Stacy	7296	PL-SLP ASST
Rose, Alana	7298	SLP-ASST	McAlpin, Tailyr	7306	SLP ASST
Jones, Brieanna	7311	PL-SLP-ASST			

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Reggio, Kim	5556	L-SLP	Pontoppidan, Lauren	6977	L-SLP
Fowler, Anna	7064	L-SLP	Peter, Jasmin	7034	L-SLP
Beaver, Toni	6918	L-SLP	Pizza, Andrea	7056	L-SLP
Salter, Lindsey	6605	L-SLP	Barraco, Ashley	7277	SLP-ASST
Perkins, Aimee	7041	L-SLP	Miller, Danielle	6941	L-SLP
Everson, Laura	7071	L-SLP	Strozier, Teairra	7005	SLP-ASST
Warren, Nicole	6686	L-SLP	Marks, Brooke	6996	L-SLP

Wrusbleski, Ruth	7007	L-SLP	McCart, Holly	7024	L-SLP
Meynard, Andrea	7058	L-SLP	Beavers, Toni	6918	L-SLP

Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Keeler, Jennifer	3354	L-SLP	LeBlanc, Laura	6696	L-SLP
Doherty, Tina	4659	L-SLP	Warren, Brittany	6439	SLP-ASST
Ratliff, Virginia	1410	L-SLP			

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 4:50 p.m.

MINUTES APPROVED BY:

Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson

Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer