

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

October 18, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member
Anita Jeyakumar, Medical Advisor**

Absent:

**Laura H. Gresham, Public Member
Vacant, Board Member**

The meeting was called to order by Glenn Waguespack at 9:15 a.m. in the conference room of the board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was available to provide public comment.

AGENDA:

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to approve the minutes of the meeting held August 9, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended June 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended June 30, 2014.
2. Financial Statement for the period ended July 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended July 31, 2014.
3. Financial Statement for the period ended August 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended August 31, 2014.
4. Auditor's Report for July 1, 2013 – June 30, 2014
Board members reviewed the Auditor's Report for July 1, 2013 – June 30, 2014. The report reflected a successful audit with no findings.

5. Annual Fiscal Report with Independent Accountants' Compilation Report
Board members were provided a copy of the Annual Fiscal Report with Independent Accountants' Compilation Report.

BOARD/STAFF ISSUES:

1. Update on Renewals and Audits
The Board was presented with an update that 2,601 renewals have been completed online (71.4%) and 897 in office (24.6%), for a total of 3,498 (96%) completed as of October 17, 2014.

4 audits have not yet been received; 186 licensees have not yet renewed.

2. Update on Annual School Report
The Board reviewed a report reflecting compliance with the Annual School Report. The following have not yet submitted their report: Caldwell, Catahoula, Claiborne, DeSoto, Evangeline, Iberville, Rapides, Sabine, St. Helena, St. James, Vernon, Glencoe Charter Schools, Milestone Sabis Academy, Alexandria Diocese, Houma-Thibodaux Diocese, Lafayette Diocese, Lake Charles Diocese, and New Orleans Archdiocese. Board staff will follow up and have a report at the December meeting.

3. Update on Policy Manual Revisions
The Board reviewed its' Policy Manual and made changes to include: Impaired Practitioners Program and Inactive Status being removed, supervision for Provisional Audiologists removed, example 3 regarding Early Steps added for supervision in every work setting, and clarified that the Board will only co-sponsor and/or exhibit at conferences for organizations that promote both communication sciences and disorders and audiology professions.

The Board asked Jolie Jones to make and prepare comment cards to have available for each meeting.

10:00 CE BROKER DEMO

CE Broker provided a demonstration of their product via GoToMeeting, at the Board's request. This product focused on continuing education collection and auditing. The Board asked Jolie Jones to continue to investigate continuing education companies and watch for ASHA to do something similar. Board members gave Jolie Jones permission to begin bidding out new database systems.

4. Update on LBESPA Election by LSHA
The Ballot for the three open board member positions closed on October 15th and LSHA will send a letter to the Governor requesting appointments.
5. Update on LBESPA 2015 CE Workshop
The Board has contracted with the University of Louisiana at Lafayette to use the Cecil Picard Center for LBESPA's upcoming workshop. Contracts have been sent to all speakers. For the morning session, Dr. Cosetti will present Cochlear Implants in

adults, Dr. Jeyakumar will present on Cochlear Implants in children, and there will also be a panel discussion.

6. Update on Letter to EBR Speech Coordinator

The Board previously requested that a generic letter be sent to the Speech Coordinator of East Baton Rouge Parish Schools noting issues that we have recently experienced with some of the Speech-Language Pathologists in said parish. Upon receipt of the letter, the Speech Coordinator requested more detailed information to work together to address issues. Upon advice of legal counsel, a more detailed letter was provided to the Speech Coordinator with details of the issues the Board has addressed. In addition, Steve Harris is scheduled to give a presentation to the Speech Department in East Baton Rouge Parish School System on October 31, 2014, at the request of the Speech Coordinator.

A future rule change to consider is that supervisees and supervisors need to separately create documentation regarding supervision.

7. Update on Act 442 regarding telehealth from NCSB

Act 442 will require a rule change for the Board because our Rules state that individuals must be licensed in this state and the other jurisdiction. NCSB is preparing a position statement regarding telehealth which will be released shortly and may help guide us in making the necessary rule change.

8. Website Additions

The Board reviewed a copy of the FARB Model Application for Licensure and Renewal. Jolie Jones informed the Board that Act 721 was repealed in 2008 and that language should be removed from the application. She also suggested that the Board add the following statements to the applications:

“All candidates for licensure or renewal have an obligation to update and supplement the information and responses on this application if they change. Failure to supplement the information and responses provided on this application may result in denial or other appropriate action”

“Your application is not considered complete until all supporting documents and fees have been received by the Board. Applications submitted via fax or email are unacceptable and will be subject to late penalties.”

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to make the suggested changes to the initial and renewal applications.

Jolie Jones was granted permission to include a list of accredited degree programs on our website, as well as a link to the ASHA website showing CAA accredited online programs.

9. Board Meeting Minutes

Glenn Waguespack mentioned that posting board meeting Minutes was discussed at the NCSB Conference, as people search for information using the Minutes if provided on the website.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to post Minutes to the board's website after approved and archive after one year.

10. Law Revision Workday scheduled Saturday, November 8th

The Board's law revision workday is scheduled for Saturday, November 8th at the Hilton Garden Inn in Lafayette. The meeting will be all day Saturday and Sunday morning if necessary.

11. Schedule 2015 Board Meeting Dates

Board meetings for 2015 were scheduled to begin at 9:00 a.m. for the following dates and locations:

- February 13 (Board office)
- April 10 (Lafayette)
- June 4 (Lafayette)
- August 8 (Board office)
- October 16 (Board office)
- December 4 (New Orleans)

CORRESPONDENCE:

1. American Board of Audiology regarding Preceptor Training
Provided for informational purposes.

CONFERENCES:

ASHA

1. 2015 CE Provider Annual Fee

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried to pay the \$700.00 CE provider fee to ASHA. Recused: Kerrilyn Phillips

NCSB

1. Report from 27th Annual Conference, Salt Lake City, Utah, October 9-11, 2014
Steve Harris provided an oral and written report regarding the NCSB Conference. He most enjoyed the presentations on Antitrust by Jennifer Semko and the Trends in Online Continuing Education by Ellen Fagan.

CLEAR

1. Report from the CLEAR Annual Conference, New Orleans, LA, September 11-13
Marcy Ricca provided a written report regarding the CLEAR Annual Conference.

FARB

1. Response from Ayn Stehr, Attorney
The Board reviewed the response from Ayn Stehr regarding her attendance at the FARB Attorney Seminar.
2. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried to send Steve Harris and Glenn Waguespack, if reappointed, to the 39th Annual FARB Forum in Tucson, Arizona, and pay all related fees and expenses.
3. Update on Comprehensive Regulatory Training for Board Members
Jolie Jones checked with other boards throughout the state regarding their interest in participating in FARB's Comprehensive Regulatory Training for Board Members. The Psychology Board would be interested in sending 3 people and the Behavioral Analyst Board would be interested in sending 3-4 people; however, we do not have enough people to meet the minimum requirement of 20 people and cannot justify the expense.

EXECUTIVE SESSION:

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 1:45 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Kerrilyn Phillips, yes; Steve Harris, yes and Dawn Richard, yes.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to come out of Executive Session at 2:45 p.m. to take the following actions:

1. Board Executive Director Evaluation

Jolie Jones, Executive Director, was excused from the room for this discussion.

Kerrilyn Phillips and Jeanine Songy-Latham, Vice Chair of the LBEDN Board will conduct Jolie Jones' performance evaluation in conjunction with LBESPA's December meeting on December 5, 2014 at 8:00 a.m.

Jolie Jones was instructed to prepare and have Marcy Ricca's performance evaluation, with proposed salary increase, at the December meeting for the Board's review and approval.

2. Transition Issues

No transition issues were discussed at this meeting.

3. Review of Complaints

a. Complaint #2013-05

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to revoke Ms. Pamela Ross' Speech-Language Pathology license, license number 986, effective September 12, 2014, for non-compliance with the Board's Decision from the May 10, 2014 disciplinary hearing. Ms. Ross attempted to complete the Board's Open Book Examination on July 11th and July 25, 2014, but on both occasions she received failing scores on all three sections of the examination.

b. Complaint #2014-03

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to dismiss complaint #2014-03, based upon review of documents provided from the Attorney General. Respondent did not renew her license and is no longer living in Louisiana.

c. Complaint #2014-04

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to accept the supervision submitted for the month of September.

d. Complaint #2015-03

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to accept the notarized statement submitted by Dr. Rose Coleman regarding supervision, as well as the supervision from Ms. Burks for August and September.

4. Review of Applications

a. A.G.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to allow A.G. to count 104 clinical practicum hours towards licensure, but the board will not count the supervision submitted from 1998, as the supervision is not in compliance. A.G. will need an additional 121 hours to apply for a Speech-Language Pathology Assistant license.

b. K.G.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve K.G. for upgrade and waive the compliance hearing formerly requested in this matter, based on documentation received in the board office.

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Collins, Kent	7235	AUD-HA	Carriere, Juliana	7239	AUD-HA
Delahoussayne, Amy	7236	PL-SLP	Hagan, Elizabeth	7240	PL-SLP
Anderson, Joyce	7241	PL-SLP	Smith, Chastity	7242	PL-SLP

Gaudet, Samantha	7243	PL-SLP	Courtney, Janet	7244	L-SLP
Wood, Rebecca	7245	L-SLP	McMillan, Blaire	7246	PL-SLP
Johnson, Lakenya	7247	PL-SLP	Scarfenstein, Emily	7248	PL-SLP
Ihnat, Andrea	7249	L-SLP	Fisher, Shaletha	7250	PL-SLP
Guillot, Katie	7251	L-SLP	Guidry, Megan	7252	AUD-HA
Vance, Kelly	7253	PL-SLP	Jones, Vanessa	7255	L-SLP
Shehadeh, Erica	7256	L-SLP	Mclin, Karmin	7258	PL-SLP
Steen, Kirsten	7259	PL-SLP	Madlem, Alyssa	7261	PL-SLP
Murphy, Jenna	7262	PL-SLP	Farmer, Shandra	7263	PL-SLP
Runnels, Lindsey	7264	L-SLP	Polk, Brooke	7265	L-SLP
Albe, Stacie	7267	L-SLP	Gotham, Hillary	7268	L-SLP
Burtis, Mary	7269	L-SLP	Johnson, Heather	7270	L-SLP
Rigdon, Jody	7271	L-SLP	Macallister, Cate	7273	L-SLP
Gravois, Leah	6558	PL-SLP			

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Montelepre, John	7237	SLP Asst	Pardon, Heather	7257	PL-SLP Asst
Semien, Melina	7238	PL-SLP Asst	Bardwell, Cheyenne	7254	PL-SLP Asst
Donze, Sarah	7260	PL-SLP Asst	Sanchez, Cassandra	7266	PL-SLP Asst
Munson, Robyn	7272	PL-SLP Asst	Jackson, Brionne	6955	SLP Asst
Baines, Glinnis	6968	SLP Asst	Williams, Torie	6777	SLPAsst
Ruffin, Sharlene	6774	SLP Asst			

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to **upgrade** the following licenses:

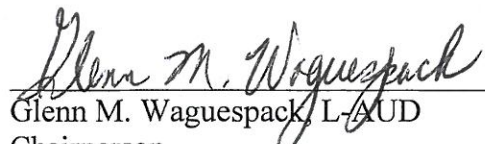
Chaunan, Sara	6913	L-SLP	Laney, Fonda	7029	L-SLP
Noble, Lori	5948	L-SLP	Chiasson, Jenna	7008	SLP Asst
Purvis, Kelley	6926	L-SLP	Duncan, Miranda	6922	L-SLP
Pugh, Jamie	7050	L-SLP	Raby, Brittany	6759	L-SLP
Astatico, Marnelli	6012	L-SLP	Bourgeois, Samantha	6969	L-SLP
Prat, Claire	7057	L-SLP	Dunn-Suds, Shannon	6924	L-SLP

Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Wilson-Howard, Shaba	6768	L-SLP	Krieger, Randall	5009	L-SLP
Guidry, Annette	2690	L-SLP			

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adjourn the meeting at 2:45 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, L-AUD
Chairperson



Dawn Richard, L-SLP
Secretary/Treasurer