

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

AGENDA

**Friday, 9:00 AM
Board Office**

**February 13, 2015
Baton Rouge, LA**

COMPLIANCE HEARING

10:00 ASHLEY DELAUNE

Call Meeting to Order (Chair)

Welcome New and Returning Board Members

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of December 5, 2014

Financial

1. Financial Statement for the period ended November 30, 2014
2. Financial Statement for the period ended December 31, 2014
3. Executive Director Update
4. Professional Contracts for 2015-2016
5. Purchasing Wish List
6. Proposed Budget for Fiscal Year July 1, 2015-June 30, 2016

Board/Staff Issues

1. Update on Annual School Report
2. Update on LBESPA 2015 CE Workshop
3. Update on Law Revisions
4. Plans for Rules Revision
5. LBESPA Presentation at LSHA and SPALS
6. Louisiana Property Assistance Audit
7. Use of the CCC credential by unlicensed individuals
8. Audiology Assistant Survey
9. Board Members Participating Digitally

Correspondence

1. Emails from Wisconsin and Pennsylvania Boards regarding electronic verification process

Conference(s)

LOUISIANA ACADEMY OF AUDIOLOGY

1. Request from Steven Madix for CEU sponsorship for 2015 Conference

FARB

1. Report from 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
2. Comprehensive Regulatory Training

LSHA

1. Request to sponsor speakers at LSHA Convention, June 5-6, 2015

SPALS

1. Request to Exhibit at SPALS Conference, October 8-9, 2015

Executive Session

1. Review of Complaints
 - a. Complaint #2014-04
 - b. Complaint #2015-03
2. Review of New Complaints
 - a. Administrative Complaint #2015-04
3. Review of Applications
 - a. LL
 - b. TD

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

February 13, 2015

Attending:

**Stephen J. Harris, L-SLP/AUD, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Anita Jeyakumar, MD, Medical Advisor**

Absent:

Laura H. Gresham, Public Member

The meeting was called to order by Steve Harris at 9:11 a.m. in the conference room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held October 18, 2014, as presented.

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held December 5, 2014, as amended to delete the second paragraph of number five under Board/Staff Issues.

FINANCIAL:

1. Financial Statement for the period ended November 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended November 30, 2014.
2. Financial Statement for the period ended December 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended December 31, 2014.

Board members discussed the need for long range financial planning in the future.

3. Executive Director Update

Jolie Jones gave an update on the office building lease, the need for a new storage unit, the need for a seasonal employee, and that she has begun the process of meeting with companies for a new database system.

4. Professional Contracts for 2015-2016

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to renew the contract with the Department of Justice at \$120.00 per hour for a maximum contract amount of \$15,000.00.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to renew the contract with Ayn Stehr at \$175.00 per hour for a maximum contract amount of \$15,000.00.

Motion was made by Tammy Crawford, seconded by Theresa Rodgers and unanimously carried, to renew the contract with Corporate Security Consultants (formerly Investigations Unlimited) at \$50.00 per hour plus expenses at the state-approved rate for a maximum contract amount of \$5,000.00.

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to renew the contract with Susan Sevario, CPA at a rate of \$200.00 per month for a maximum contract amount of \$2,400.00.

5. Purchasing Wish List

The Board was presented with a wish list of items to consider purchasing. Jolie will get more specific quotes on the items and present at the next meeting.

6. Proposed Budget for Fiscal Year July 1, 2015 – June 30, 2016

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to adopt the budget as presented.

Revenues		
License Fees - SLPs	225*125	\$ 28,125.00
License Fees - AUD/HA Disp	10*150	\$ 1,500.00
Upgrade Fees	120*30	\$ 3,600.00
Renewal Fees - SLPs	3400*65	\$ 221,000.00
Renewal Fees - AUD/HA Disp	300*75	\$ 22,500.00
Restitution		\$ 5,000.00
Interest (Checking)		\$ 1,000.00
Miscellaneous		\$ 15,000.00
Total		\$ 297,725.00
Total Revenues		\$ 297,725.00

Other Assets		
Cash in Checking		\$ 455,000.00
*Invested Funds		\$ 250,000.00
Total		\$ 705,000.00
Total Other Assets		\$ 705,000.00
TOTAL AVAILABLE FUNDS		\$ 1,002,725.00
Salaries		
Executive Director (75%)		\$ 43,000.00
Administrative Specialist (100%)		\$ 33,000.00
Total		\$ 76,000.00
Related Employee Benefits		
Retirement (37% ER contribution)		\$ 33,000.00
Medicare (1.45%)		\$ 1,300.00
Social Security (6.2%)		\$ 5,000.00
Health Insurance (75% Exec Director & 100% Admin Spec)		\$ 16,500.00
OPEB		\$ 30,000.00
Total		\$ 85,800.00
Total Salaries & Benefits		\$ 161,800.00
Expenses/Travel		
Administrative (in-state mileage)		\$ 2,000.00
Administrative (in-state other)		\$ 1,500.00
Administrative (out-state other)		\$ 4,000.00
Board (in-state mileage)		\$ 9,000.00
Board (in-state other)		\$ 6,000.00
Board (out-state mileage)		\$ 500.00
Board (out-state other)		\$ 25,000.00
Conference Registration		\$ 5,000.00
Total		\$ 53,000.00

Meeting Expenses		
Hotel, Food, etc.		\$ 10,000.00
Total Travel & Meeting Expenses		\$ 63,000.00
Expenses/Operating		
Advertising		\$ 5,000.00
Rent		\$ 20,000.00
Printing		\$ 7,500.00
Postage & Delivery		\$ 15,000.00
Dues & Subscriptions		\$ 2,000.00
Maintenance		\$ 1,000.00
Insurance		\$ 1,500.00
Bank Charges/Credit Card Fees		\$ 12,000.00
Telephone		\$ 1,200.00
Security Maintenance		\$ 200.00
Equipment Rental		\$ 3,000.00
Miscellaneous		\$ 3,000.00
Continuing Education		\$ 20,000.00
Office Supplies		\$ 6,000.00
Seasonal Employee (Renewal)		\$ 9,000.00
Total		\$ 106,400.00
Total Operating Expenses		\$ 106,400.00
Professional Services		
Accounting		\$ 2,400.00
Dept of Justice		\$ 15,000.00
Legal Counsel		\$ 15,000.00
Auditor		\$ 2,500.00
Calligrapher		\$ 1,400.00
Computer Consultants		\$ 95,000.00
Other Consultants		\$ 30,000.00
Court Reporter		\$ 2,000.00
Investigators		\$ 5,000.00
Payroll		\$ 1,500.00
Scanning		\$ 50,000.00
Total		\$ 219,800.00
Total Professional Services		\$ 219,800.00

Acquisitions/Equipment		
Computer Equipment		\$ 20,000.00
Scanning Equipment/License Renewal		\$ 6,000.00
Office Equipment		\$ 10,000.00
Total		\$ 36,000.00
Total Acquisitions/Equipment		\$ 36,000.00
Total Expenditures		\$ 587,000.00
Total Revenue over Expenditures		\$ (289,275.00)
Total Available Funds over Expenditures		\$ 415,725.00

*2015/2016 budget was raised as the Board's database system is out of date. Soon to be non-functional and needs to be replaced. Quotes currently being obtained.

COMPLIANCE HEARING:

Ashley Delaune, along with her attorney, Frank Rathle, requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her Audiology license. The Board denied Ms. Delaune's request to reinstate her license based on documentation provided as part of the application process indicating that Ms. Delaune practiced within the scope of practice of an Audiologist without the appropriate licensure from June 26, 2013 to November 21, 2014.

Mr. Rathle provided the Board with Affidavits from Ashley Delaune, Bill Simpson, Audiologist and direct supervisor of Ashley Delaune, and Clarisse Waguespack, Administrator for Southern ENT Associates, regarding Ms. Delaune's scope of practice. Ms. Delaune testified that she did not work within the scope of practice of an Audiologist and that Bill Simpson reviewed and signed all of her work. Ms. Delaune also testified that she did not misrepresent herself as an Audiologist.

Motion was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to go in to Executive Session at 10:33 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Glenn Waguespack, yes; Daphne Washington.

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 10:41 a.m. to grant Ashley Delaune's Audiology license, based on the documentation and testimony provided.

BOARD/STAFF ISSUES:

1. Update on Annual School Report
No responses have been received from Iberville Parish and Milestone Sabis Academy. Board members would like the notification letter re-sent to the Speech Coordinator and cc Superintendent Ed Cancienne and Darlene Ourso.
2. Update on LBESPA 2015 CE Workshop
Dr. Maura Cosetti's presentation has been expanded to include Dr. Anita Jeyakumar, as well as a panel discussion. Three representatives from cochlear companies with products will be available outside of the room for viewing. The Board's presentation at lunch will be called "The Times Are a Changing: Protecting the Consumer and the Profession".
3. Update on Law Revisions
The Board reviewed comments from Ayn Stehr, the Board's legal counsel, regarding the proposed changes to the Practice Act. Ms. Stehr does not feel that this is a good year to go to the legislature to enact these changes.
4. Plans for Rules Revision
The Board discussed future rule changes. A working meeting was scheduled for Saturday, March 21, 2015 to discuss law and rules changes, as well as related presentations.
5. LBESPA Presentation at LSHA and SPALS
The Board will discuss this presentation at the working meeting on Saturday, March 21, 2015.
6. Louisiana Property Assistance Audit
A copy of the Audit Report from November 13, 2014 was provided to the Board, reflecting that the Board was found to be in compliance with property management requirements.
7. Use of the CCC Credential by Unlicensed Individuals
Glenn Waguespack discussed an issue that other states are having with individuals giving presentations that are not licensed to practice in the state in which they are giving a presentation, and the disclosure of such.
8. Audiology Assistant Survey
Board members provided feedback on the Audiology Assistant survey questions prepared by Glenn Waguespack and Steve Harris. The survey will be sent to Audiologists on March 3, 2015. The deadline for response will be April 3, 2015.

9. Board Members Participating Digitally

Steve Harris mentioned that board members participating digitally was a hot topic at the FARB Conference. Jolie Jones will talk with Emalie Boyce, Assistant Attorney General, about open meeting laws to see if we are allowed to participate in meetings via skype, video, or phone conferencing and see if there have been any changes since her last presentation.

CORRESPONDENCE:

1. Emails from Wisconsin and Pennsylvania Boards regarding Electronic Verification Process

Wisconsin and Pennsylvania boards will now submit Verifications for Licensure via electronic means only.

CONFERENCES:

LOUISIANA ACADEMY OF AUDIOLOGY

1. Request from Steven Madix for CEU Sponsorship for 2015 Conference

Motion was made by Tammy Crawford, seconded by Steve Harris, and unanimously carried to deny sponsorship of continuing education for the Louisiana Academy of Audiology's 2015 conference, based on the board's policy that states that an organization must promote both Speech-Language Pathology and Audiology professions.

FARB

1. Report from 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ

Steve Harris provided the Board with a written and oral report from his recent attendance at the FARB Forum.

Board members discussed criminal background checks and immigration status, which Mrs. Jones will also include in the email to Executive Directors. Mrs. Jones will ask Ayn Stehr if the Board needs authority in the Practice Act to require background checks.

2. Comprehensive Regulatory Training

An Executive Director from another board has rekindled the discussion on FARB's Comprehensive Regulatory Training. There are enough participants between the Psychology, Behavioral Analysts, Physical Therapy, and Dietetics and Nutrition Board to host the training locally. Board members are still interested in participating, with the exception of Dr. Jeyakumar. The Board would also like Jolie Jones and Marcy Ricca to attend as well.

LSHA

1. Request to Sponsor Speakers at LSHA, June 5-6, 2015

Motion was made by Daphne Washington, seconded by Glenn Waguespack, and unanimously carried to sponsor a speaker for the LSHA Convention in the amount of \$3,000.00.

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to exhibit at the LSHA Convention.

SPALS

1. Request to Exhibit at SPALS Conference, October 8-9, 2015

Motion was made by Daphne Washington, seconded by Theresa Rodgers, and unanimously carried to exhibit at the SPALS Conference via an unmanned exhibit table. The letter should state that we have a conflicting conference on the same days.

EXECUTIVE SESSION:

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to go in to Executive Session at 3:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Glenn Waguespack, yes; Tammy Crawford, yes.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to come out of Executive Session at 4:45 p.m. to take the following actions:

1. Review of Complaints

- a. Complaint #2014-04

Respondent has signed an Amended Consent Agreement and Order to reflect an extension of time for the completion of supervision, due to a relocation.

- b. Complaint #2015-03

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to accept the supervision submitted and release Respondent from the terms of the Consent Agreement and Order, based on successful completion.

2. Review of New Complaints

- a. Administrative Complaint #2015-04

A cease and desist letter has been sent to this individual. The Board will wait for an application to be submitted.

3. Review of Applications

- a. L.L.

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to issue license to L.L.

b. T.D.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to refund \$260 for delinquent renewal due to extenuating medical circumstances.

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Simon, Traci	7284	PL-SLP	Heise-Jensen, Lea	7285	PL-SLP
Heels, Jane	7286	PL-SLP	Spitko, Susan	7287	PL-SLP
Skipper, Haley	7288	L-SLP	Burda, Kelly	7289	PL-SLP
Lesley Hughes	7290	PL-SLP	Holland, Brittani	7291	PL-SLP
Vulevich, Adair	7292	PL-SLP	Buisson, Emily	7293	PL-SLP
Miller, Kelly	7294	PL-SLP	Walker, Patricia	7297	L-SLP
Uehlin, Tammy	7299	L-AUD	Burzynski, Callan	7300	PL-SLP
Poorman, Lori	7301	L-SLP	Cook, George	7303	L-AUD
Washington, Charity	7302	L-SLP	McDonald, Rachel	7304	PL-SLP
Maestri, Lauren	7305	PL-SLP	White, Caitlin	7307	L-SLP
Pittman, Victoria	7308	PL-SLP	McLaughlin Caryle	7309	L-SLP
Parrish, Heather	7310	L-AUD	Pritchard, Anna	7312	PL-SLP
Price, Shawn	7313	PL-SLP	Reinhardt, Megan	7314	L-SLP
Nastasi, Chelsi	7208	PL-SLP	Montelepre, John	7237	PL-SLP
Hampton, Kellie	5964	SLP-ASST	Wheeler, Whitnie	7062	SLP-ASST
Brost, Selene	6442	PL-SLP	Stewart, Ariana	6781	PL-SLP

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Benson, Christina	7295	PL-SLP ASST	Fontenot, Stacy	7296	PL-SLP ASST
Rose, Alana	7298	SLP-ASST	McAlpin, Tailyr	7306	SLP ASST
Jones, Brianna	7311	PL-SLP-ASST			

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Reggio, Kim	5556	L-SLP	Pontoppidan, Lauren	6977	L-SLP
Fowler, Anna	7064	L-SLP	Peter, Jasmin	7034	L-SLP
Beaver, Toni	6918	L-SLP	Pizza, Andrea	7056	L-SLP
Salter, Lindsey	6605	L-SLP	Barraco, Ashley	7277	SLP-ASST
Perkins, Aimee	7041	L-SLP	Miller, Danielle	6941	L-SLP
Everson, Laura	7071	L-SLP	Strozier, Teairra	7005	SLP-ASST
Warren, Nicole	6686	L-SLP	Marks, Brooke	6996	L-SLP

Wrusbleski, Ruth
Meynard, Andrea

7007 L-SLP
7058 L-SLP

McCart, Holly
Beavers, Toni

7024 L-SLP
6918 L-SLP

Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Keeler, Jennifer
Doherty, Tina
Ratliff, Virginia

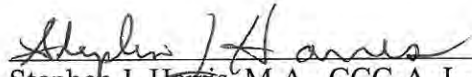
3354 L-SLP
4659 L-SLP
1410 L-SLP

LeBlanc, Laura
Warren, Brittany

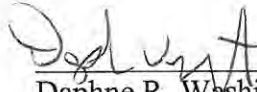
6696 L-SLP
6439 SLP-ASST

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 4:50 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson



Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

AGENDA

**Saturday, 8:00 AM
Board Office**

**March 21, 2015
Baton Rouge, LA**

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Correspondence

1. Letter from Mara Seiler, Provisional SLP regarding upgrade requirements
2. Email from Ayn Stehr regarding statutory authority for background checks and online verifications

Executive Session

1. Receipt of New Complaint
 - a. Administrative Complaint #2015-05
2. Review of Application(s)
 - a. CG

Law/Rules Changes

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

March 21, 2015

Attending:

**Stephen J. Harris, L-SLP/AUD, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne R. Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member**

Absent:

**Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 8:20 a.m. in the conference room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adopt the agenda as presented.

CORRESPONDENCE:

1. Letter from Mara Seiler, Provisional SLP regarding upgrade requirements
Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to upgrade Mara Seiler's license to Speech-Language Pathologist, as she has submitted the required supervision documentation.
2. Email from Ayn Stehr regarding statutory authority for background checks and online verifications
The Board reviewed an email from Ayn Stehr in response to their questions regarding background checks and online verifications.

When the Rules changes are made, the Board would like to add background checks and possibly query the National Practitioner Data Bank, with the applicant to pay all administrative fees associated. The query cost per individual is \$3.00.

EXECUTIVE SESSION:

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to go in to Executive Session at 8:45 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Theresa Rodgers, yes; Tammy Crawford, yes.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to come out of Executive Session at 9:30 a.m. to take the following actions:

1. Receipt of New Complaint

a. Complaint #2015-05

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to accept administrative complaint #2015-05 and summarily suspend Kimberly Cooke's Speech-Language Pathology license, license #5501, based on the information received.

Summary suspension hearing has been scheduled for Saturday, March 28, 2015, beginning at 2:30 p.m. at the Board office. Ms. Cooke needs to be personally served with the hearing notice.

2. Review of Applications

a. C.G.

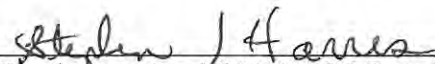
Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried to grant C.G.'s Provisional Speech-Language Pathology license.

LAW/RULES CHANGES

Board members reviewed comments from Ayn Stehr regarding revisions to the Practice Act. The Board also discussed necessary changes to the Rules, Regulations and Procedures, in order to develop its' presentation for the LBESPA Continuing Education Workshop.

Motion was made by Tammy Crawford, seconded by Glenn Waguespack and unanimously carried, to adjourn the meeting at 4:34 p.m.

MINUTES APPROVED BY:


Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson


Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Friday, 9:00 AM
Hilton Garden Inn

April 10, 2015
Lafayette, LA

ESL MEETING

10:00

JEONG A KIM

DATABASE PROPOSALS

2:00-2:30

Essential Solutions

2:30-3:00

GL Solutions – Review Only

3:00-3:30

Covalent Logic

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Minutes

1. Meeting of February 13, 2015
2. Meeting of March 21, 2015

Financial

1. Financial Statement for the period ended January 31, 2015

Board/Staff Issues

1. Update on Annual School Report
2. Update on LBESPA 2015 CE Workshop
3. Update on Law Revisions/Plans for Rules Revision
4. LBESPA Presentation at LSHA
5. Update on Audiology Assistant Survey
6. Update on Open Meetings Laws
7. Social Media
8. Newspaper Ads for Better Hearing and Speech Month
9. Executive Director Update

Conference(s)

LOUISIANA ACADEMY OF AUDIOLOGY

1. Letter from Steven Madix regarding denial of CEU sponsorship

FARB

1. Update on Comprehensive Regulatory Training
2. Board Membership Renewal
3. Response to Supreme Court Decision regarding State Sovereignty

NCSB

1. 28th Annual NCSB Conference, October 8-10, 2015, Charlotte, NC

Executive Session

1. Review of Complaints
 - a. Complaint #2013-05
 - b. Complaint #2015-05
2. Review of Applications
 - a. AP

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

April 10, 2015

Attending:

**Stephen J. Harris, L-SLP/AUD, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Anita Jeyakumar, MD, Medical Advisor
Laura H. Gresham, Public Member**

The meeting was called to order by Steve Harris at 9:20 a.m. in the Lafayette A room at the Hilton Garden Inn located at 2350 W. Congress, Lafayette, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to adopt the agenda as amended to add 2. Call for Nominations under NCSB Conference.

MINUTES:

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to approve the minutes of the meeting held February 13, 2015, as presented.

Minutes of the March 21, 2015 meeting were tabled until the Board receives further clarification from Ayn Stehr, the Board's legal counsel.

**INTERNATIONAL APPLICANT INTERVIEW/SPEAKER OF ENGLISH AS A
SECOND LANGUAGE**

Jeong A Kim was requested to appear before the board according to Rule 113.C. to conduct an English proficiency assessment for speakers of English as a second language. Theresa Rodgers facilitated the interview with Dr. Kim, requesting oral and written demonstrations of proficiency.

The Board will need to request undergraduate transcripts from Dr. Kim to complete an equivalency analysis to determine licensure eligibility.

FINANCIAL:

1. Financial Statement for the period ended January 31, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended January 31, 2015.

Board members discussed the possibility of hiring intern students from LSU. Ultimately, the Board would like to move forward in contracting with an individual from Westaff.

BOARD/STAFF ISSUES:

1. Update on Annual School Report

Iberville Parish has responded to the Annual School Report. No response has been received from Milestone Sabis Academy.

Jolie Jones was requested to obtain a list of Charter School names and addresses from the State Department of Education to include them in the Annual School Report this year.

2. Update on LBESPA 2015 CE Workshop

Jolie Jones informed the Board that 63 individuals were pre-registered for the LBESPA workshop and attendance is lower than previous years. The Board discussed possibly booking next year's workshop in Baton Rouge and also that they may consider no longer hosting the workshop, as it may no longer be necessary.

3. Update on Law Revisions/Plans for Rules Revisions

Board members would like to plan a law/rules revisions workday around the upcoming hearing, which date remains undetermined.

4. LBESPA Presentation at LSHA

Board members reviewed the LSHA Convention Brochure. Steve Harris informed that Board that aside from the usual morning presentation at LSHA, the Board also has another presentation to discuss the proposed Law and Rules revisions.

5. Update on Audiology Assistant Survey

Board members reviewed the results from the Audiology Assistant Survey, which received 59 responses. Based on the results, the Board will consider adding Audiology Assistant licensing.

6. Update on Open Meeting Laws

Board members were provided with an email from Emalie Boyce, Assistant Attorney General, wherein Ms. Boyce responded to questions and provided updates regarding the Open Meeting Laws.

7. Social Media

Steve Harris mentioned that he would like the Board to consider having a social media page to better communicate with licensees. Board members would like to consider a social media page, but would like to develop a social media policy and have the new database completed before moving forward.

8. Newspaper Ads for Better Hearing and Speech Month

Motion was made by Glenn Waguespack, seconded by Laura Gresham, and unanimously carried to publish ads in The News Star, The Advertiser, American Press, The Town Talk, at the cost of \$2,117.35.

9. Executive Director Update

Motion was made by Glenn Waguespack, seconded by Tammy Crawford, and unanimously carried to allow Jolie Jones to negotiate up to \$2,000 per month in rent for a future office space for LBESPA.

DATABASE PROPOSALS:

The Board met with two companies, Essential Solutions and Covalent Logic, each of whom presented a proposal for a new database/software system and website design. Members of the Board also reviewed a proposal from GL Solutions, who was unable to present; however, Jolie Jones provided an overview of the product from GL Solutions based on a demonstration and information from GL Solutions' contact.

Motion was made by Theresa Rodgers, seconded by Laura Gresham, and unanimously carried to enter into a contract with Covalent Logic, with a negotiated rate.

CONFERENCES:

LOUISIANA ACADEMY OF AUDIOLOGY

1. Letter from Steven Madix regarding Denial of CEU Sponsorship

Motion was made by Laura Gresham, seconded by Tammy Crawford, and unanimously carried to deny the request for financial and exhibitor sponsorship of continuing education for the upcoming Louisiana Academy of Audiology, based on the Board's current policy which states that an organization must have at least 300 members. To potentially accommodate organizations such as Louisiana Academy of Audiology in the future, the Board is considering revisions for the future.

FARB

1. Update on Comprehensive Regulatory Training

Motion was made by Theresa Rodgers, seconded by Tammy Crawford, and unanimously carried to send all board members, staff, and Ayn Stehr to FARB's Comprehensive Regulatory Training on May 20, 2015, in Baton Rouge, and pay related registration and travel expenses. The Board will also cover a portion of the costs of the meeting room and associated expenses.

2. Board Membership Renewal

Motion was made by Daphne Washington, seconded by Tammy Crawford, and unanimously carried to renew the Board's FARB membership at the rate of \$150.00.

3. Response to Supreme Court Decision regarding State Sovereignty

Jolie Jones informed the Board that she recently participated in a meeting with Executive Directors, as well as Christine Peck from DHH to start a dialogue regarding the oversight of DHH and the Boards relative to the recent Federal Trade Commission ruling.

NCSB

1. 28th Annual NCSB Conference, October 8-10, 2015, Charlotte, NC

Motion was made by Laura Gresham, seconded by Tammy Crawford, and unanimously carried to send Tammy Crawford, Daphne Washington, Theresa Rodgers, and Glenn Waguespack, to the NCSB Board Member Training and Conference and pay related travel expenses. Motion was also made to send Ayn Stehr to the Board Member Training and pay related travel expenses. Registration fees for Board Member Training will be waived for Glenn Waguespack, Theresa Rodgers, and Ayn Stehr.

Motion was made by Tammy Crawford, seconded by Daphne Washington, and unanimously carried to send Steve Harris, Laura Gresham, and Jolie Jones to the NCSB Conference.

2. Call for Nominations

Motion was made by Laura Gresham, seconded by Daphne Washington, and unanimously carried to nominate Vicki Pullins for President-Elect.

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack, and unanimously carried to nominate Gregg Thornton, Sherry Sancibrian, and Nahale Kalfas for the Board of Directors.

EXECUTIVE SESSION:

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to go in to Executive Session at 4:28 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 4:51 p.m. to take the following actions:

1. Review of Complaints

a. Complaint #2013-05

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to deny the ethics training submitted, as it was not pre-approved as per the Board's Decision signed on June 11, 2014.

b. Complaint #2015-05

Jolie Jones updated the Board that Ryan Seidemann, Assistant Attorney General, is scheduled to talk with the opposing attorney in this case on April 14, 2015.

2. Review of Applications

a. A.P.

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to upgrade A.P. to full licensure status, upon receipt of \$30 upgrade fee, based on ASHA certification.

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Scott, Caitlin	7315	PL-SLP	Kramer, Mary	7319	L-SLP
Greer, Adelaide	7316	L-AUD/H.A. DISP	Faingold, Kathy	7320	L-SLP
Daigle, Danielle	7321	PL-SLP	Jolly, Debra	7322	L-SLP
Hearn, Lauren	7323	L-SLP	Meyer, Lisa	7325	L-SLP
Glausier, Cassondra	7324	PL-SLP	Jacques, Hope	7326	L-SLP
Stuart, Dorothy	7327	PL-SLP	Edwards, Crystal	7328	L-SLP
Franks, Jamie	7329	PL-SLP	Parr, Cindy	7331	L-SLP
Sanderson, Lindsay	7330	PL-SLP	Chatelain, Melissa	7332	L-SLP

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing licenses**:

Mumfrey, Lauren	7317	PL-SLP/ASST
Boffolfs, Kristen	7318	PL-SLP/ASST

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Watkins, Emily	7087	L-SLP	Kimble, Shayne	7138	L-SLP
Goodwin, Malie	7162	L-SLP	Seiler, Mara	7068	L-SLP
Whitley, Justin	7077	L-SLP	Smitherman, Hannah	7132	L-SLP
Kidd, Ashley	7144	L-SLP	Tripp, Sarah	7136	L-SLP
Moore, Alyssa	7052	L-SLP	Cascio, Alison	7125	L-SLP
Doiron, Gillian	7128	L-SLP	Booker, Kenyetta	7127	L-SLP

Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

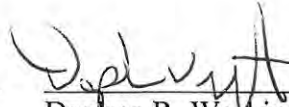
Pellegrin, Lisa	2606	L-SLP	Brandon, Sothery	5975	L-SLP
Mouton, Gail	2479	L-SLP			

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 4:53 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson



Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

**Wednesday, 12:00 PM
Renaissance Hotel**

**May 20, 2015
Baton Rouge, LA**

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Executive Session

1. Review of Complaint
 - a. Administrative Complaint #2015-05

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

May 20, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Laura H. Gresham, Public Member**

Absent:

**Daphne Washington, L-SLP, Secretary/Treasurer
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 12:10 p.m. in the Des Glaise room at the Renaissance Hotel located at 7000 Bluebonnet Boulevard, Baton Rouge, Louisiana. Jolie Jones, Executive Director and Ayn Stehr, Attorney at Law, were present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Laura Gresham, seconded by Glenn Waguespack and unanimously carried, to accept the agenda as presented.

EXECUTIVE SESSION:

Motion was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to go in to Executive Session at 12:11 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Laura Gresham, seconded by Glenn Waguespack and unanimously carried, to come out of Executive Session at 1:04 p.m. to take the following actions:

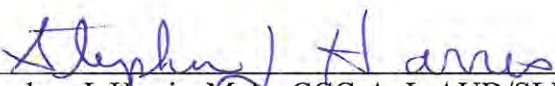
1. Review of Complaint
 - a. Complaint #2015-05

Ayn Stehr, the Board's Legal Counsel, informed the Board that the criminal case in this matter is at rest. There is no bill of information or indictment. Respondent has signed a Consent Agreement and Order which was drafted by Ryan Seidemann, Assistant Attorney General.

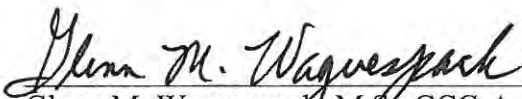
Motion was made by Laura Gresham, seconded by Glenn Waguespack and unanimously carried, to amend the Consent Agreement and Order offered to include notification to the Washington Parish School Board and require Respondent to submit quarterly affidavits to the Board regarding her place of employment, general demographics of clients, employment setting, and an attestation that she is not providing speech-language pathology services to minors and is in compliance with the terms of the Consent Agreement and Order.

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to adjourn the meeting at 1:08 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson



Glenn M. Waguespack, M.S., CCC-A, L-AUD
Vice Chairperson



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Thursday, June 4, 2015
Doubletree by Hilton Hotel Lafayette

9:00 a.m.
Lafayette, LA

Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

Agenda

Compliance Hearing(s)

Minutes

1. Meeting of March 21, 2015
2. Meeting of April 10, 2015

Financial

1. Financial Statement for the period ended February 28, 2015
2. Financial Statement for the period ended March 31, 2015

Administrative Review

1. Executive Director Update
2. Update on Renewals and Audits
3. Update on LBESPA 2015 CE Workshop/Plans for 2016 CE Workshop
4. Update on Law Revisions/Plans for Rules Revisions
5. Update on Newspaper Ads for Better Hearing and Speech Month
6. Consideration of LBESPA CE sponsorship policy
7. Annual School Report Preparations
8. Board University Presentations
9. Equivalency Requirements
10. Professional Ethics regarding Educational Opportunities
11. Open Book Exam, Part II

Correspondence

Conference(s)

LSHA

1. Board Presentation at LSHA Convention

CLEAR

1. Membership Renewal
2. Annual Educational Conference, September 17-19, 2015, Boston, MA

FARB

1. Report on Comprehensive Regulatory Training
2. Response to Supreme Court Decision Regarding State Sovereignty and CAC's Open Letter of Inquiry and Request for Documents
3. 23rd Annual Regulatory Law Seminar, October 1-4, 2015, Denver, CO

SPALS

1. Request for Financial Sponsorship for 23rd Annual Conference

Executive Session

1. Review of Complaints
 - a. Complaint #2013-05
 - b. Complaint #2015-05
 - c. Complaint #2013-07
 - d. Complaint #2014-04
2. Review of Applications
 - a. HN
 - b. AP

Miscellaneous

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

June 4, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Laura H. Gresham, Public Member**

Absent:

Anita Jeyakumar, MD, Medical Advisor

The meeting was called to order by Steve Harris at 9:15 a.m. in the Oaklawn room at the Doubletree by Hilton Hotel Lafayette located at 1521 W. Pinhook Road, Lafayette, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting. Laura Gresham joined the meeting at 10:50 a.m.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to adopt the agenda as amended to add 12. SB 58 relative to Deaf Child's Bill of Rights and 13. Grambling State University (GSU) Clinic Clock Hours under Administrative Review.

MINUTES:

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held March 21, 2015, as presented.

Motion was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to approve the minutes of the meeting held April 10, 2015, as presented.

FINANCIAL:

1. Financial Statement for the period ended February 28, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended February 28, 2015.
2. Financial Statement for the period ended March 31, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended March 31, 2015.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones reported to the Board that she has a final lease price on the building that has been under consideration from Joe Cashio. The total proposed cost is \$5,880 in rent and \$400 toward utilities for all three boards that would be housed in the building. The total cost to the Board would be \$1,884 per month. The Boards have submitted the proper paperwork to the state leasing office for approval.

Mrs. Jones notified the Board that she has renewed the Board's National Practitioner Data Bank (NPDB) registration through May 2017.

Mrs. Jones also informed the Board that she is waiting on a determination from the Office of Procurement on how to proceed with the contract for Covalent Logic.

Quotes were presented to the Board for scanning of old records and active files from C.F. Biggs, JPI Data Resource (LaserFiche reseller), and AFS Business Solutions.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to enter into an agreement with C.F. Biggs for scanning active and old records at the rate of .07 cents per page.

Motion was made by Tammy Crawford, seconded by Glenn Waguespack and unanimously carried, to amend the travel policy title to "Board Members and Contracted Employee Travel" and make additional changes including that contracted employees will be expected to submit a written report to the Board relative to their meeting/conference attendance at the Board's next meeting. This policy change includes a provision requiring reimbursement to the board by contracted employees if the individual commits to attend a meeting or conference and is later unable to fulfill the obligation.

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to adopt a policy for Board Investigators as follows: The Board recommends that all investigators contracted with the Board attend a Board specified or approved investigator training. If sufficient training specific to regulatory matters has not been obtained, the Board will reimburse for such training as per state travel policy.

The Board requested that Jolie Jones research details regarding where the Board's data backup is housed, who is being utilized for the service, and the current cost.

Board members gave Mrs. Jones permission to remove the Online Store from the Board's website.

2. Update on Renewals and Audits

The Board reviewed a report indicating that 876 individuals have renewed online, and 182 have renewed in-office, for a total renewed of 1,058 (28%). 115 audits remain outstanding and 2,830 individuals have not yet renewed as of June 3, 2015.

Glenn Waguespack will write a newsletter article reminding individuals to ensure that continuing education certificates reflect only professional development hours. Additionally, a paragraph will be added to the Annual School Report addressing the same to Speech-Language Service Coordinators.

For future Rules changes, the Board would like to consider adding a definition for continuing education as well as reviewing the language regarding a letter of concern.

3. Update on LBESPA 2015 CE Workshop/Plans for 2016 CE Workshop
Board members reviewed expenses and licensee participation (fewer than one hundred participants) for the 2015 CE Workshop held in Lafayette.

Motion was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to discontinue the LBESPA CE Workshop beginning with 2016. Abstained – Glenn Waguespack.

The Board will publish a Newsletter announcement to inform licensees that the workshop is being discontinued. Additionally, an email blast to licensees and a banner on the home page of the board's website should be posted regarding the discontinuation of the workshop.

4. Update on Law Revisions/Plans for Rules Revisions
The Board scheduled a meeting to discuss Practice Act and Rules, Regulations and Procedures revisions on Friday and Saturday, August 14-15, 2015.
5. Update on Newspaper Ads for Better Hearing and Speech Month
Board members reviewed newspaper ad proofs that were published in May for Better Hearing and Speech Month in *The News Star*, *The Advertiser*, *American Press*, and *The Town Talk*.

6. Consideration of LBESPA CE Sponsorship Policy
Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried to revise the Board's Co-Sponsorship and/or Exhibiting policy for Continuing Education Conferences to allow consideration for sponsorship of conferences sponsored by statewide incorporated speech-language pathology and/or audiology organizations.

The Board will send a letter to SPALS, LSHA, and LAAA noting that the continuing education co-sponsorship policy has been revised and the requirements for consideration will be delineated in the letter. The sponsoring organizations must provide proof that their corporation is active with the Secretary of State. If all required information is not provided within the co-sponsorship request, board staff should send a letter thanking the organization and request additional information for consideration.

7. Annual School Report Preparations

A list of 139 charter schools has been obtained from the Department of Education and will be included in the Annual School Report this year.

8. Board Presentations at Universities

Steve Harris reported that he gave a board presentation at the University of Louisiana at Lafayette recently.

The Board will send letters to universities noting that board members are available to give university presentations related to licensure. Additionally, this will be included in the upcoming Newsletter.

9. Equivalency Requirements

The Board will review equivalency requirements for the six coursework hours in audiology at the upcoming law and rules revision workday.

Glenn Waguespack will email Patti Tice at ASHA for information on individuals requiring leveling in their graduate Speech-Language Pathology program. Daphne Washington will bring Louisiana Tech University's course requirements to the next meeting.

10. Professional Ethics regarding Educational Opportunities

A licensee submitted an email inquiring about participation in a trip offered by a hearing aid manufacturer. The Board will send a letter which states that courses offered by a manufacturer generally should not be considered unethical. A concern would arise if an individual is required to dispense a specific product over another or whether their attendance in some way results in bias or a conflict of interest. Additionally, the letter will suggest that the individual may want to refer this to the Louisiana Board of Ethics for an official opinion. If an individual is a state employee and is, therefore, bound by the Louisiana Code of Ethics, those questions should be directed to the Louisiana Board of Ethics.

11. Open Book Exam, Part II

Act 892, Rules and Regulations and Part I of the Board's Open Book Examination are all copyrighted. Part II is not copyrighted. Part I regarding Code of Ethics needs to be revised when the Rules, Regulations and Procedures are changed.

The Board revised the policy regarding open book exam to add a note that consideration should be given to add ethical analyses and interpretation to a Consent Agreement and Order, as deemed appropriate by the Board.

The Board would like to revise 109.M.1. to remove the ten months in ethics.

12. SB58 relative to Deaf Child's Bill of Rights

Laura Gresham and Theresa Rodgers provided updates to the Board. Laura Gresham testified in the House Committee for Education. Theresa Rodgers was present during

the Senate Education Committee hearing on the proposed revisions to the Deaf Child's Bill of Rights (SB 58).

13. GSU Clinic Clock Hours

Betty Jackson contacted Daphne Washington because she has a former student who wants to become a Speech-Language Pathology Assistant but there are no records that exist from Grambling State University Speech Department. The Program Director can write a letter that at the time this student was enrolled/graduated, the program requirements were X and that the student met the requirements. The letter must state specifically at least 20 hours were obtained in speech disorders, 20 hours in language disorders, and the remaining 35 can be in speech, language or hearing disorders.

The Board would like to discuss degrees earned over 10 years and the statement regarding 20 hours in speech disorders at the upcoming workday.

CONFERENCES:

LSHA

1. Board Presentation at LSHA Convention

Board members discussed details of the presentations planned for the Louisiana Speech-Language-Hearing Association (LSHA) Convention.

CLEAR

1. Membership Renewal

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried, to renew the Board's annual Council on Licensure, Enforcement and Regulation (CLEAR) membership at a cost of \$240.

2. Annual Educational Conference, September 17-19

Board members reviewed information for the CLEAR Annual Educational Conference to be held in Boston, Massachusetts on September 17-19, 2015.

FARB

1. Report on Comprehensive Regulatory Training

Steve Harris discussed the workshop topics and value of attending the Federation of Associations of Regulatory Boards (FARB) Comprehensive Regulatory Training in Baton Rouge.

2. Response to Supreme Court Decision regarding State Sovereignty and CAC's Open Letter of Inquiry and Request for Documents

The Board reviewed documents for informational purposes.

3. 23rd Annual Regulatory Law Seminar, October 1-4, 2015, Denver, CO

Motion was made by Laura Gresham, seconded by Tammy Crawford, and unanimously carried, to send Jolie Jones to FARB's Regulatory Law Seminar and pay related travel expenses.

SPALS

1. Request for Financial Sponsorship for 23rd Annual Conference

Motion was made by Glenn Waguespack, seconded by Tammy Crawford, and unanimously carried, to sponsor the Speech Pathologists and Audiologists in Louisiana Schools (SPALS) 23rd Annual Conference in the amount of \$3,000.

EXECUTIVE SESSION:

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to go in to Executive Session at 4:08 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 5:30 p.m. to take the following actions:

1. Review of Complaints

a. Complaint #2013-05

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to pre-approve 10 hours of continuing education sponsored by Home CEU Connection and SpeechPathology.com, as per the terms of the Consent Agreement and Order.

b. Complaint #2015-05

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to accept the amended Consent Agreement and Order. The Board noted that HIPDB no longer exists, and is now the National Practitioner Data Bank. Jolie Jones will inform Ryan Seidemann and Ayn Stehr of this change, although the Consent Agreement and Order will not be amended for this change.

The Board would like to consider amending the Code of Ethics to expand the provision prohibiting sexual activity with students or clients served to ensure protection of individuals beyond those on an individual's caseload. Based on information addressed at the recent FARB training in Baton Rouge, the Board will also consider removing "Procedures" from the title "Rules, Regulations and Procedures".

c. Complaint #2013-07

The Board reviewed ASHA's Final Decision in this matter.

d. Complaint #2014-04

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to deny the continuing education submitted for “pre-approval”, as it was submitted post completion, which is in conflict with the terms of the Consent Agreement and Order. The continuing education may be counted toward renewal, but not to fulfill the terms of the Consent Agreement and Order. Licensee is to be reminded that the Consent Agreement and Order was for violation of scope of practice and supervision as a Speech-Language Pathology Assistant.

Motion was made by Laura Gresham, seconded by Glenn Waguespack and unanimously carried, to accept the supervision submitted for February, March, and April 2015.

2. Review of Applications

a. H.N.

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to grant a Speech-Language Pathology license to H.N.

b. A.P.

Motion was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to grant a Speech-Language Pathology license to A.P.

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to add a policy that individuals who answer positively to any application questions relative to competency, disciplinary actions, charges, etc., must have their file reviewed in Executive Session at the next board meeting.

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Harrison, Courtney	7333 L-SLP	Frisone, Erin	7334 L-SLP
Coleman-Weber, Judy	7335 L-AUD	Corie, Jennifer	7336 L-SLP
Monnig, Jaclyn	7336 L-SLP	Jones, Caitlin	7338 L-SLP
Ward, Shannon	7339 L-SLP	Chiappetta, Stephanie	7340 L-AUD/H.A.
Barrett, Jillian	7341 L-AUD/H.A.	Wray, Erin	7342 L-SLP
Kim, Jeonga	7343 PL-SLP	Robichaux, Caroline	7344 L-SLP
Edwards, Erin	7345 L-SLP	Stasi, Jade	7346 PL-SLP
Pitre, Alex R.	7347 L-SLP	Nguyen, Hong Thi	7348 L-SLP
Landry, Paige P.	7349 PL-SLP	Eusea, Olivia L.	7350 PL-SLP
Broussard, Morgan	7351 PL-SLP	Engel, Ellen Kae	7352 L-SLP
Carriere, Haleigh T.	7353 PL-SLP	Martin, Nicole M	7354 PL-SLP
Alberez, Britney	7355 PL-SLP	Joseph, Lana Marie	7356 L-AUD/H.A.
Mercer, Danielle	7357 L-AUD/H.A.	Commander, Courtney	7358 L-AUD/H.A.
Vyvial, Daisy S.	7359 L-AUD/H.A.	Berzas, Crystal	7360 PL-SLP
Coontz, Samantha	7361 PL-SLP	Gioe, Kelly	7362 PL-SLP
Harman, Emma	7363 PL-SLP	Linkhart, Katie	7364 PL-SLP

McGana, Shelby	7365	PL-SLP	Kozinski, Samantha	7366	PL-SLP
Gilberti, Victoria	7367	PL-SLP	Barr, Sara	7368	PL-SLP
Batusic, Allison	7369	PL-SLP	Ellis, Lauren	7370	PL-SLP
Soike, Morgan	7371	PL-SLP	Sanie, Mallory	7372	PL-SLP
Chamberlain, Chelsea	7373	PL-SLP	Webb, Kacie	7374	PL-SLP

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

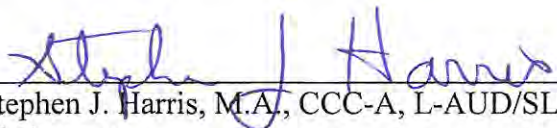
Bethard, Kara	7145	L-SLP	Gambino, Jade	7055	L-SLP
Deville, Maggie	7105	L-SLP	Mcintyre, Michelle	7110	L-SLP
Torres, Mary	7135	L-SLP	Smith, Kirsten	7054	SLP ASST
Lass, Brittany	7206	L-SLP	Pritchard, Anna	7312	L-SLP
Kelly, Mallory	7108	L-SLP	Vice, Tiffany	7147	L-SLP
Perque, Florence A.	7122	L-SLP	Pentes, Rebecca	6782	L-SLP
Smith, Megan	7129	L-SLP	Rodrigue, Kacey	7143	L-SLP
Jakobs, Kacy	6962	L-SLP	Escousse, Emily	7140	L-SLP
Simon, Samantha	7148	L-SLP	Thomas, Heather	7084	L-SLP
Carlise, Meeka	6886	L-SLP	Moody, Alison	7156	L-SLP
Simpson, Autumn	7107	L-SLP	Sullivan, Kassi	6372	L-SLP
Montalbano, Lauren	6995	L-SLP	Fornadley, Judith	7192	L-SLP
Achord, Victoria	7150	L-SLP			

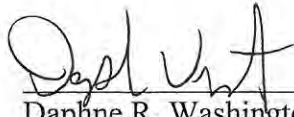
Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Lalenchini, Victoria	3189	L-SLP	Mardis, Kristen Cox	6626	L-SLP
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Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to adjourn the meeting at 5:30 p.m.

MINUTES APPROVED BY:


 Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
 Chairperson


 Daphne R. Washington, M.A., CCC-SLP, L-SLP
 Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Saturday, August 8, 2015
Board Office

9:00 a.m.
Baton Rouge, LA

Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

Agenda

Compliance Hearing(s)

- 10:00 a.m. Melaney Batiste
- 11:00 a.m. Emile Montegut, III

Minutes

1. Meeting of May 20, 2015
2. Meeting of June 4, 2015

Financial

1. Financial Statement for the period ended April 30, 2015
2. Financial Statement for the period ended May 31, 2015

Administrative Review

1. Executive Director Update
2. Update on Renewals and Audits
3. LBESPA Newsletter
4. ASHA CE Provider Status
5. House Concurrent Resolution No. 74
6. Deaf Child Bill of Rights and Deaf Ed. Alliance Summit
7. Peer Review of Proposed Revisions to the ASHA Code of Ethics
8. Plans for Rules/Law Workday, August 14-15, 2015

Correspondence

1. Email dated August 6, 2015, from Marylene Radd, L-SLP regarding delinquent renewal fee

Conference(s)

LSHA

1. Update letter for CE Sponsorship for the 2015 LSHA Convention
2. Request for Financial Sponsorship for the 2016 LSHA Convention

LAA

1. Louisiana Academy of Audiology 2015 Professional Conference, September 17-19, 2015
2. Request for Financial Sponsorship for the 2015 Professional Conference

NCSB

1. 28th Annual NCSB Conference, October 8-10, 2015, Charlotte, NC
2. Licensure Portability
3. Ballot for Board of Directors

CLEAR

1. 2015 Board of Directors/President-Elect Ballot

Executive Session

1. Review of Pending Complaints
 - a. Complaint #2013-05
 - b. Complaint #2014-04
 - c. Complaint #2015-05
 - d. Complaint #2015-06
2. Review of New Complaints
 - a. Complaint #2016-01
3. Review of Applications
 - a. KG
 - b. KW
 - c. ND

Miscellaneous

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

August 8, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 9:10 a.m. in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Glenn Waguespack, seconded by Laura Gresham and unanimously carried, to adopt the agenda as amended to add 3.D. M.H. and Complaint #2016-02 in Executive Session.

MINUTES:

Motion was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to approve the minutes of the meeting held May 20, 2015, as presented.

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to approve the minutes of the meeting held June 4, 2015, as presented.

FINANCIAL:

1. Financial Statement for the period ended April 30, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended April 30, 2015.
2. Financial Statement for the period ended May 31, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended May 31, 2015.

Upon review of the financial statements for the periods ended April 30 and May 31, 2015, the Board noted that complaints were pending that were settled prior to hearing; otherwise, large amounts of money would have been expended.

COMPLIANCE HEARING:

Melaney Batiste, along with her attorney, Jacqueline Nash-Grant, requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her speech-language pathology license. Additionally, Caron Rowe-Parks and Adrienne Melancon-Elmore, friends of Ms. Batiste were present for the compliance hearing. The Board denied Ms. Batiste's request to reinstate her license based on a felony conviction as noted on the application and supporting documentation.

Ms. Batiste testified that she has been a speech-language pathologist since 1978. She retired in 2003 and returned to SLP practice in 2009. Ms. Batiste stated that she never billed Medicaid or Medicare relative to the case for she was convicted. She was a marketer to the patients of a physician's practice at the time. Ms. Batiste admits no wrongdoing, but pleaded guilty to conspiracy as part of a plea deal.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 10:50 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Daphne Washington, yes; Laura Gresham, yes; Glenn Waguespack, yes; Theresa Rodgers, yes; Tammy Crawford, yes.

1. **Motion** was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 11:40 a.m. Motion was made by Tammy Crawford and seconded by Daphne Washington to grant a speech-language pathology license to Ms. Batiste with the following stipulations: Ms. Batiste will be supervised by a Speech-Language Pathologist, who is to be pre-approved by the Board. Ms. Batiste will complete a Supervision Agreement Form which the Board will develop for this purpose. At a minimum, Ms. Batiste must submit for pre-approval, the supervisor's name, resume, supervisory qualifications, and affiliation with the company.
2. The Board-approved Speech-Language Pathology supervisor will: (a) submit a monthly performance review of Ms. Batiste; (b) review all evaluations and ensure that they are accurate; and (c) oversee all billing performed by Ms. Batiste.
3. Ms. Batiste will submit monthly reports which will include: employer(s) name, types of clients, age of clients, types of disorders, treatment methodology, number of sessions, details on billing, and who is selecting clients serviced by Ms. Batiste.
4. Ms. Batiste will also be supervised on a weekly basis as follows: If employed part time: (a) 3 hours of on-site, in-view supervision (as defined in Rule 103) and 2 hours of alternative supervision. If employed full time: (a) 6 hours of on-site, in-view supervision (as defined in Rule 103) and 4 hours of alternative supervision. Supervision Form 200s must be submitted monthly.

5. Ms. Batiste will not bill for services rendered, unless and until the Medicaid billing exemption is lifted by the Federal Court Judge who imposed sentence. Prior to billing for services, Ms. Batiste will submit documentation from the Judge in this regard. If the billing exemption is lifted and Ms. Batiste is allowed to bill Medicaid and/or other third party payors, all billing will be overseen by the Speech-Language Pathology supervisor.
6. Ms. Batiste specifically acknowledges that failure to comply with the terms of this Consent Agreement and Order in a timely manner without LBESPA's authorization shall result in SUSPENSION of licensure without further notice until such time as the Board receives and accepts documentation of Ms. Batiste's completion of the requirements set forth above. The admissions contained herein will be considered proven and the only issue will be failure to follow the terms of the Consent Agreement and Order. The terms of this Consent Agreement and Order are mandated by the Board until such time as the Board notifies Ms. Batiste otherwise.
7. This action is a matter of public record and includes publication by LBESPA, notification to the Louisiana Speech-Language-Hearing Association (LSHA), American Speech-Language-Hearing Association (ASHA), Speech Pathologists and Audiologists in Louisiana Schools (SPALS), the Louisiana Department of Education, any employer(s) on record, and the National Practitioner Data Bank (NPDB).

Voting in favor of the motion: Tammy Crawford, Laura Gresham, Stephen Harris, Daphne Washington. Voting against the motion: Theresa Rodgers, Glenn Waguespack. The motion carried.

COMPLIANCE HEARING:

Emile Montegut, III, along with his speech-language pathology supervisor, Coleta Anderson, requested and appeared for a compliance hearing to appeal the Board's decision to deny renewal of his speech-language pathology assistant license. The Board denied Mr. Montegut's request to renew his license based on the supervision documentation submitted.

Mr. Montegut submitted amended Supervision Form 200s to the Board. He failed to document hours because of a mishap with the supervision documentation. Ms. Coleta Anderson confirmed that the hours on the amended Supervision Form 200s were indeed true and correct.

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 12:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Daphne Washington, yes; Laura Gresham, yes; Glenn Waguespack, yes; Theresa Rodgers, yes; Tammy Crawford, yes.

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 12:05 p.m. to accept Emile Montegut, III's amended Supervision Form 200s and send a letter of concern noting that he must ensure that the Board's rules are closely followed, including Rules 105.B, 117, and 127. Appropriate documentation must be maintained by both the licensee and the supervisor at all times.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones reported that the contract with Covalent Logic has been finalized. In the new system, the Board would like to allow online applications, as well paper applications. The Board will allow licensees and/or applicants to upload: ASHA certification card, verification of clinical practicum hours, employer letter for upgrade, Supervision Form 100s. Documents that cannot be uploaded: Supervision Form 200s, transcripts, and verification of licensure from other state boards. The Board will need to develop a special application for telepractice registration and annual renewal. Additional continuing education may not be required as a condition for renewal of registration for Louisiana, as the original licensing state will track; however, the Board will need to discuss continuing education for those states that do not require it.

Mrs. Jones also reported that C.F. Biggs has been engaged to begin the Board's scanning project of stored boxes and active files.

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to purchase nine Microsoft Surface Pro tablets, plus hardware, software, and accessories under state contract.

Board members asked Mrs. Jones to create a policy for utilization of technology off-site by board members and staff regarding protection and return of equipment, and prepare for discussion at the next Board meeting for review.

Motion was made by Glenn Waguespack, seconded by Laura Gresham, and unanimously carried to purchase a remote deposit scanner from Capital One in the amount of \$755 plus tax.

2. Update on Renewals and Audits

Board members reviewed a report indicating that 2,668 individuals have renewed online and 842 have renewed in-office, for a total renewed of 3,510 (93%). 13 audits remain outstanding and 279 individuals have not yet renewed as of August 7, 2015.

3. LBESPA Newsletter

Board members were reminded that newsletter articles are due by Friday.

4. ASHA CE Provider Status

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to renew LBESPA's continuing education provider status with ASHA for 2016, with a contingency that the Board re-evaluates whether it will offer

continuing education workshops in 2017. Additionally, LBESPA will no longer co-sponsor any continuing education activities beginning January 1, 2016.

5. House Current Resolution No. 74

Motion was made by Laura Gresham, seconded by Tammy Crawford, and unanimously carried to create a policy that reads “Active or retired military members and their spouses will be issued a 60 day grace period regardless of lapsed license status. Processing of said application must be expedited. The Board may consider an extension of this grace period as per House Concurrent Resolution No. 74 of the 2015 Regular Session.”

This policy should be added to the Board’s Rules, Regulations and Procedures when revised. The Application for License also needs to be revised to reflect this change.

6. Deaf Child’s Bill of Rights and Deaf Education Alliance Summit

Laura Gresham informed the Board that the state objects to using a specific communication plan across the state; however the Deaf Education Alliance is pushing for a more detailed communication plan.

Laura Gresham also mentioned that the Deaf Education Alliance Summit will be held on September 25-26, 2015 in Gonzales, Louisiana. Laura will submit this summit for pre-approval by the Board.

7. Peer Review of Proposed Revisions to the ASHA Code of Ethics

This matter was tabled until the Board’s next meeting on August 14-15, 2015.

8. Plans for Rules/Law Workday, August 14-15, 2015

Steve Harris and Jolie Jones will prepare an outline of items to be addressed. The Board’s primary focus will be revisions to the Practice Act and then the Rules, Regulations and Procedures will be reviewed.

CORRESPONDENCE:

1. Email dated August 6, 2015 from Marylene Radd, L-SLP

Motion was made by Glenn Waguespack, seconded by Theresa Rodgers, and unanimously carried to deny request to waive late renewal fee.

CONFERENCES:

LSHA

1. Update letter for CE Sponsorship for the 2015 LSHA Convention

Board members reviewed a letter from Gloria Childress, LSHA President, thanking LBESPA for the sponsorship of the 2015 LSHA Convention.

2. Request for Financial Sponsorship for the 2016 LSHA Convention

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to sponsor the 2016 LSHA Convention for \$3,000 to support featured speaker and travel expenses. The Board is unable to sponsor student support

as a state agency and also is not empowered to do so in the Practice Act. This was requested by LSHA for 2016.

LAA

1. LAA 2015 Professional Conference, September 17-19, 2015

Motion was made by Theresa Rodgers, seconded by Laura Gresham, and unanimously carried to pay travel and related expenses for Steve Harris and Glenn Waguespack to present at the LAA Conference.

2. Request for Financial Sponsorship for the 2015 LAA Professional Conference

Motion was made by Theresa Rodgers, seconded by Laura Gresham, and unanimously carried to sponsor the 2016 LAA Conference for \$3,000 to support featured speaker and travel expenses. The letter requested funding for the 2015 conference; however the Board's policy states that requests must be received at the LBESPA office prior to July 1 for continuing education occurring during the following fiscal year.

Motion was made by Theresa Rodgers, seconded by Laura Gresham, and unanimously carried to exhibit at the LAA 2015 Professional Conference at the rate of \$350 and pay related travel expenses.

NCSB

1. 28th Annual NCSB Conference, October 8-10, 2015, Charlotte, NC

Board members discussed details of the upcoming conference.

2. Licensure Portability

ASHA wants to convene a summit on telepractice. NCSB formulated discussion questions in order to gather information on the topic of telepractice.

3. Ballot for NCSB BOD

Motion was made by Tammy Crawford, seconded by Laura Gresham, and unanimously carried to vote for Alison Lemke for President-Elect, as well as Tracy Grammer and Nahale Kalfas for the Board of Directors.

CLEAR

1. 2015 Board of Directors/President-Elect Ballot

The Board chose not to vote in this election.

EXECUTIVE SESSION:

Motion was made by Glenn Waguespack, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 3:25 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 5:37 p.m. to take the following actions:

1. Review of Complaints

a. Complaint #2013-05

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to accept the 10 hours of continuing education submitted as per the terms of the Board Decision dated June 11, 2014.

b. Complaint #2014-04

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to accept the April 2015 supervision submitted. A letter must be sent to respondent that all continuing education opportunities, with the exception of the first three submitted would be acceptable courses; however, since they were not pre-approved, they cannot count to fulfill the terms of the Consent Agreement and Order.

The Board would like to consider amending the Code of Ethics to expand the ethical violation for sexual activity with students beyond an individual's caseload. Also consider removing "Procedures the ethical from the title "Rules, Regulations and Procedures".

c. Complaint #2015-05

ASHA requested additional information on this complaint; however, the Board cannot give any further information at this time.

d. Complaint #2015-06

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to request court records from the August 5, 2015 hearing and a notarized statement with details of the arrest.

2. Receipt of New Complaints

a. Complaint #2016-01

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to investigate complaint #2016-01.

b. Complaint #2016-02

Motion was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to investigate complaint #2016-02.

3. Review of Applications

a. K.G.

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to renew K.G.'s speech-language pathology license.

b. K.W.

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to grant K.W. a provisional speech-language pathology license.

c. N.D.

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to deny N.D.'s request for Provisional Speech-Language Pathology Assistant licensure, as she does not meet the clinical practicum hour requirement and is lacking an Introduction to Communication course.

d. M.H.

Motion was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to require M.H. to submit an additional 7 hours of continuing education for renewal of her restricted speech-language pathology license. The Wrightslaw product would require pre-approval. The Board also is requesting a time-ordered agenda and content details from Caddo Parish School System regarding the hours submitted. All requested information must be submitted by October 31, 2015 along with the delinquent renewal fee. Abstained – Daphne Washington.

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Perkins, Ashley	7375	PL-SLP	Pilon, Ashley	7392	L-SLP
Pitre, Corrine	7376	PL-SLP	Broussard, Ashlynn	7401	L-AUD H.A. DISP
DeGelos, Ashley	7377	PL-SLP	Brown, Meredith	7402	L-SLP
Billiot, Chrystal	7378	PL-SLP	Riedlinger, Melanie	7403	L-SLP
Cachere, Jessica	7379	PL-SLP	Hankerson, Lashawn	7405	L-SLP
Brian, Aynsley	7380	PL-SLP	Cassara, Lauren	7406	L-AUD H.A. DISP
Comeaux, Brittany	7381	PL-SLP	Craft, Jaclyn	7407	L-AUD H.A. DISP
Schmitt, Haley	7382	PL-SLP	Buckley, Katharine	7408	L-AUD H.A. DISP
Miller, Gerri	7383	PL-SLP	Neiman, Michael	7417	L-SLP
Boutte, Kylie	7384	PL-SLP	Devun, Allison	7418	L-SLP
Parker, Lindsey	7385	PL-SLP	Hampton, Crystal	7419	L-SLP
Lorio, Cydney	7386	PL-SLP	Hinds, Ann	7420	L-AUD H.A. DISP
O'Dowd, Molly	7387	PL-SLP	Mebane, Heather	7423	L-SLP
Bailiff, Hannah	7388	PL-SLP	Beckwith, Stephanie	7425	L-SLP
Young, Jessica	7389	PL-SLP	Foster, Rebecca	7426	L-SLP
Ridgley, Blair	7390	PL-SLP	Montgomery, Jennifer	7432	L-AUD H.A. DISP
Whitaker, Blare	7391	PL-SLP	Wade, Laura	7433	L-AUD
McManamon, Sara	7393	PL-SLP	Tabor, Isabelle	7438	PL-SLP
Williams, Sarah	7394	PL-SLP	Arcana, Megan	7439	PL-SLP
Lorio, Stephanie	7395	PL-SLP	Reinlib, Laura	7440	L-SLP

Holt, Sarah	7396	PL-SLP	Boudreaux, Elizabeth	7441	L-SLP
Gutierrez, Melissa	7397	PL-SLP	Geheber, Laurin	7443	L-AUD H.A. DISP
Schultz, Kelsey	7398	PL-SLP	Ranzino, Alyssa	7444	PL-SLP
Bleecher, Katherine	7399	PL-SLP	Williams, Samantha	7445	PL-SLP
Dorsey, Elinor	7404	PL-SLP	Salter, Maggie	7446	PL-SLP
Steele, Danielle	7409	PL-SLP	Lee, Lori	7447	PL-SLP
Nelson, Laura	7410	PL-SLP	Huggard, Tara	7448	L-SLP
Rabito, Laura	7411	PL-SLP	Lefort, Kelsey	7449	PL-SLP
Hershberger, Danielle	7412	PL-SLP	Martinez, Jennifer	7450	L-SLP
Serwan, Ashley	7413	PL-SLP	Thomas, Rachel	7451	PL-SLP
Blanchard, Brittany	7414	PL-SLP	Ericson, Bethany	7452	PL-SLP
Fontenot, Blaire	7415	PL-SLP	Wiltrout, Kathryn	7453	PL-SLP
Stephenson, Carlee	7416	PL-SLP	Thomas, Michelle	7421	PL-SLP
Nolan, Analicia	7422	PL-SLP	Herrenbruck, Kelly	7424	PL-SLP
Calhoun, Ellen	7427	PL-SLP	Brochard, Lauren	7428	PL-SLP
Walding, Dianne	7429	PL-SLP	Becnel, Gabrielle	7430	PL-SLP
Soileau, Samantha	7431	PL-SLP	Preston, Amy	7434	PL-SLP
Brown, Caitlin	7437	PL-SLP	Rodrigue, Katie	6746	PL-SLP
Tran, Rebecca	6939	PL-SLP			

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant** licenses:

Garrett, Somer	7400	SLP-ASST	Jacobson, Shanna	7435	PL-SLP ASST
Dumas, Lauren	7442	PL-SLPASST	Williams, Kristin	7436	PL-SLP ASST

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Nichols, Hayley	7153	L-SLP	Obst, Denise	6892	L-SLP
Harlan, Kelly	7113	L-SLP	Gaudet, Samantha	7243	L-SLP
Love, Andromeda	7201	L-SLP	Landry, Michelle	7178	L-SLP
Osbon, Kalynn	7043	SLP-ASST	Lemelle, Kimberly	7174	L-SLP
Threeton, Angela	7234	L-SLP	Brown, Ashley	7177	L-SLP
McAdams, Megan	7167	L-SLP	Snee, Caroline	7165	L-SLP
Vance, Kelly	7253	L-SLP	Fowler, Perry	7171	L-SLP
Poche, Kelsey	7134	L-SLP	Jeansonne, Lacey	7111	L-SLP
Gibbons, Chelsi	7131	L-SLP	Hundley, Lacey	7214	L-SLP
Coyle, Mary	7227	L-SLP	Forrester, Emily	7070	L-SLP
Pousson, Pamela	7283	L-SLP	Dugas, Rhea	7220	L-SLP
Green, Keedra	7195	L-SLP	Davis, Kara	7233	L-SLP
Schiro, Brittany	7217	L-SLP	Edwards, Crystal	7328	L-SLP
Handy, Karlaina	7117	L-SLP	Gaines, Mandi	7232	L-SLP
Bertram, Rebecca	7002	L-SLP	Bevrotte, Christine	5359	L-SLP
Hulin, Rachel	7207	L-SLP	Fontenot, Lacie	7219	L-SLP
Jackson, Julie	7060	L-SLP	Arceneaux, Olivia	6917	L-SLP

Bordelon, Heather	7175	L-SLP	Usey, Heather	7120	L-SLP
Guillot, Ellen	7194	L-SLP	Dugas, Elizabeth	7180	L-SLP
Koch, Kelly	7123	L-SLP	Arceneaux, Sara	7163	L-SLP
Tausch, Christina	7115	L-SLP	Darnall, Kate	7133	L-SLP
Labiche, Katie	7103	L-SLP	Laque, Kristen	7126	L-SLP
Montenegro, Monica	7121	L-SLP	Audler, Ashley	7158	L-SLP
Audler, Ashley	7158	L-SLP	Graver, Brittany	7190	L-SLP
Bogan, Courtney	7137	L-SLP	Skinner, Julia	7116	L-SLP
Sisk, Anne	7185	L-SLP	Hawkins, Whitney	7109	L-SLP
Steen, Kirsten	7259	L-SLP	Leafblad, Stephanie	6769	L-SLP
Koch, Rebecca	7224	L-SLP	O'Brien, Kristin	7171	L-SLP
Lee, Heidi	7059	L-SLP	Mills, Caroline	6927	L-SLP
Coleman-Weber, Judy	7335	H.A. DISP			

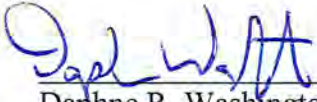
Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Mele, Sara	5845	L-SLP	Schiller, Stephanie	5252	L-SLP
Weeks, Katie	5578	L-SLP	Green, Natasha	4238	PL-SLP
Tuck, Erin	4737	L-SLP	Ditty, Karen	1634	L-SLP
Stove, Laina	6045	PL-SLP	Jones, Nadine	3770	L-SLP
Fuller, Misty	4604	L-SLP			

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adjourn the meeting at 5:20 p.m.

MINUTES APPROVED BY:


 Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
 Chairperson


 Daphne R. Washington, M.A., CCC-SLP, L-SLP
 Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Friday and Saturday, August 14-15, 2015
Board Office

8:00 a.m.
Baton Rouge, LA

Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

Agenda

Administrative Review

1. Peer Review of Proposed Revisions to the ASHA Code of Ethics
2. Review of Licensure Application
3. Revision to Practice Act and Rules, Regulations and Procedures

Executive Session

1. Review of Applications
 - a. TL

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

August 14-15, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member**

Absent:

**Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 8:35 a.m. in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting.

PUBLIC COMMENTS:

Former LBESPA member Kerrilyn Phillips was invited to attend the meeting by Vice Chair Glenn Waguespack in order to assist the Board in drafting revisions to the Practice Act. Additional members of the public were not present to provide comments.

AGENDA:

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to adopt the agenda as amended to add N.D. and S.F. to Review of Applications in Executive Session.

ADMINISTRATIVE REVIEW:

1. Peer Review of Proposed Revisions to the ASHA Code of Ethics
Board members reviewed the proposed revisions to the ASHA Code of Ethics and made recommendations.
2. Review of Licensure Application
Board members revised the licensure application to include military service and citizenship questions, as well as other minor revisions.
3. Revision to Practice Act and Rules, Regulations and Procedures
Steve Harris requested that Vice Chair Waguespack lead this portion of the meeting. Board members discussed proposed revisions to the board's Practice Act.

EXECUTIVE SESSION:

Motion was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to go in to Executive Session at 3:25 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to come out of Executive Session at 5:37 p.m. to take the following actions:

1. Review of Applications

a. T.L.

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to renew T.L.'s speech-language pathology license.

b. N.D.

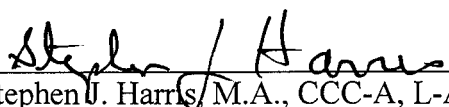
Need to send denial letter from the August 8, 2015 meeting.

c. S.F.

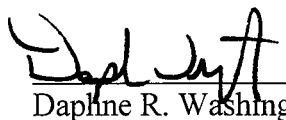
Motion was made by Tammy Crawford, seconded by Theresa Rodgers and unanimously carried, to have S.F.'s employer send a letter verifying dates and status of employment.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adjourn the meeting at 5:20 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson



Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Friday, October 16, 2015
Board Office

8:00 a.m.
Baton Rouge, LA

Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

Agenda

Compliance Hearing(s)

10:00 a.m. Brieanna Buford

Minutes

1. Meeting of August 8, 2015
2. Meeting of August 14-15, 2015

Financial

1. Financial Statement for the period ended June 30, 2015
2. Financial Statement for the period ended July 31, 2015
3. Financial Statement for the period ended August 31, 2015
4. Auditor's Report
5. Tablet Purchases

Administrative Review

1. Executive Director Update
2. Update on Renewals and Audits
3. LBESPA Newsletter
4. Limited cerumen management
5. Technology policy
6. Inquiries from licensees to board members
7. Voluntary Services
8. Schedule 2016 Board Meeting Dates

Correspondence

1. Letter from ASHA re: ASHA CE Registry Changes
2. Email dated August 28, 2015, from NPDB re: licensure actions against impaired practitioners
3. Email dated August 31, 2015, from The International Hearing Society (IHS) re: hearing aid dispenser apprenticeship program
4. Email dated October 9, 2015, from Leigh Anne Baker re: licensure presentation and continuing education event

Conference(s)

FARB

1. 40th Annual FARB Forum, January 28-31, 2016, Clearwater Beach, Florida

LAA

1. Report from 2015 LAA Conference

NCSB

1. Report from NCSB 28th Annual Conference
2. Non-attendance by contracted employee

Executive Session

1. Review of Pending Complaints
 - a. Complaint #2014-03
 - b. Complaint #2014-04
 - c. Complaint #2015-05
 - d. Complaint #2016-01
 - e. Complaint #2016-02
2. Receipt of New Complaints
 - a. Complaint #2016-03
3. Review of Applications
 - a. TE
 - b. DS

Miscellaneous

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

October 16, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Laura H. Gresham, Public Member**

Absent:

Anita Jeyakumar, MD, Medical Advisor

The meeting was called to order by Steve Harris at 8:18 a.m. in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Tammy Crawford and Laura Gresham joined the meeting at 9:00 a.m.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to adopt the agenda as amended to add 5. Letter from Christie Rowzee re: Medicaid provider and reimbursement to Correspondence and 9. Deaf Education Alliance proposed communication plan under Administrative Review.

MINUTES:

Minutes of the meeting of August 8, 2015 were tabled until the board's next meeting, on Saturday, October 17, 2015.

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held August 14-15, 2015, as presented.

FINANCIAL:

1. Financial Statement for the period ended June 30, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended June 30, 2015.
2. Financial Statement for the period ended July 31, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended July 31, 2015.

submitted to the Board monthly, notification to American Speech-Language-Hearing Association (ASHA), Louisiana Department of Education, Louisiana Speech-Language-Hearing Association (LSHA), Speech Pathologists and Audiologists in Louisiana Schools (SPALS), and reporting to the National Practitioner Data Bank (NPDB). At the end of the five month period of additional supervision, if the requirements are met, Ms. Buford may apply for upgrade of her Provisional Speech-Language Pathology Assistant license.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to send a letter of concern to Michelle Kramer regarding appropriate supervision and supervisor responsibilities.

Board members discussed the need for supervisor training, possibly by webinar or video for continuing education credit on the board's website. Jolie Jones will gather information and present the information at the December board meeting. Additionally, the board would like to consider requiring an hour of supervision training in the next revision of the Rules, Regulations and Procedures.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones reported that she has been working closely with Covalent Logic to develop the board's new website and content management system. Mrs. Jones also provided the board with information obtained regarding criminal background checks at the state and federal level. Board members requested more information related to depth of information encompassed at the federal level. The Board would like to wait until statutory authority is established in the Practice Act before requiring criminal background checks for new applicants.

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried that effective January 2016, all initial applications for licensure and reinstatement must be queried through the National Practitioner Data Bank (NPDB) and a statement to that effect should be added to the board's applications.

Mrs. Jones reported to the board that she has sent three sets of boxes for scanning by C.F. Biggs. The first set of boxes were thirteen boxes of lapsed licenses from 2009-2014, at the cost of \$3,085.81. The second set included 27 boxes of renewals, financials, accounts payable and payroll. The third set of boxes included two boxes of no follow through applications and six boxes of LBESPA and LBEDN financials, accounts payable, online renewals and deposit slips. The board has budgeted \$50,000 for this scanning project and would like to continue with the plan to scan all active files as previously discussed.

Jolie Jones discussed with the Board that the temporary worker that was hired through Westaff to assist with renewals, Jordyn Russo, is continuing to work for the board around her university schedule.

7. Voluntary Services

Jolie Jones discussed a situation in which a Provisional Speech-Language Pathology Assistant inquired about obtaining hours for upgrade on a volunteer basis. The Board does not allow volunteer service to obtain hours to upgrade a license. The board would like to clarify the rules regarding volunteer service in the future.

8. Schedule 2016 Board Meeting Dates

2016 board meeting dates were scheduled for the following dates, all beginning at 9:00 a.m. at the board office in Baton Rouge, except where noted:

Friday, February 12

Friday, April 29

Thursday, June 9 in Lafayette

Saturday, August 13

Friday, October 14

Friday, December 2 in New Orleans

9. Deaf Education Alliance Proposed Communication Plan

Laura Gresham informed board members that the Deaf Education Alliance is working to develop a tool to implement better communication plans. The school board cannot force schools to use the tool but they will encourage it.

CORRESPONDENCE:

1. Letter from ASHA re: ASHA CE Registry Changes

Board members reviewed a letter from ASHA regarding a change in paper for CE registry transcripts, as well as revised subject codes.

2. Email dated August 28, 2015, from NPDB re: licensure actions against impaired practitioners

Board members reviewed an email from the National Practitioner Data Bank (NPDB) regarding what is reportable for impaired practitioners.

3. Email dated August 31, 2015, from the International Hearing Society (IHS) re: hearing aid dispenser apprenticeship program

Board members reviewed an email from the International Hearing Society (IHS) regarding an apprenticeship program for hearing aid dispensers. The board will write a letter to The International Hearing Society and also recommend that the National Council of State Boards of Examiners for Speech-Language Pathology and Audiology (NCSB) send a letter as well.

4. Email dated October 9, 2015, from Leigh Anne Baker re: licensure presentation and continuing education event

Leigh Anne Baker requested that a sixty minute presentation be given to her university students at Southern University on November 10, 2015. Theresa Rodgers was asked to give the presentation, but is not available due to ASHA Convention dates. Steve Harris agreed to present on November 10 and will check with Leigh

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes.

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 4:51 p.m. to take the following actions:

1. Review of Pending Complaints

a. Complaint #2014-03

Respondent signed Consent Agreement and Order.

b. Complaint #2014-04

Motion was made by Laura Gresham, seconded by Tammy Crawford and unanimously carried, to pre-approve the following continuing education courses: ASHA's Effectively Using SLP Assistants to Support Quality Service Delivery for two hours, ASHA's Special Interest Group 16 Perspectives Volume 15, Number 3, October 2014 for one hour, SpeechPathology.com Course #6556 Supervision and Conflict Resolution for 1 hour, Speechpathology.com Course #5644 Professional Ethics in a Changing Professional Landscape for 1 hour, OnlineCEUs.com Ethics in Speech-Language Pathology and Audiology for 2 hours, THSA Clinical Ethics in Speech-Language Pathology for 2 hours, and Relias Academy in Ethics and Boundaries in Healthcare for 3 hours.

c. Complaint #2015-05

Respondent submitted a quarterly report as per the terms of the Consent Agreement and Order.

d. Complaint #2016-01

Jolie Jones reported that the investigation on this matter is still pending, but should be completed soon.

e. Complaint #2016-02

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to offer a Consent Agreement and Order for violating Rule 701.E.1.i. for charging for services not rendered and misrepresenting services rendered; 4.b. engaging in dishonesty, fraud and misrepresentation; 4.j. violating principles and rules. The Consent Agreement and Order will include successful completion of the Board's open book examination within 90 days, payment of investigation costs of \$503.22 within one year, \$1,000.00 fine within one year, 10 hours of continuing education regarding ethics and billing and fraud, which must be pre-approved by the board within 90 days from the date the Consent Agreement and

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant** licenses:

Garrett, Somer	7400	SLP-ASST	Jacobson, Shanna	7435	PL-SLP ASST
Dumas, Lauren	7442	PL-SLP ASST	Williams, Kristin	7436	PL-SLP ASST
Tate, Jessica	7467	PL-SLP ASST	Caldwell, Madison	7468	PL-SLP ASST
Glover, Keonndra	7472	PL-SLP ASST	Olivia, Mallory	7473	PL-SLP ASST
McDonald, Deshanna	7216	SLP-ASST	Gravois, Leah	6558	SLP-ASST
Delahoussaye, Amy	7236	SLP-ASST	Evans, Sara	7022	SLP-ASST
Farmer, Shandra	7263	SLP-ASST			

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Nichols, Hayley	7153	L-SLP	Obst, Denise	6892	L-SLP
Harlan, Kelly	7113	L-SLP	Gaudet, Samantha	7243	L-SLP
Ward, Abigail	7139	L-SLP	Macallister, Cate	7273	L-SLP
Madlem, Alyssa	7261	L-SLP	Scherer, Chelsey	7119	L-SLP
Fisher, Shaleta	7250	L-SLP	Reeder, Rachel	7151	L-SLP
Brown, Kayla	7205	L-SLP	Russo, Melanie	6925	L-SLP
Neilson, Elizabeth	7130	L-SLP	Adams, Emily	7172	L-SLP
Mumfrey, Lauren	7317	SLP-ASST			

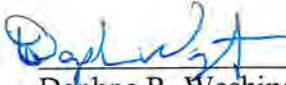
Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Mele, Sara	5845	L-SLP	Schiller, Stephanie	5252	L-SLP
Weeks, Katie	5578	L-SLP	Green, Natasha	4238	PL-SLP
De Tarnowsky, Sue	3650	L-SLP	Bonvillain, Lyndsey	6416	SLP-ASST
Stanley, Dawn	6930	L-SLP	Anderson, Jamie	6371	SLP-ASST

Motion was made by Tammy Crawford, seconded by Laura Gresham and unanimously carried, to adjourn the meeting at 4:54 p.m.

MINUTES APPROVED BY:


 Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
 Chairperson


 Daphne R. Washington, M.A., CCC-SLP, L-SLP
 Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Saturday, October 17, 2015
Board Office

8:00 a.m.
Baton Rouge, LA

Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

Agenda

Administrative Review

1. Revisions to Practice Act and Rules, Regulations and Procedures

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

October 17, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member**

Absent:

**Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 8:05 a.m. in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

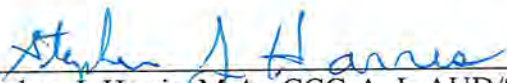
Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to adopt the agenda as amended to add 2. Minutes of August 8, 2015 to Administrative Review.

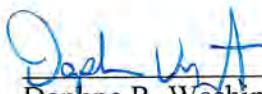
ADMINISTRATIVE REVIEW:

1. Revision to Practice Act and Rules, Regulations and Procedures
Glenn Waguespack led this portion of the meeting. Board members discussed proposed revisions to the board's Practice Act.
2. Minutes of August 8, 2015
Motion was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to adopt the Minutes as amended.

Motion was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to adjourn the meeting at 3:45 p.m.

MINUTES APPROVED BY:


Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson


Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer



Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

Friday, December 4, 2015
Loews Hotel – Beauregard Room

8:00 a.m.
New Orleans, LA

8:00-8:05 Call Meeting to Order (Chair)

Roll Call (Secretary/Treasurer)

Public Comments

8:05-8:10 Agenda

8:10-8:15 Minutes

1. Meeting of October 16, 2015
2. Meeting of October 17, 2015

8:15-8:25 Financials

1. Financial Statement for the period ended September 30, 2015
2. Tablet Update

8:25-9:25 Administrative Review

1. Executive Director Update
2. LBESPA Processing
3. Update on Annual School Report
4. Praxis Summary Report
5. Certification issues in LA Dept of Education Bulletin 747
6. Schedule Possible Rules Workday for 2016
7. Election of Board Officers

Correspondence

9:25-9:30 Conference(s)

NCSB

1. NCSB Board Membership Renewal

9:30-12:00 Executive Session

1. Review of Email from Steve Madix regarding possible complaint
2. Review of Pending Complaints
 - a. Complaint #2014-04
 - b. Complaint #2016-01
 - c. Complaint #2016-02
 - d. Complaint #2016-04
3. Receipt of New Complaints
 - a. Complaint #2016-05
4. Review of Applications
5. Board Staff Evaluations

Compliance Hearing

1:00-5:00 Miscellaneous - Law Review

1. Limited Cerumen Management
2. Criminal Background Checks
3. Reciprocity

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

December 4, 2015

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Glenn M. Waguespack, L-AUD, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member**

Absent:

**Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

The meeting was called to order by Steve Harris at 8:08 a.m. in the Beauregard Room at the Loews Hotel located at 300 Poydras Street, New Orleans, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present until the afternoon portion of the meeting to provide public comment. Kerrilyn R. Phillips, L-SLP, participated in the Comprehensive Law Review portion of the meeting.

AGENDA:

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to adopt the agenda as amended to add "Comprehensive" before the Law Review heading.

MINUTES:

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to approve the minutes of the meeting held October 16, 2015, as presented.

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to approve the minutes of the meeting held October 17, 2015, as presented.

FINANCIAL:

1. Financial Statement for the period ended September 30, 2015
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended September 30, 2015.
2. Tablet Update
Microsoft Surface Pro tablets were ordered on October 28, 2015.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Steve Harris reported that he and Jolie Jones had a conference call with the chairpersons from the Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN) and Louisiana State Board of Social Work Examiners (LABSWE), as well as Emily DeAngelo, Administrator for LABSWE, on December 3, 2015 to discuss plans for leasing office space. LABSWE would like LBESPA and LBEDN to have a separate entrance if all three boards remain at the current location. The estimated cost for a second entrance is \$7,000, in addition to \$151 per month in additional lease space. Each chairperson will discuss with their board the possibility of splitting the cost for a second entrance. LBESPA and LBEDN mentioned that they are exploring all options regarding office leases. LABSWE stated that the social work board plans to remain at the current location and expressed support for whatever decisions LBESPA and LBEDN make.

The Board expressed interest in an office park building located in Prairieville. Rent cost is \$2,250 per month plus electricity and janitorial. Mrs. Jones is estimating \$200 per month for electricity and no janitorial services for now, resulting in an estimated monthly cost of \$2,450. At 75%, the Board's cost would be \$1,837.50 and at 25%, LBEDN's monthly cost would be \$612.50. LBESPA is currently paying \$1,432.50 per month; therefore, an anticipated increase of \$405 per month.

Motion was made by Theresa Rodgers, seconded by Daphne Washington, and unanimously carried to allow Jolie Jones to submit a request to the state leasing office to relocate the Board office to the Swamp Road property in Prairieville.

Jolie Jones provided board members with a quote from Covalent Logic for rebranding to provide a more consistent look to board forms and documents, as well as a video course for supervision. The board is not prepared to spend the amount quoted and will explore other options for the supervision training course.

Jolie Jones reported that an account has been created for the Board's Administrative Specialist to begin querying the National Practitioner Data Bank (NPDB) when the new content management system is in place.

Jolie Jones spoke with the board's auditor, Robert Furman, regarding investment options for the board and, based on LRS 49:327, his understanding is that boards are only able to invest in time deposits with banks domiciled in Louisiana, Savings and Loans institutions, and credit unions. Mrs. Jones emailed other Executive Directors of Louisiana licensure boards to inquire if other boards are using financial planners or investing otherwise. Two Executive Directors responded with investments in CDs with good rates. Mrs. Jones has found a CD special at Business First Bank for up to \$99,000 for .99% for 12 months. It was noted that Ms. Jones plans to visit Essential Credit Union to compare their CD rate. and if it is better, the investment will be made there.

Mrs. Jones reported to the Board that she met with InfinIT Technology Group, who was referred by Covalent Logic. The cost will be \$65 base which will be paid 75% by LBESPA and 25% by LBEDN, plus \$110 for LBESPA based on \$10 per device covered. The board is currently paying \$375 per month for Essential Solutions, resulting in a savings of \$216.25 a month.

Theresa Rodgers shared a Memorandum of Understanding between LBESPA and the Louisiana Department of Health and Hospitals that was signed by Glenn Waguespack as Board Chair October 6, 2006. The board is required to maintain an emergency plan, storage backup plan, and to ensure compatibility with the Department of Health and Hospitals (DHH). The Memorandum of Understanding can be added as part of the board's Policy Manual. Jolie Jones will locate this document and update the Policy Manual.

2. LBESPA Processing

Board members reviewed a report indicating that 176 initial applications and 93 upgrade requests have been received since the June 4, 2015 board meeting. One application was denied and two required additional information.

2,742 individuals renewed online (72%) and 865 individuals renewed by mail, for a total of 3,640 individuals renewed as of October 31, 2015. 149 individuals' licenses lapsed for non-renewal.

233 audits were completed as of October 31, 2015, with 8 audits outstanding. The board will send a letter to the 8 individuals that were audited and did not renew, stating that records show that the license was subject to audit and request a response indicating why the individual did not comply with the audit request. The board would like to track incomplete audits so these are scrutinized more closely in the event of reinstatement. Jolie Jones will check with Covalent Logic to see if there is a way to track these individuals in the future.

One complaint was received since the October 15, 2015 board meeting.

3. Update on Annual School Report

An update on the board's Annual School Report was reviewed by board members. Jolie Jones will begin contacting the school systems individually which have not responded.

Steve Harris has a contact in the Louisiana Department of Education with which he will communicate to see if there is a list categorizing charter schools, as the Annual School Report is being duplicated and the board staff has received complaints in this regard.

4. Praxis Summary Report

Board members reviewed the Praxis summary reports.

5. *Bulletin 746 – Louisiana Standards for State Certification of School Personnel*

As stated in the October 2015 *Bulletin 746*, the Praxis examination is no longer required to obtain an ancillary certificate as a speech-language professional. When an individual fails to pass the Praxis examination after one year there is no process (paralleling LBESPA's process) at the state department to downgrade their certification to that of an assistant. In the past, the Board had an active role in the Bulletin 746/certification revision process relative to audiologists, speech-language pathologists (therapists), and speech-language pathology assistants. The Board's relationship with the certification and other appropriate staff within the Louisiana Department of Education needs to be reestablished.

Theresa Rodgers reported that she presented October 30 to approximately 100 speech-language pathologists and speech-language pathology assistants employed by the East Baton Rouge Parish School System regarding supervision. The presentation was designed to address specific issues and questions posed in advance by EBR staff. A copy of the presentation and handouts were provided to board members and staff.

6. Schedule Possible Rules Workday/Licensure Law Review for 2016

Board members discussed potential rules and law revisions. Jolie Jones will ask Ayn Stehr, the Board's Legal Counsel, to clarify her role in the Practice Act revisions.

The Board scheduled work day meetings for Saturday and Sunday, January 9-10, 2016, as well as Saturday, February 13, 2016.

7. Election of Board Officers

Motion was made by Daphne Washington, seconded by Tammy Crawford, and unanimously carried, to nominate Glenn Waguespack for Board Chairperson.

Motion was made by Tammy Crawford, seconded by Glenn Waguespack, and unanimously carried, to nominate Stephen Harris for Vice Chairperson.

Motion was made by Theresa Rodgers, seconded by Glenn Waguespack, and unanimously carried, to nominate Daphne Washington to continue serving as Secretary/Treasurer.

MEMBERSHIP:

National Council of State Boards of Examiners for Speech-Language Pathology and Audiology (NCSB)

1. Board Membership Renewal

Motion was made by Tammy Crawford, seconded by Daphne Washington, and unanimously carried, to renew the board's annual membership with NCSB.

EXECUTIVE SESSION:

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to go in to Executive Session at 10:42 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Daphne Washington, yes; Glenn Waguespack, yes; Tammy Crawford, yes; Theresa Rodgers, yes; Steve Harris, yes.

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 11:58 a.m. to take the following actions:

1. Review of Email from Steve Madix Regarding Possible Complaint

The board will send a letter to Resa Brady, Executive Director for the Hearing Aid Dealer Board, requesting a copy of the Hearing Aid Dealer Practice Act and Rules and Regulations.

Additionally, Steve Harris will contact Steve Morris to gather further information and will share any additional information at the board's next meeting.

2. Review of Pending Complaints

a. Complaint #2016-01

The board reviewed a redacted portion of the Investigator's Report, which failed to prove any violation of the Board's Practice Act or Rules, Regulations and Procedures.

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to dismiss complaint #2016-01 and send a letter of concern focusing on the lack of timely documentation of services impacting patient care.

b. Complaint #2016-02

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to extend the requirements of the Consent Agreement and Order offered to December 31, 2016, based on a request, as respondent is out of the country for one year.

Jolie Jones will request a copy of licensee's Power of Attorney and discuss with Ayn Stehr the appropriate content for the Consent Agreement and Order.

c. Complaint #2016-04

Jolie Jones informed board members that Respondent signed the Consent Agreement and Order offered.

3. Receipt of New Complaints

a. Complaint #2016-05

Motion was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to refer this matter for investigation.

4. Review of Applications

Motion was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Regard, Kathryn	7488	PL-SLP	Smith, Rebecca	7489	PL-SLP
Cook, Neely	7490	L-SLP	Sweet, Matthew	7491	L-SLP
Lacroix, Amanda	7492	L-SLP	Little, Brandy	7494	L-SLP
Williams, Kristi	7495	L-SLP	Bass, Leslie	7496	L-SLP
Hinaman, Tiffani	7498	L-SLP	Poole, Randi	7500	L-SLP
Roussell, Brett	7501	PL-SLP	Black, Rebecca	7502	L-SLP
Cohen-Shaw, Gila	7503	L-SLP	Phillips, Chelsea	7505	L-SLP
Schneider, Curt	7506	L-SLP	McElroy, Janneke	7507	L-SLP
Kessler, Laurie	7508	PL-SLP	Coon, Misty	7509	L-SLP
Edwards, Yuki	7510	PL-SLP	Thomas, Lydia	7511	PL-SLP

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant** licenses:

Champagne, Tracie	7493	SLP-ASST	Ash, Melody	7497	PL-SLP ASST
Brown, Ginny	7499	PL-SLP ASST	Crawford, Rachel	7504	PL-SLP ASST
Glazier, Christine	7487	PL-SLP ASST			

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

Holland, Brittani	7291	L-SLP	Caldwell, Madison	7468	SLP-ASST
Lenard, Jasmine	7184	L-SLP			

Motion was made Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to **reinstate** the following licenses:

Satterlee, Allison	3097	L-SLP	Caplis, Erin Lawley	5942	L-AUD/H.A.
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5. Board Staff Evaluations

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to provide a salary adjustment for Jolie Jones, Executive Director, up to \$65,000, contingent upon agreement of the Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN), which shares a portion of the salary.

Motion was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to provide a salary adjustment for Marcy Ricca, Administrative Specialist to \$35,000 annually.

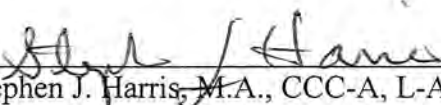
Both salary adjustments are based on research of other boards' Executive Directors and administrative staff throughout state licensure boards, as well as based on the fact that current board staff was hired at a lower salary because of the uncertain circumstances at the time of hiring.

Comprehensive Law Review:

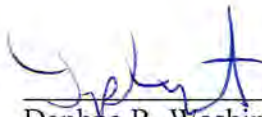
Board members discussed topics such as limited cerumen management, criminal background checks, and reciprocity. Additionally, the board made suggested revisions to the Practice Act.

Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 4:50 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, M.A., CCC-A, L-AUD/SLP
Chairperson



Daphne R. Washington, M.A., CCC-SLP, L-SLP
Secretary/Treasurer