

Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

**Friday, 9:00 AM
Conference Room**

**February 14, 2014
Board Office, Baton Rouge, LA**

COMPLIANCE HEARING: 10:00 a.m. Janice Mitchell

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of December 13, 2013

Financial

1. Financial Statement for the period ended November 30, 2013
2. Financial Statement for the period ended December 31, 2013
3. Changes to reporting format
4. Purchase of new computer
5. Quote for an Additional Phone Line
6. Meeting with Capitol One

Board/Staff Issues

1. Reimbursement of Annual leave payouts and unemployment
2. Update on Website
3. Update on Calligrapher
4. Update on Media Library
5. Update on LBESPA Elections via electronic nominations/voting
6. Update on Annual School Report
7. Update on LBESPA Appointments
8. Update on LBESPA 2014 CE Workshop
 - a. Donation in lieu of honorarium
9. List of Office Equipment
10. Application Procedure Discussion
11. Adoption of New Board Policies
 - a. Application Approval Process
 - b. Revision of LBESPA Election
 - c. Signature Stamps
12. Plans for Law Revision – scheduling of retreats, topics, participants, etc.
13. Posting of Board Meeting Minutes

Correspondence

1. Update on Letter dated 7/15/13 from Connections Learning
2. Email dated 1/31/2014 from David Morledge re: intraoperative monitoring

Conferences

FARB

1. Report from the 38th Annual FARB Forum, Austin, TX

NCSB

1. Renewal of NCSB Membership

AMERICAN ACADEMY OF AUDIOLOGY

1. Annual Convention: AudiologyNOW!, March 26-29, 2014, in Orlando, FL

Executive Session

1. Letter to Lorra Pettit and response from Lorra Pettit
2. Update on Complaint #2013-05
3. Update on Complaint #2013-07
4. Update on Complaint #2011-07
5. Transition Issues
6. Review of Complaints
#2014-01
7. Review of Applications

Adjournment

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

February 14, 2014

Attending:

**Glenn Waguespack, L-AUD, Chairperson
Kerrilyn Phillips, L-SLP, Vice Chairperson
Dawn Richard, L-SLP, Secretary/Treasurer
Laura Gresham, Public Member**

Absent:

**Stephen J. Harris, L-SLP/AUD, Board Member
Stanley Peters, M.D., Medical Advisor**

The meeting was called to order by Glenn Waguespack at 9:05 a.m. in the conference room of the board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was available to give public comments.

AGENDA:

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to approve the minutes of the meeting held December 13, 2013 as presented.

FINANCIAL:

1. Financial Statement for the Period Ended November 30, 2013
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended November 30, 2013.
2. Financial Statement for the Period Ended December 31, 2013
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended December 31, 2013.
3. Changes to Reporting Format
Jolie Jones has a meeting scheduled with Susan Sevario, CPA on February 20, 2014. Susan Sevario will help explain the financial packet to Mrs. Jones and explain how to read the information provided monthly. Board members provided Mrs. Jones with categories that they would like more clarification on.

4. Purchase of New Computer

Jolie Jones requested that the board consider purchasing a new laptop with docking station to replace one office computer and consider purchasing another computer at the beginning of the fiscal year.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to purchase two laptops with docking stations to be used by LBESPA employees.

Jolie Jones mentioned that she had a conference call with Bob White of Essential Solutions who has informed her that the shopping cart on the Board's website is obsolete and cannot be switched over from the Board's website during the process of splitting the Board's in the LMS database. Mrs. Jones has agreed to use a PayPal online purchase feature, which will change the way items are currently purchased by including a button to "Buy Now" as opposed to "Add to Cart". Mrs. Jones must set up a PayPal account for the Board to begin the process.

Mrs. Jones also informed board members that Essential Solutions is preparing to do a full review of office computers and equipment to make recommendations. Mrs. Jones will use this opportunity to find out what equipment will be necessary to be purchased and estimated costs when the boards separate at the end of the lease.

5. Quote for an Additional Phone Line

Jolie Jones provided the board with a quote to add an additional telephone line if needed. The quote included an initial set up charge from the Office of Telecommunications of \$76.50, plus an additional monthly charge of \$18.75. There will also be a labor charge from Preferred Telephone Systems of \$125.00.

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to allow Jolie Jones to add an additional phone line as needed. Mrs. Jones must inform Glenn Waguespack when an additional line is added.

6. Meeting with Capitol One

Jolie Jones informed the Board that she met with Tom Govan of Capitol One to review the Board's banking accounts. Fees were reviewed and Mr. Govan will waive a \$21 monthly fee that the Board has been paying. Mr. Govan and Mrs. Jones also discussed that the Board is currently paying \$70 for two wire transfers that are sent for monthly retirement payments. Mrs. Jones has since contacted Netchex, the Board's payroll company, who has now set up the account for ACH process at the cost of \$1-2 depending on what the Board is currently paying for checks, which will save the Board at least \$65 per month. Lastly, merchant services are being reviewed as they are now offered by Capitol One and would likely be offered at a better rate, given the amount of money the Board has at Capitol One.

BOARD/STAFF ISSUES:

1. Reimbursement of Annual Leave Payout and Unemployment
The Louisiana Board of Social Work Examiners and the Louisiana Board of Examiners in Dietetics and Nutrition have both agreed to reimburse the Board for their portion of the annual leave payouts that were paid to former employees, Terry Martin and Carmen Quebedeaux. LABSWE agreed to pay 60% for Ms. Quebedeaux and LBEDN agreed to pay 25% for Mrs. Martin and 10% for Ms. Quebedeaux. Both boards have also agreed to pay their portion of unemployment for Terry Martin and Carmen Quebedeaux.
2. Update on Website
Jolie Jones informed the Board that the website's About Us page has been updated, as well as the shopping cart to revise the media library offerings and to add the board's workshop. Glenn Waguespack mentioned that the website still includes the Code of Ethics from 2007, which needs to be changed.
3. Update on Calligrapher
Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried to begin using Gina Cox, Calligrapher with certificates at the rate of \$6.00 each.
4. Update on Media Library
Jolie Jones informed board members that she purged the Media Library as requested and there are 14 media offerings remaining. Mrs. Jones also inquired if the Board wanted to still include media regarding Tinnitus that was previously purchased, but does not offer ASHA continuing education credits. The Board approved the use of the Tinnitus media. The Board will continue to monitor the Media Library to see if it is something they want to continue or phase out.
5. Update on LBESPA Elections via Electronic Nominations/Voting
Jolie Jones contacted a LSHA representative via email to request additional information to answer the Board's questions relative to the process. No response has been received to date.
6. Update on Annual School Report
Jolie Jones informed board members that the Annual School Report has been completed and responses from all schools have been received.
7. Update on LBESPA Board Appointments
Laura Gresham informed the Board that she was notified that she has been reappointed by the Governor and was requested to fill out additional paperwork.

A letter has been sent from the Board to the Louisiana State Medical Society requesting that a physician be nominated to serve on the Board effective May 9, 2014.

8. Update on LBESPA 2014 CE Workshop

Erica Ray has agreed to be the speaker for Grand Rounds in Audiology. Allison Bland, who is employed by ASHA, is not allowed to accept an honorarium for her presentation at the workshop; however the Board will submit a \$500.00 donation to the ASHA Foundation in her name.

The Board would like to send out a brochure to advertise the workshop this year.

9. List of Office Equipment

Jolie Jones presented board members with a list of office equipment as requested. Board members requested that items be split by what equipment is in each office (example: the computer, printer, desk, desk chair, label printer, phone, calculator, etc.) remain the property of the person who currently is in possession of the items. All items can be split closer to the time of relocation.

10. Application Procedure Discussion

This matter was tabled until further notice.

11. Adoption of New Board Policies

a. Application Approval Process

Motion was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried to adopt the Application Procedure policy as follows:

Board staff will scan and send licensure applications and simple upgrades to board members. In addition to pertinent documents, staff should include a copy of the front of the file, in a pdf format that is password protected. Board staff will include a list of names of the individual applications in the email for record of each individual's name and approval when the email is printed out. Once a board member sends an email approval, board members and board staff should delete the files from their computer and email so as not to compromise the information. Board staff will print out the email to include in each approved licensee's paper file and process the application as usual. Board staff will hold licensure files that have been approved via email for board member signatures at the next board meeting. The email approval will be included in the file for board members to officially sign off on each applicant. Once a board member has signed the paper file, board staff will remove the email approval from the file.

Due to the complexity of documentation for supervision, Provisional SLP Assistant licensees upgrading to SLP Assistants will be sent for approval via mail, with a scanned copy being kept in the board office until the file is returned. First time SLP Assistant and Provisional SLP Assistant applications can be included in the scanning approval process.

b. Revision of LBESPA Election by LSHA

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried to revise the LBESPA Election by LSHA policy, subject to changes in the law, as follows:

LBESPA voted to begin using SurveyMonkey for LBESPA elections facilitated by LSHA. LBESPA will pay costs to send postcards to all licensees notifying them that nominations or elections are in process and a link to submit nominations or vote. Nominations and vote responses will be submitted through SurveyMonkey and handled by LSHA.

LSHA will submit the call for nominations (developed by LSHA personnel) to LBESPA by July 1st. LSHA personnel will have Call for Nominations posted on SurveyMonkey and an email blast to all licensees on July 15.

Licensees will be allowed until August 15th, to submit the Self-Nomination Ballots to LSHA through SurveyMonkey. LSHA personnel will develop the voting ballot and submit to LBESPA staff on or before September 1st for approval. Once approved, LSHA personnel will post the ballot on SurveyMonkey.

Licensees shall have until October 15th, to submit their ballots through SurveyMonkey. LSHA personnel will submit the election results to the Governor's office no later than November 1st.

Board members discussed a possible future change in the Law to say "A professional association designated by the Board" instead of specifying LSHA.

c. Signature Stamps

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried to adopt the following policy regarding the use of signature stamps:

Signature stamps are to be held by a staff member who does not have the authority to issue checks.

12. Plans for Law Revision – scheduling of retreats, topics, participants, etc.

Board members scheduled a workday for law revisions for Saturday, May 3, 2014 at the Board office.

13. Posting of Board Meeting Minutes

Board members decided to discontinue posting Minutes to the website, but to have them available if someone requests them.

CORRESPONDENCE:

A. Update on Letter dated 7/15/13 from Connections Learning

Board members were given an update on the letter from Connections Learning. Megan Doran has submitted clarification and has been issued a license.

- B. Email dated 1/31/2014 from David Morledge re: intraoperative monitoring
The Board received an email from David Morledge requesting information related to neurophysiological intraoperative monitoring. Board staff has responded to the email and Mr. Morledge was very complimentary of the thorough and up-to-date information received from the Board.

CONFERENCES:

FARB

1. Report from the 38th Annual FARB Forum, Austin, TX
Glenn Waguespack provided a written and oral report to the board regarding the FARB Forum.

Mr. Waguespack requested that board staff use the log in provided to print a Model Consent Agreement, Code of Conduct, Practice Act and Application. He also requested that Mrs. Jones get more information about the "Look Up A License" feature through FARB and the EBAS ethics examination.

NCSB

1. Renewal of NCSB Membership
Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to renew the Board's annual NCSB membership for \$450.00.

AMERICAN ACADEMY OF AUDIOLOGY

1. Annual Convention: AudiologyNOW!, March 26-29, 2014 in Orlando, FL
This information presented for informational purposes.

EXECUTIVE SESSION:

Motion was made by Dawn Richard, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 1:25 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Dawn Richard, yes and Kerrilyn Phillips, yes.

Motion was made by Dawn Richard, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 3:35 p.m. to take the following actions:

1. Letter to Lorra Pettit and response from Lorra Pettit
Glenn Waguespack presented board members with the letter sent to Ms. Pettit on behalf of the Board, as well as her response to that letter.

2. Update on Complaint #2013-05

This matter has been set for hearing on Saturday, May 10, 2014.

3. Update on Complaint #2013-07

Ryan Seidemann is continuing to work toward a Consent Agreement and Order.

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to reconsider it's motion from December 13, 2013 and include stipulations in the Consent Agreement and Order for reimbursement of attorney fees for Ayn Stehr. The Board does not wish to negotiate on the stipulations outlined in December, which included: \$1,500 fine, cannot supervise for one year, open book examination, investigation costs, public reprimand, notification to NPDB-HIPDB, and an essay on the importance of accurate medical records.

4. Update on Complaint #2011-07

Jolie Jones informed the Board that Complainant has paid all fines in full and has contacted the Board to schedule the remaining portion of the Board's Open Book Exam.

5. Transition Issues

Board members discussed transition issues with the separation of the boards.

6. Review of Complaints

#2014-01

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to send a letter to the licensee that the Board is not taking any action at this time, but at the time of licensure renewal, licensee must provide us with a court document of her progress in completing the stipulations.

7. Review of Applications

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses:**

Pizza, Andrea	7056	PL-SLP	Meynard, Andrea	7058	PL-SLP
Prat, Claire Rubin	7057	PL-SLP	Lee, Heidi	7059	PL-SLP
Jackson, Julie	7060	PL-SLP	Fisse, Diana	7061	PL-SLP
Wheeler, Whitnie	7062	PL-SLP	Turknett, Sarah M	7063	PL-SLP
Fowler, Anna	7064	PL-SLP	Gristina, Katherine	7065	PL-SLP
Doran, Megan	7067	PL-SLP	Seiler, Mara J	7068	PL-SLP
Leger, Sarah	7069	PL-SLP	Forrester, Emily C	7070	PL-SLP
Everson, Laura	7071	PL-SLP	Taylor, Tiffany	7072	PL-SLP
Stauffer, Jourdan	7073	PL-SLP	Jackson, Sherley	7074	L-SLP
Long, Kimberly G	7075	L-SLP	Molloy, Kristen M	7075	L-SLP
Quin, Tara	7066	PL-SLP	Whitley, Justin D	7076	PL-SLP
Villa, Jordan	7078	PL-SLP	Gardner, Laura	7080	L-SLP
Zeppuhar, Lisa	7081	L-SLP	Loris, Sherry	7082	L-SLP
Thomas, Heather	7084	PL-SLP	Smith, Shelley	7079	L-AUD

Simpson, Rachel	7083	L-AUD	Arceneaux, Sierra	6703	PL-SLP
Warren, Nicole	6686	PL-SLP			

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Verret, Leslie	7085	PL-SLP Asst
Soileau, Melanie B	7086	PL-SLP Asst
Watkins, Emily	7087	SLP Asst

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to **upgrade** the following licenses:

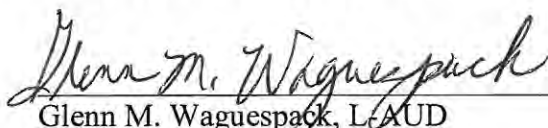
Marlin, Tammy G	3885	L-SLP	Whittington, Alicia	6627	SLP-Asst
Davis, Shameka F.	6895	SLP-Asst	Pruna, Claudia	6762	L-SLP
Maloney, Kelly	6789	L-SLP	Amedee, Kacey	7048	SLP-Asst
Dufresne, Megan	6790	L-SLP	Mitchell, Janice	6517	L-SLP
Argeanton, Kellie	6716	L-SLP	Smith, Jessica	6211	L-SLP
Smith, Crary C	7016	SLP-Asst			

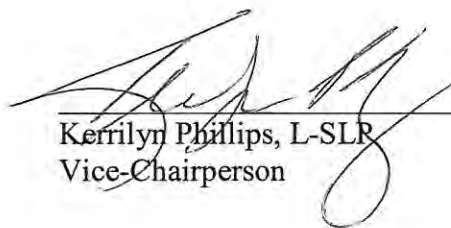
Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Cantrell, Alicia	6380	L-SLP	Bruml, Sarah K	6397	L-SLP
Williams, Dedra	4402	SLP-Asst			

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to adjourn the meeting at 4:00 p.m.

MINUTES APPROVED BY:


 Glenn M. Waguespack, L-AUD
 Chairperson


 Kerrilyn Phillips, L-SLP
 Vice-Chairperson

Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

**Friday, 9:00 AM
Board Office Conference Room**

**April 4, 2014
Baton Rouge, LA**

COMPLIANCE HEARING: 10:00 AM CYNTHIA JENKINS

Call Meeting to Order (Chair)

Welcome New Board Member

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of February 14, 2014

Financial

1. Financial Statement for the period ended January 31, 2014
2. Proposed budget for fiscal year July 1, 2014-June 30, 2015
3. Professional Service Contracts for fiscal year July 1, 2014-June 30, 2015

Board/Staff Issues

1. Update on LBESPA Elections via electronic nominations/voting
2. Update on LBESPA 2014 CE Workshop
3. Plans for Law Revision
4. Media Library - Shipping charges and multiple viewers
5. Educational ads for Better Hearing and Speech Month
6. Policy regarding signature stamps
7. Financial Disclosure Forms Due May 15th
8. Update on Ethics and Boundaries Examination
9. Document Retention in active files
10. Clarification regarding clinical practicum hours
11. Policy regarding board member attendance and participation
12. Exhibit display

Correspondence

1. Email dated 3/18/14 from Kathy Pruner with information on regenerated Praxis Speech-Language Pathology test & new passing score
2. Email dated 3/25/2014 from Doris Valdry regarding observation by facility employees of therapy

Conferences

LSHA:

1. Board Presentation
2. Exhibit Request for LSHA Convention

CLEAR

1. Annual Educational Conference, September 11-13, 2014, New Orleans

SPALS

1. Request for Sponsorship for SPALS Conference, October 2-3, 2014
2. Exhibit Request for SPALS Conference, Lafayette

NCSB

1. NCSB Annual Conference, October 9-11, 2014
2. ASHA CEU sponsorship for NCSB Conference
3. Call for Nominations

Executive Session

1. Review of Complaints
 - a. 2013-07
 - b. 2013-05
 - c. 2013-03
 - d. 2012-01
 - e. 2011-07
 - f. 2010-18
 - g. Disciplinary action status on website
2. Transition Issues
3. Executive Director 6 month Review
4. Review of Applications
 - a. CL - Degree awarded 16 years prior to application

Adjournment

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

April 4, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member
Brooke F. Normand, L-SLP, Board Member
Laura H. Gresham, Public Member**

Absent:

Stanley Peters, M.D., Medical Advisor

The meeting was called to order by Glenn Waguespack at 9:00 a.m. in the conference room of the board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

WELCOME NEW BOARD MEMBER:

Glenn Waguespack, Board Chairperson, welcomed Brooke Normand, L-SLP, the board's newest member.

PUBLIC COMMENTS:

No one was available to give public comments.

AGENDA:

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adopt the agenda as amended to add 3. Email from Stacie Didier, L-SLP, regarding orders from out of state to Correspondence and add 13. Student Presentations to Board/Staff Issues.

MINUTES:

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to approve the minutes of the meeting held February 14, 2014, as amended.

FINANCIAL:

1. Financial Statement for the period Ended January 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended January 31, 2014.

2. Proposed Budget for Fiscal Year July 1, 2014 – June 30, 2015

Motion was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to approve the budget for fiscal year 2014-2015 as follows:

Revenues

License Fees - SLPs	200*125.00	\$	25,000.00
License Fees - AUD/HA Disp	10*150.00	\$	1,500.00
Upgrade Fees	120*30.00	\$	3,600.00
Renewal Fees - SLPs	3415*65.00	\$	221,975.00
Renewal Fees - AUD/HA Disp	250*75.00	\$	18,750.00
Restitution		\$	5,000.00
Interest (Checking)		\$	1,000.00
Miscellaneous		\$	10,000.00
Total		\$	286,825.00

Total Revenues **\$ 286,825.00**

Other Assets

Cash in Checking	\$	450,000.00
*Invested Funds	\$	125,000.00
Total	\$	575,000.00

Total Other Assets **\$ 575,000.00**

TOTAL AVAILABLE FUNDS **\$ 861,825.00**

*INVESTED FUNDS ARE MAINTAINED FOR LEGAL CHALLENGES, TO DEFEND A LAWSUIT, AND IN THE EVENT OF A NATURAL DISASTER.

LA R.S. 37:2657. Fees; compensation; expenses

The board shall retain all fees and other monies received by it. Such funds may be expended by the board without appropriation for costs of administration and other expenses. Additionally, such funds may be used for the establishment and operation of continuing education programs relating to speech, language, or hearing disorders. Any funds remaining unexpended and unencumbered at the end of each fiscal year shall be retained by the board for expenditure in succeeding years and no part thereof shall revert to the general fund of the state.

Salaries

Executive Director (75%)	\$	39,000.00
Administrative Specialist (100%)	\$	31,200.00
Total	\$	70,200.00

Related Employee Benefits

Retirement (37% ER contribution)	\$	26,000.00
Medicare (1.45%)	\$	1,025.00
Health Insurance (75% Exec Director & 100% Admin Spec)	\$	15,500.00
OPEB	\$	30,000.00
Total	\$	72,525.00

Total Salaries & Benefits	\$	142,725.00
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Expenses/Travel

Administrative (in-state mileage)	\$	1,000.00
Administrative (in-state other)	\$	1,500.00
Administrative (out-state other)	\$	4,000.00
Board (in-state mileage)	\$	9,000.00
Board (in-state other)	\$	5,000.00
Board (out-state mileage)	\$	500.00
Board (out-state other)	\$	25,000.00
Total	\$	46,000.00

Meeting Expenses

Hotel, Food, etc.	\$	10,000.00
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Total Travel & Meeting Expenses	\$	49,000.00
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Expenses/Operating

Advertising	\$	5,000.00
Rent	\$	17,200.00
Printing	\$	7,500.00
Postage & Delivery	\$	15,000.00
Dues & Subscriptions	\$	1,800.00
Maintenance	\$	1,000.00
Insurance	\$	1,000.00
Bank Charges/Credit Card Fees	\$	5,000.00

Telephone	\$	1,200.00
Security Maintenance	\$	100.00
Equipment Rental	\$	2,000.00
Miscellaneous	\$	1,000.00
Continuing Education	\$	20,000.00
Office Supplies	\$	6,000.00
Total	\$	83,800.00

Total Operating Expenses **\$ 83,800.00**

Professional Services

Accounting	\$	2,400.00
AG Representation	\$	15,000.00
Auditor	\$	2,500.00
Calligrapher	\$	1,400.00
Computer Consultants	\$	10,000.00
Other Consultants	\$	30,000.00
Court Reporter	\$	1,500.00
Investigators	\$	5,000.00
Legal Counsel	\$	15,000.00
Payroll	\$	1,500.00
Total	\$	84,300.00

Total Professional Services **\$ 84,300.00**

Acquisitions/Equipment

Computer Equipment	\$	5,000.00
Scanning Equipment/License Renewal	\$	6,000.00
Office Equipment	\$	4,000.00
Total	\$	15,000.00

Total Acquisitions **\$ 15,000.00**

Total Expenditures **\$ 381,825.00**

Total Revenue over Expenditures **\$ (95,000.00)**

Total Available Funds over Expenditures **\$ 480,000.00**

3. Professional Service Contracts for fiscal year July 1, 2014 – June 30, 2015

Motion was made by Laura Gresham, seconded by Steve Harris and unanimously carried, to renew the contract with Ayn Stehr at \$175.00 per hour for a maximum contract amount of \$15,000.00.

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to renew the contract with Susan Sevario at \$200.00 per month for a maximum contract amount of \$2,400.00.

Motion was made by Dawn Richard, seconded by Steve Harris and unanimously carried, to renew the contract with the Department of Justice at \$120.00 per hour for a maximum contract amount of \$15,000.00.

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to renew the contract with Investigations Unlimited at a rate of \$50.00 per hour plus expenses at the state-approved rate for a maximum contract amount of \$5,000.00.

COMPLIANCE HEARING:

Cynthia Jenkins requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her Speech-Language Pathology license. The Board denied Ms. Jenkins' request to reinstate her license due to her having worked in speech-language pathology from November 7, 2013 through February 2014 without a license.

Cynthia Jenkins testified that she did receive the Board's letter notifying her to cease practice of speech-language pathology and continued to practice. Ms. Jenkins indicated that she worked for East Baton Rouge Parish Schools and they knew she did not have a license and was applying. Ms. Jenkins had a caseload of 32 children doing re-evaluations, intervention services for articulation and language disorders, and IEPS in a failing school.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 10:30 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Brooke Normand, yes and Kerrilyn Phillips, yes.

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to come out of Executive Session at 10:45 p.m. to offer Cynthia Jenkins a Consent Agreement and Order to include the open book examination within 60 days, \$750 fine, and notifications to LSHA, ASHA, SPALS, Department of Education, and reporting to the National Practitioner

Data Bank. Consent Agreement and Order must specifically state that Ms. Jenkins failed to follow the Board's directive and cease practice based on her testimony.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to send letters of concern to the Lead Therapist and Special Education Director in East Baton Rouge Parish School System. The letter should note that Cynthia Jenkins is not allowed to engage in the practice and was in violation of the board's directive to stop working. Ms. Jenkins was not included on the updated Annual School Report. The letter should also mention concerns if Medicaid was billed for services.

BOARD/STAFF ISSUES:

1. Update on LBESPA Elections via electronic nominations/voting
Jolie Jones presented the Board with a list of all licensees without an email address in the system, as there were only 16. Jolie Jones spoke with Carrie at LSHA about the board's concerns and Carrie stated that we input the email addresses that are in our system. The survey creates a link number or specific ID. The survey generates an email to recipients and each gets a different link; therefore a link cannot be placed on LSHA's homepage to nominate/elect, however it would be a notification that nominations/elections are in process. Carrie believes that we can add an email to the survey if someone did not get the original email. The Board will mail paper ballots to individuals without an email in the system.
2. Update on LBESPA 2014 CE Workshop
Jolie Jones informed that there were 100 participants pre-registered for the Board's workshop.
3. Plans for Law Revision
The Board will have a law revision workday on Saturday, May 3, 2014.
4. Media Library – Shipping charges
Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to add a \$10 shipping charge to all media rentals.
5. Educational Ads for Better Hearing and Speech Month
Motion was made to publish Better Hearing and Speech Ads in The Advocate, Times Picayune, The Times, and Baton Rouge Parents Magazine at the cost of \$2,275.26.
6. Policy regarding Signature Stamps
Motion was made by Laura Gresham, seconded by Dawn Richard, and unanimously carried, to change the policy regarding signature stamps to stamp all checks and provide check register and all checks for review at each board meeting, to not slow down the process of paying bills.
7. Financial Disclosure Forms due May 15th
Jolie Jones reminded board members that their Financial Disclosure Forms for the Board of Ethics are due by May 15th.

8. Update on Ethics and Boundaries Examination
EBAS exam was discussed at FARB for use as discipline but the cost is \$1,500 and doesn't really meet the Board's needs. The Board may suggest that NCSB develop an ethics module at some point and sell it to other states.
9. Document Retention in Active Files
Jolie Jones discussed document retention in active files, in preparation for a scanning project. Supervision Form 200s would only need to be retained for three years. When documents are destroyed, a check sheet should be included in the file with a list of what was destroyed.
10. Clarification regarding Clinical Practicum Hours
Board members discussed clinical practicum hours for clarification when processing applications.
11. Policy regarding Board Member Attendance and Participation
Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to create a board policy that states "Board members with two consecutive unexcused absences may be requested to resign their position. Unexcused absences will be at the discretion of the Board."
12. Exhibit Display
The Board would like to purchase a table runner with LBESPA logo and name, as well as purchase picture frames for exhibit displays.
13. Student Presentations
Steve Harris presented to over 60 students at University of Louisiana at Lafayette recently. Glenn Waguespack presented at LSU Health Sciences Center in Shreveport for Mary Pannbacker in March. Kerrilyn Phillips will present to her Louisiana Tech University students in May.

CORRESPONDENCE:

1. Email dated 3/18/14 from Kathy Pruner with information on regenerated Praxis Speech-Language Pathology test & new passing score
Reviewed for informational purposes.
2. Email dated 3/25/2014 from Doris Valdry regarding observation by facility
The Board recommended that Ms. Valdry make all parents aware when a new child starts therapy, that there is a facility employee that sits in to observe the child.
3. Email from Stacie Didier, L-SLP, regarding orders from out-of-state
The Board stated that SLP would need to find out if the physician is licensed in both states and check the facility's policy about orders. An in-state doctor can re-write the orders.

CONFERENCES:

LSHA

1. Board Presentation

Board presentation at the LSHA Convention will include topics such as: under new management (trying to be more fiscally responsible and customer friendly), phasing media library out, stats on number of licensees, update on changes of law, update on discipline, new board member, board member elections, Praxis scores/changes, student presentation available.

2. Exhibit Request for LSHA Convention

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to pay the exhibit fee of \$400.00 to exhibit at the LSHA Convention.

CLEAR

1. Annual Educational Conference, September 11-13, 2014

Motion was made by Laura Gresham, seconded by Steve Harris and unanimously carried, to pay expenses and associated costs to send Marcy Ricca to the CLEAR Conference in New Orleans.

SPALS

1. Request for Sponsorship for SPALS Conference, October 2-3, 2014

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to sponsor a speaker for the 2014 SPALS Conference in the amount of \$3,000.00.

2. Exhibit Request for SPALS Conference, Lafayette

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to pay the exhibit fee of \$300.00 to exhibit at the SPALS Conference.

NCSB

1. NCSB Annual Conference, October 9-11, 2014

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to pay expenses and associated costs to send Kerrilyn Phillips, Brooke Normand, Glenn Waguespack, and Ayn Stehr to attend the NCSB New Board Member Training, as well as the NCSB Conference.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to pay expenses and associated costs to send Dawn Richard, Steve Harris, Laura Gresham, and Jolie Jones to the NCSB Annual Conference.

2. ASHA CEU Sponsorship for NCSB Conference

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to co-sponsor the ASHA CEUs for the NCSB Conference.

3. Call for Nominations

Motion was made by Laura Gresham, seconded by Steve Harris and unanimously carried, to nominate Kerrilyn Phillips for President-Elect and Glenn Waguespack, George Purvis, and Amy Goldman for the NCSB Board of Directors.

EXECUTIVE SESSION:

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 1:30 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Brooke Normand, yes and Kerrilyn Phillips, yes.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to come out of Executive Session at 4:05 p.m. to take the following actions:

1. Review of Complaints

a. 2013-07

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to send a letter that a Consent Agreement and Order was offered in December 2013. We have not received a response from you, therefore the hearing will be set for June 14th, 21st, or 28th. The Board will check with Ayn Stehr and Ryan Seidemann first.

b. 2013-05

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to offer the Consent Agreement and Order drafted by Ayn to include the following stipulations: open book examination, investigation costs, reimburse attorney fees, three year suspension, \$10,000 fine within three years that the board signs the Consent Agreement and Order, investigative costs, restitution of money to PCF (approximately \$57,000), and notifications to LSHA, ASHA, SPALS, Department of Education, and reporting to the National Practitioner Data Bank and PCF.

c. 2013-03

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to ratify the suspension of Amy Ballard's L-SLP license number 5759, until the 1,000 word narrative is received according to the Consent Agreement and Order signed on February 22, 2013. Motion was also made to re-send the letter regarding suspension via first class mail and research the employer on record.

d. 2012-01

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to accept supervision submitted and release from Consent Agreement and Order for successful completion.

e. 2011-07

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to release from Consent Agreement and Order for successful completion.

f. 2010-18

This matter needs to be set for hearing per legal counsel. The Board will revisit this matter at its meeting in June.

g. Disciplinary action status on website

The Board would like to add "Revoked" and "Suspended" status to be reflected under the Disciplinary Action page on the website.

2. Transition Issues

No transition issues were discussed.

3. Executive Director 6 month Review

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to raise Jolie Jones' salary by \$1,000 annually as per the original offer letter dated November 17, 2013.

4. Review of Applications

a. An application for a Provisional SLP Assistant was reviewed, wherein the applicant was awarded a degree 16 years prior to application. The Board may want to consider this as a future rule change.

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Turner, Sharonda	7089	L-SLP	Major, Ashlyn	7091	L-SLP
Guidry, Neal	7090	L-SLP	White, Tameka	7092	L-SLP
Harwood, Laura	7093	L-SLP	Ewing, Victoria	7095	L-SLP
Morlas, Holly	7094	L-AUD	Rogers, Melissa	5989	PL-SLP

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing licenses**:

Chiasson, Jenna	7088	PL-SLP Asst
Lyons, Christina	7096	PL-SLP Asst

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to **upgrade** the following licenses:

Delatin, Rebecca	6708	L-SLP	Bailey, Elizabeth	6614	L-SLP
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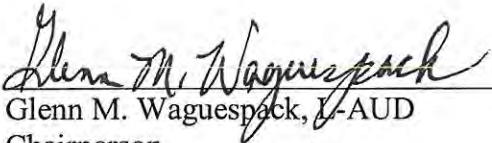
Brown, Stacie	6216	L-SLP	Leggitt, Sara	6909	L-SLP
Copperberg, Kelsey	6921	L-SLP	Finley, Megan	6382	L-SLP
Walker, Mollie	6798	L-SLP	Beslin, Ali	6914	L-SLP
Manley, Kelli	6923	L-SLP			

Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

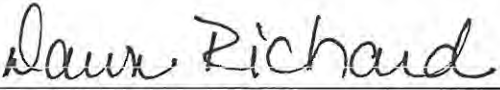
Jenner, Melissa	5431	L-SLP	Obst, Denise	6892	PL-SLP
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Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adjourn the meeting at 4:20 p.m.

MINUTES APPROVED BY:



 Glenn M. Waguespack, L-AUD
 Chairperson



 Dawn Richard, L-SLP
 Secretary/Treasurer

Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

**Thursday, 9:00 AM
Hilton Lafayette**

**June 5, 2014
Lafayette, LA**

LANGUAGE INTERVIEW 10:00 A.M. CHRISTINA TAUSCH

COMPLIANCE HEARING 11:00 A.M. BRITTANY McCARTY

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of April 4, 2014

Financial

1. Financial Statement for the period ended February 28, 2014
2. Financial Statement for the period ended March 31, 2014
3. Financial Statement for the period ended April 30, 2014
4. Increase contracts with Department of Justice and Ayn Stehr

Board/Staff Issues

1. Update on Renewals and Audits
2. Update on LBESPA 2014 CE Workshop
3. Update on Plans for Law Revision, schedule workday
4. Update on Educational ads for Better Hearing and Speech Month
5. Update on HB322, HB406, HB911
6. Update on Medical Advisor appointment
7. Update on Policy Manual Revisions
8. Renewal correspondence after June 30th
9. Review Provisional SLP Supervision Forms
10. Provisional SLP Assistant time deferral
11. Inventory Report

Correspondence

1. Email dated April 12, 2014 from Monica Bagley, L-SLP, providing additional services under private speech company
2. Email dated April 21, 2014 from David Nuss, L-AUD, complimenting staff

Conference(s)

LSHA

1. Board's presentation

CLEAR

1. Membership Renewal

NCSB

1. Call for NCSB Awards

FARB

1. 22nd Annual FARB Regulatory Law Seminar, October 2-5, 2014, Annapolis, Maryland

Executive Session

1. Review of Complaints
 - a. Complaint #2010-08
 - b. Complaint #2013-05
 - c. Complaint #2013-07
 - d. Complaint #2014-02
2. New Complaint #2014-03
3. Transition Issues
5. Review of Applications
 - a. BA
 - b. DL

Adjournment

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

June 5, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member
Brooke F. Normand, L-SLP, Board Member**

Absent:

**Laura H. Gresham, Public Member
Vacant, Medical Advisor**

The meeting was called to order by Glenn Waguespack at 9:15 a.m. in the Oaklawn Room of the Hilton Lafayette located at 1521 West Pinhook Road, Lafayette, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was available to give public comments.

AGENDA:

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adopt the agenda as amended to add the following: 3. Financial Statement for the period ended April 30, 2014 to Financial; add 3. Letter dated 5/24/2013 from David Mulnick requesting hearing aid dispensing to Correspondence; add 12. Hearing aid fitting for school Audiologists to Board/ Staff Issues; correction to 1.a. in Executive Session, should be Complaint #2010-18; and add 4.c. FL under Executive Session.

MINUTES:

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the minutes of the meeting held April 4, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended February 28, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended February 28, 2014.
2. Financial Statement for the period ended March 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended March 31, 2014.
3. Financial Statement for the period ended April 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended April 30, 2014.

4. Increase contracts with Department of Justice and Ayn Stehr

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to increase the contract with the Department of Justice to \$15,000, due to recent hearing and an on-going complaint.

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to increase the contract with Ayn Stehr, Attorney At Law to \$15,000, due to recent hearing and an on-going complaint.

LANGUAGE INTERVIEW:

Christina Tausch was requested to appear before the board according to Rule 113.C. to conduct an English proficiency assessment for speakers of English as a second language. Kerrilyn Phillips facilitated the interview with Ms. Tausch, requesting oral and written demonstrations of proficiency.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to approve Christina Tausch's application for a provisional speech-language pathology license.

COMPLIANCE HEARING:

Brittany McCarty requested and appeared for a compliance hearing to appeal the Board's decision to deny issuance of a Speech-Language Pathology Assistant license. The Board denied Ms. McCarty's request to issue a license based on the belief that Ms. McCarty practiced without a valid license beginning February 1, 2014. The Board sent Ms. McCarty a letter dated April 17, 2014, informing her that she must cease and desist the practice of speech-language pathology.

Brittany McCarty indicated that she worked for Bayou Speech Group and is in graduate school. Ms. McCarty stated she was hired with the company on February 1, 2014 and in late February or early March 2014, she began seeing children, doing therapy, setting up her own IEP meetings, contracting parents, and planning therapy. She indicated that she held IEP meetings individually without a supervisor present, with the exception of the first meeting. Ms. McCarty testified that she did receive the Board's letter notifying her to cease practice of speech-language pathology and yet continued to practice, by doing intervention in speech-language pathology and seeing children that were referred by teachers.

Motion was made by Brooke Normand, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 11:15 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Brooke Normand, yes; Dawn Richard, yes; Steve Harris, yes; and Kerrilyn Phillips, yes.

Motion was made by Brooke Normand, seconded by Steve Harris and unanimously carried, to come out of Executive Session at 11:52 a.m. to offer Brittany McCarty a Consent Agreement and Order to include the open book examination within 90 days, \$500 fine, 10 additional hours of continuing education with concentration in scope of practice and supervision (pre-approved by the board), double the required supervision of an SLP Assistant for six months, and notifications to Bayou Speech Group, LSHA, ASHA, SPALS, and reporting to the National Practitioner Data Bank.

HIPDB Codes to report: 1140, 1149, 1173, 1199, A4, A5, A6, 81, 29, and 25.

BOARD/STAFF ISSUES:

1. Update on Renewals and Audits

The Board was presented with an update that 910 renewals have been completed online and 131 in office, for a total of 1,041 completed as of June 3, 2014.

38 out of 170 audits have been completed successfully as of June 3, 2014.

2. Update on LBESPA 2014 CE Workshop

Jolie Jones reported that there were 119 participants at the Board's workshop, and the profit was \$193.09. The Board made \$193.09. Board staff is requested to schedule next year's workshop for April 11, 18, or 25 at the Renaissance Hotel.

Board members discussed potential topics and speakers for the 2015 workshop.

3. Update on Plans for Law Revision

The Board would like to schedule a law revision workday possibly in conjunction with a hearing. If the hearing is scheduled for Friday, August 8th, we could possibly do a workday in conjunction.

4. Update on Educational Ads for Better Hearing and Speech Month

Board members were presented with copies of ads that were run to raise awareness of licensure for Better Hearing and Speech Month. The ads were run in the Times Picayune, The Times, The Advocate, and Baton Rouge Parents Magazine at the cost of \$2,275.89.

5. Update on HB322, HB406, HB911

Jolie Jones gave the Board an update on bills affecting the Board.

HB322 was sent to the Governor for approval, which will require rulemaking agencies to publish on the internet certain information concerning proposed rules and fees.

HB406 became HB1275 and failed to pass.

HB911, now HB1273, was sent to the Governor for approval, which is relative to the issuance of provisional licenses to ex-offenders in order to work in certain fields.

6. Update on Medical Advisor Appointment
The Medical Society has submitted five names to the Governor to fill the board's Medical Advisor vacancy.
7. Update on Policy Manual Revisions
This item was tabled until the board's next meeting.
8. Renewal Correspondence after June 30th
The Board reviewed correspondence that has been sent out at the request of licensees noting the ability to continue to practice past June 30th.
9. Review Provisional SLP Supervision Forms
No changes were made to the supervision forms. The Board will modify the definition of 36 weeks to make it consistent with the nine month requirement when making rule changes.
10. Provisional SLP Assistant Time Deferral
Board staff was requested to send letters to individuals who currently have their license on time deferral. The letter should state that the board has changed its policy and in order to maintain time deferred status, individuals must renew their license annually by paying the renewal fee and can claim inactive status. Late renewal fees will be waived this year for these individuals to renew by October 31st. After October 31, 2014, licenses will be considered lapsed.

The board will only allow licenses to be deferred for a maximum of three years.
11. Inventory Report
The Board was presented with the list of assets that LBESPA maintains through Property Management. The list included the conference table, a desk and file cabinet, as well as a projector and three computers.
12. Hearing Aid Fitting for School Audiologists
The Board discussed that individuals must be licensed as an Audiologist with hearing aid dispensing in order to do ear molds.

CORRESPONDENCE:

1. Email dated April 12, 2014 from Monica Bagley, L-SLP providing additional services under private speech company
There is no prohibition in the board's Rules related to private speech clinics offering other services. The Board suggests that Ms. Bagley give a letter to her current and future clients making it clear that the art classes are in no way related to speech therapy.
2. Email dated April 21, 2014 from David Nuss, L-AUD, complimenting staff
The Board received a letter from David Nuss, L-AUD, complimenting Marcy Ricca and Jolie Jones. Glenn Waguespack also mentioned that he received a phone call from Euna Joseph, L-SLP, complimenting Jolie Jones' service to her.

3. Letter dated May 24, 2013 from David Mulnick, L-AUD, requesting hearing aid dispensing
Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to add hearing aid dispensing to David Mulnick's Audiology license number 556.

CONFERENCES:

LSHA

1. Board Presentation

Board presentation at the LSHA Convention will be held Saturday, June 7th, beginning at 7:45 a.m.

CLEAR

1. Membership Renewal

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to renew the board's CLEAR membership for \$240.00.

NCSB

1. Call for NCSB Awards

NCSB is accepting nominations for Special Recognition and Honors of the Association Awards.

FARB

1. 22nd Annual FARB Regulatory Law Seminar, October 2-5, 2014, Annapolis, MD

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to offer to send Ayn Stehr to the FARB Regulatory Law Seminar and reimburse her for expenses up to \$1,500, including conference registration and hotel. The Board will also require that a report be submitted.

EXECUTIVE SESSION:

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to go in to Executive Session at 3:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Brooke Normand, yes and Dawn Richard, yes.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to come out of Executive Session at 5:15 p.m. to take the following actions:

1. Review of Complaints

a. Complaint #2010-18

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to ask Ayn Stehr to continue to watch this matter and see if anything happens with the criminal trial.

b. Complaint #2013-05

Board members reviewed the final decision and will send it to Ms. Ross and her attorney with a cover letter.

c. Complaint #2013-07

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to set this matter for hearing on either August 8 or 23, depending on legal counsel's availability. The board does not wish to negotiate any further.

d. Complaint #2014-02

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to send a letter to the East Baton Rouge Parish School System noting that Respondent has not followed up with the Consent Agreement and Order offered to her by the Board and she cannot practice without a license.

Board staff was instructed to flag Respondent's file noting that she must come before the board before any application is accepted.

e. Complaint #2014-03

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to ask Ryan Seidemann to find out further information on the matter, to send a letter to licensee requesting a response, and to query the DataBank.

f. Transition Issues

The Board recently paid a total of \$3,913.96 in unemployment for two former employees. LBEDN reimbursed \$613.70 and LABSWE reimbursed \$1,459.18.

2. Review of Applications

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Puckett, Ellie	7097	L-SLP	DeNardo, Thales	7099	L-SLP
Manorek, Heather	7100	L-SLP	McGreal, Sharon	7101	L-SLP
Weidman, Leslie	7104	L-SLP	Putt, Monica	7112	L-SLP
Labiche, Katie Hymel	7103	PL-SLP	Greening, Ashley	7118	L-AUD/HA
Deville, Maggie F.	7105	PL-SLP	Guitreau, Elizabeth	7106	PL-SLP
Simpson, Autumn	7107	PL-SLP	Kelly, Mallory Jane	7108	PL-SLP
Hawkins, Whitney	7109	PL-SLP	McIntyre, Michelle	7110	PL-SLP
Jeansonne, Lacey M.	7111	PL-SLP	Harlan, Kelly Griffin	7113	PL-SLP

Kidd, Ashley H.	7114	PL-SLP	Tausch, Christina	7115	PL-SLP
Skinner, Julia	7116	PL-SLP	Handy, Karlania	7117	PL-SLP
Scherer, Chelsey	7119	PL-SLP	Smith, Megan	7129	PL-SLP
Neilson, Elizabeth	7130	PL-SLP	Gibbons, Chelsi	7131	PL-SLP
Smitherman, Hannah	7132	PL-SLP	Darnall, Kate	7133	PL-SLP
Poche, Kelsey	7134	PL-SLP	Torres, Mary	7135	PL-SLP
Tripp, Sarah	7136	PL-SLP	Bogan, Courtney	7137	PL-SLP
Kimble, Shayne	7138	PL-SLP	Ward, Abigail	7139	PL-SLP
Escousse, Emily	7140	PL-SLP	Fowler, Perry	7141	PL-SLP
Ollenburger, Grant	7142	PL-SLP	Rodrigue, Kacey	7143	PL-SLP
Bethard, Kara	7145	PL-SLP	Fielder, Laura	7146	PL-SLP
Watkins, Emily	7087	PL-SLP			

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Caldwell, Quanetta	7102	PL-SLP Asst	Cassity, Katie	7098	PL-SLP Asst
Olivares, Laura	7144	PL-SLP Asst	Mulnick, David	556	HA Dispensing

Motion was made by Steve Harris, seconded by Brooke Normand and unanimously carried, to **upgrade** the following licenses:

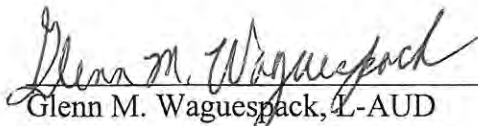
Dalferes, Elizabeth	6906	L-SLP	Bryan, Cynthia	6920	L-SLP
Baiamonte, Lauren	6985	L-SLP	Denman, Nicole M.	6799	L-SLP
Moore, Meg	6650	L-SLP	McMurray, Amanda	5842	L-SLP
Righteous, Brianna	7033	L-SLP	Riviere, Andrew	6767	L-SLP
Gomez, Cliff	6885	L-SLP	Ducote, Kelsey R.	6907	L-SLP
Bourque, Kourtnei C.	6958	L-SLP	McConnell, Julie D.	6888	L-SLP
Trisler, Emilee	6938	L-SLP	Guillory, Rachel	6961	L-SLP
Salvail, Lauren M.	6988	L-SLP	Dupuis, Derek	7011	L-SLP
Maurin, Hilary W.	6942	L-SLP	Munn, Nicole	6947	L-SLP
Verdin, Katie L.	6796	L-SLP	Bourgeois, Dana M.	6887	L-SLP
Gray, Joanna	6957	L-SLP	Madden, Bonnie	7012	L-SLP
Jukes, Leigh Ann	6929	L-SLP	Roubique, Alison	7015	L-SLP
Martin, Jessica	6910	L-SLP	Fontenot, Kelsey	6425	L-SLP
Martin, Linda	6943	L-SLP			

Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Irthum, Sonia	4300	L-SLP
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Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to adjourn the meeting at 5:20 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, L-AUD
Chairperson



Dawn Richard, L-SLP
Secretary/Treasurer

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

AGENDA

**Saturday, 9:00 AM
Board Office**

**August 9, 2014
Baton Rouge, LA**

COMPLIANCE HEARING

10:00 A.M. FONDA LANEY

11:00 A.M. SARAH BURKS

Call Meeting to Order (Chair)

Welcome New Board Member

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of June 5, 2014

Financial

1. Financial Statement for the period ended May 31, 2014

Board/Staff Issues

1. Update on Additional Phone Line
2. Update on Renewals and Audits
3. Media Library Report
4. Planning for LBESPA 2015 CE Workshop
5. LBESPA Election by LSHA and Resignation of SLP Board Member
6. Update on Plans for Law Revision, schedule workday
7. Update on Act 442 re: telehealth
8. Update on Policy Manual Revisions
9. Provisional SLP licensure time frame

Correspondence

1. Letter dated July 28, 2014 from Patricia Carbajal, L-SLP/AUD regarding removal of disciplinary flags
2. Letter dated August 7, 2014 from Emily Homer, L-SLP regarding removal of disciplinary flags from Patricia Carbajal's name

Conference(s)

Louisiana Academy of Audiology

1. Exhibit Request

NCSB

1. 27th Annual NCSB Conference, Salt Lake City, Utah, October 9-11, 2014
2. Ballot and Election for NCSB Board of Directors

FARB

1. Attorney Training
2. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
3. Comprehensive Regulatory Training for Board Members

CLEAR

1. 2014 Election

Executive Session

1. Board Executive Director Evaluation
2. Transition Issues
3. Review of Complaints
 - a. Complaint #2013-05
 - b. Complaint #2013-07
 - c. Complaint #2014-01
 - d. Complaint #2014-03
 - e. Complaint #2014-04
4. New Complaint
 - a. Complaint #2015-01
 - b. Complaint #2015-02
5. Provisional AUD license
6. Review of Applications
 - a. S.B.
 - b. E.F.
 - c. R.K.
 - d. K.N.
 - e. K.G.

Adjournment

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

August 9, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member
Laura H. Gresham, Public Member
Anita Jeyakumar, Medical Advisor**

Absent:

Vacant, Board Member

The meeting was called to order by Glenn Waguespack at 9:10 a.m. in the conference room of the board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting. Marcy Ricca, Administrative Specialist was present for a portion of the meeting.

WELCOME NEW BOARD MEMBER:

Glenn Waguespack welcomed Dr. Anita Jeyakumar as the Board's newest Medical Advisor.

PUBLIC COMMENTS:

No one was available to give public comments.

AGENDA:

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the minutes of the meeting held June 5, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended May 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended May 31, 2014.

BOARD/STAFF ISSUES:

1. Update on Additional Phone Line
Jolie Jones updated the Board regarding the necessity for an additional phone line. The LBESPA line is now being rolled over to the LBEDN line for the renewal season, instead of purchasing a second phone line for LBESPA. Ms. Jones noted that this set up appears to be working well.

2. Update on Renewals and Audits

The Board was presented with an update that 2,569 renewals have been completed online (72.5%) and 862 in office (24.5%), for a total of 3,431 (97%) completed as of August 7, 2014.

There are 6 out of 169 audits that remain outstanding as of August 7, 2014.

3. Media Library Report

The Board reviewed a report showing the number of people renting media was 30; and the number of media rented 80. Total fees collected from the media library from July 1, 2013 to date was \$2,030.00.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to discontinue the Board's Media Library effective December 31, 2014. Board staff was asked to notify licensees via email blast and posting on the website now and then via follow up email in December. The Board feels that continuing education is very accessible and there are many reasonably priced and even free alternatives which include: Speechpathology.com, Audiology Online, ASHA, hearing aid companies, Passy-Muir, Lingui Systems. Board staff should also remind inactive licensees that they are only required to submit 5 hours or 0 hours annually, with a maximum of 25 hours being owed should the licensee chose to obtain active status.

COMPLIANCE HEARING:

Fonda Laney requested and appeared for a compliance hearing to appeal the Board's decision to deny issuance of an upgrade to Speech-Language Pathology license. The Board denied Ms. Laney's request to issue a license based on the belief that Ms. Laney failed to maintain proper supervision while holding a Provisional Speech-Language Pathology license.

Fonda Laney indicated that speech-language pathology is a second career for her. She completed six months of supervision for her clinical fellowship year (CF) in Galveston, Texas. She was hired by the Jefferson Davis Parish School System on September 3, 2013. By the end of December 2013, she had completed her nine calendar months of supervision for her ASHA CF. Ms. Laney indicated that she delayed getting her ASHA CCC's and upgrade because of the cost.

Ms. Laney's licensure supervisor, Audrea Scipper, left employment with the Jefferson Davis Parish School System in January 2014, although she continued to visit, text, and call Ms. Laney. On February 25, 2014, Debbie Ardoin, the Speech Coordinator for the parish, came for a visit and discussed children that needed to be evaluated and pulled a child to confirm a diagnosis.

The Board also reviewed a letter from Ms. Audrea Scipper which indicated that she did supervise Ms. Laney for an additional 3.50 hours, although she did not realize she was doing it as a supervisor.

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 10:30 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Dawn Richard, yes; Kerrilyn Phillips, yes; Laura Gresham, yes.

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to come out of Executive Session at 10:54 a.m. to require Fonda Laney to submit SLP Form 100 for supervision in Texas, as well as Verification of Licensure from Texas. Licensure upgrade will be granted and a letter of concern will be sent to Fonda Laney pending receipt of documentation from Texas.

COMPLIANCE HEARING:

Sarah Burks requested and appeared for a compliance hearing to appeal the Board's decision to deny renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Burk's renewal request based on the belief that Ms. Burks failed to maintain proper supervision while holding a Speech-Language Pathology Assistant license.

Sarah Burks testified that she and her supervisor, Dr. Rose Coleman are not based at the same school. Dr. Coleman comes to Ms. Burks' school on a regular basis to observe with students or watch her doing a test or screening.

Ms. Burks also testified that she plans therapy sessions independently by collaborating with teachers, conducts IEPs, but most of the time for re-evaluations Dr. Coleman is present. For speech only evaluations Ms. Burks does an observation checklist, for re-evaluations, she does testing. Ms. Burks supplies the team with information and Dr. Coleman signs off. Dr. Coleman observes sometimes and then Ms. Burks writes the IEP. Ms. Burks will dismiss some interventions after re-screening and do referrals for others. Supervisor signs off on Medicaid each month.

Ms. Burks presented board members with a document outline regarding missing hours and her monthly calendar which she indicated she failed to transfer hours from the calendar to the Supervision Form 200s. Neither of these documents reflected that the supervision was fully compliant with the Board's *Rules, Regulations and Procedures*.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to go in to Executive Session at 11:30 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Dawn Richard, yes; Kerrilyn Phillips, yes; Laura Gresham, yes.

Motion was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to come out of Executive Session at 12:05 a.m. to offer Sarah Burks a Consent Agreement and Order for lacking supervision and lack of appropriate documentation, to include successful completion of the open book examination within 90 days, double the minimum amount of on-site and alternative supervision for an SLP Assistant for nine weeks, with the Supervision Form 200s being submitted to the Board monthly, notification to LSHA, SPALS, and reporting to the National Practitioner Data Bank. Motion was also made to send a letter of concern to Sharon Miller and a letter of concern to Dr. Rose Coleman requesting a notarized statement from her as supervisor that the second set of Supervision Form 200s submitted are an accurate reflection of the supervision provided to Ms. Burks.

4. Planning for LBESPA 2015 CE Workshop

Board staff is still waiting on the Renaissance Hotel to confirm an April date. Keynote speaker for SLP and AUD is Dr. Maura Cosetti regarding cochlear implants; lunch session will be hosted by LBESPA board members regarding law changes. Roundtable sessions are as follows: Kerri Phillips - Grand Rounds in Speech-Language Pathology; Daphne Washington – topic to be determined; Regina Winbush – FM Bluetooth; and Steve Harris and Dawn Richard – Supervision. Dr. Jeyakumar will talk to Amanda Giles to see if she is interested in doing the Grand Rounds in Audiology. Jolie Jones will follow up with Brooke Normand to see if she still knows someone that might be interested in doing a roundtable on Dementia. Dr. Jeyakumar will also check with Kevin Hemenger to see if he is interested in presenting on Dementia.

5. LBESPA Election by LSHA and Resignation of SLP Board Member

Brooke Normand, L-SLP, resigned her position as board member on July 28, 2014. A letter was sent to the Governor's office requesting that Daphne Washington be appointed to fulfill the remainder of Brooke Normand's term.

Glenn Waguespack and Kerrilyn Phillips' terms are set to expire in December 2014. Dawn Richard's term is set to expire in January 2015. The election will be for the following positions: SLP, SLP certified by BESE and currently working in a school setting, as well as an Audiologist who dispenses hearing aids.

6. Update on Plans for Law Revision, schedule workday

Board members scheduled a law making workday for Saturday, November 8, 2014 in Lafayette. Jolie Jones will check with the library in Lafayette to check availability.

7. Update on Act 442 regarding telehealth

The board will ask NCSB to look at this and bring back at the October meeting.

8. Update on Policy Manual Revisions

The Chairperson, Vice Chairperson, and Secretary/Treasurer will review the Policy Manual and bring suggestions/revisions to the October meeting.

9. Provisional SLP

Jolie Jones presented a scenario to the board where an individual who held a Provisional Speech-Language Pathology license has never begun their nine calendar months of supervision, as they have not been employed in the field. This individual has seven months left to hold the Provisional Speech-Language Pathology license. The law says that a Provisional Speech-Language Pathology license can only be held for a period of three years. The only option would be to become a Speech-Language Pathology Assistant or to hold a license in another state, gain ASHA certification and reapply for a license in Louisiana.

CORRESPONDENCE:

1. Letter dated 7/28/2014 from Patricia Carbajal, L-SLP/AUD regarding removal of disciplinary flags
2. Letter dated 8/07/2014 from Emily Homer, L-SLP regarding removal of disciplinary flags from Patricia Carbajal's name

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to deny Patricia Carbajal and Emily Homer's requests to remove the disciplinary flags from Ms. Carbajal's name on the board's website. The Board feels it is a necessary consumer protection measure to post past evidence of disciplinary action.

Glenn Waguespack will ask NCSB if there is any precedence for expungement for disciplinary action.

CONFERENCES:

Louisiana Academy of Audiology

1. Exhibit Request

Motion was made to ratify Glenn Waguespack's decision not to exhibit at the Louisiana Academy of Audiology, as the board's policy states that conferences must be open to all licensees and must have a membership of at least 300 members. Motion was also made to amend the current policy regarding sponsorship to include exhibiting.

NCSB

1. 27th Annual Conference, Salt Lake City, Utah, October 9-11, 2014
2. Ballot and Election for NCSB Board of Directors
Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried to vote for Kerrilyn Phillips for President-Elect and Glenn Waguespack, George Purvis, and Amy Goldman for the Board of Directors.

FARB

1. 22nd Annual FARB Regulatory Law Seminar, October 2-5, 2014, Annapolis, MD
The Board has not yet received a response from Ayn Stehr regarding her interest in attending the FARB Regulatory Law Seminar.
2. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
This matter was tabled until further information is provided.
3. Comprehensive Regulatory Training for Board Members
Jolie Jones was asked to get additional information regarding FARB's Comprehensive Regulatory Training for Board Members. Mrs. Jones informed the board members that LBEDN is interested in participating in this training and would like to see if other local board are interested in doing the training with the Board.

CLEAR

1. 2014 Election
Motion was made by Kerrilyn Phillips, seconded by Brooke Normand and unanimously carried to vote for Robin Jenkins as President-Elect and Ida Darragh, Cory Everett, Steve Hart, and Lori Long for Board Members.

EXECUTIVE SESSION:

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 2:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Laura Gresham, yes; Brooke Normand, yes and Dawn Richard, yes.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to come out of Executive Session at 3:55 p.m. to take the following actions:

1. Board Executive Director Evaluation
Jolie Jones, Executive Director, was excused from the room for this discussion.
2. Transition Issues
Jolie Jones will send an email to all NCSB attendees about travel policies and per day rates prior to the NCSB Conference.

3. Review of Complaints

a. Complaint #2013-05

Motion was made by Dawn Richard, seconded by Steve Harris and unanimously carried, to deny Ms. Pamela Ross' request for rehearing as the request was untimely.

The Board reconsidered sanctioned item numbers 1, 6, 7, 8, 9 and 10 as requested by Ronald Johnson, Ms. Ross' legal counsel. **Motion** was made by Dawn Richard, seconded by Steve Harris and unanimously carried, to uphold the board's original decision on the sanctions that were originally imposed following the disciplinary hearing on May 10, 2014.

b. Complaint #2013-07

Consent Agreement and Order was signed on June 5, 2014, the date of the Board's last meeting.

c. Complaint #2014-01

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to dismiss complaint #2014-01, based upon documentation received from licensee.

d. Complaint #2014-03

The Board will wait for more information before proceeding.

e. Complaint #2014-04

Consent Agreement and Order has been accepted and signed.

4. New Complaints

a. Complaint #2015-01

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to send complaint #2015-01 for investigation.

b. Complaint #2015-02

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to send complaint #2015-02 for investigation.

5. Provisional AUD license

The Board had one licensee who maintained Provisional Audiology licensure. The Board confirmed that although a Provisional Audiology licensee is no longer issued, an individual has only one year from the date of issuance to obtain a passing score on the Praxis examination.

6. Review of Applications

a. S.B.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to require that the supervisor submit a notarized statement indicating that the Supervision Form 200s submitted are an accurate reflection of the supervision that took place.

Motion was made by Dawn Richard, seconded by Steve Harris and unanimously carried, to send a letter to Sharon Miller and the Special Education supervisor in East Baton Rouge Parish School System noting that we have had three separate issues, two were supervision issues with individuals in this school system within a few months.

b. E.F.

The Board reviewed an upgrade request for E.F. but an additional week of supervision is needed before an upgrade can be granted.

c. R.K.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the application for R.K.

d. K.N.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried to deny K.N.'s continuing education submitted from Masonic Learning and request an additional five hours.

e. K.G.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried to deny K.G.'s upgrade request based on the documentation submitted for upgrade. K.G. must cease and desist the practice of speech-language pathology until the matter is resolved.

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Vice, Tiffany	7147	PL-SLP	Peters, Katherine	7149	L-SLP
Simon, Samantha	7148	PL-SLP	Lay, Victoria	7150	PL-SLP
Reeder, Rachel	7151	PL-SLP	Archer, Brent	7152	PL-SLP
Nichols, Hayley	7153	PL-SLP	Babin, Sarah	7154	AUD-HA
Usey, Heather	7120	PL-SLP	Montenego, Monica	7121	PL-SLP
Perque, Florence	7122	PL-SLP	Koch, Kelly	7123	PL-SLP
McCormick, Katherine	7124	PL-SLP	Cascio, Allison	7125	PL-SLP
Laque, Kristen	7126	PL-SLP	Booker Kenyetta	7127	PL-SLP
McCarter, Gillian	7128	PL-SLP	Deano, Amber	7155	L-SLP
Moody, Alison	7156	PL-SLP	Dubay, Whitney	7157	L-SLP
Audler, Ashley	7158	PL-SLP	Cormier, Dori	7159	AUD-HA
McCoy, Melissa	7160	PL-SLP	Arriaga, Eric	7161	AUD-HA
Walter, Maile	7162	PL-SLP	Arceneaux, Sara	7163	PL-SLP
Rogers, Rebecca	7164	PL-SLP	Snee, Caroline	7165	PL-SLP
Creel II, Jeffery	7166	AUD-HA	McAdams, Megan	7167	PL-SLP
McKaskle, Jessica	7168	PL-SLP	Flynn, Michelle	7169	L-SLP
Gray, Callie	7170	PL-SLP	O'Brien, Kristin	7171	PL-SLP
Adams, Emily	7172	PL-SLP	Norris, Carrie	7173	L-SLP
Lemelle, Kimberly	7174	PL-SLP	Dugas, Heather	7175	PL-SLP

Funck, Kathleen	7176	PL-SLP	Brown, Ashley	7177	PL-SLP
Landry, Michelle	7178	PL-SLP	Mroczek, Jenna	7179	L-SLP
Dugas, Elizabeth	7180	PL-SLP	Beatrons-Cooke, Courtney	7181	L-AUD
Toups, Erica	7183	PL-SLP	Lenard, Jasmine	7184	PL-SLP
Sisk, Anne Marie	7185	PL-SLP	Wand Ariel	7186	L-SLP
Head, Jason	7187	L-SLP	Hernandez, Emily	7188	PL-SLP
Gallant, Monique	7189	AUD-HA	Graver, Brittany	7190	PL-SLP
Odom, Stacie	7191	L-SLP	Fornadley, Judith	7192	PL-SLP
Thomas, Tess	7193	L-SLP	Guillot, Ellen	7194	PL-SLP
Green, Keedra	7195	PL-SLP	Prados, Megan	7196	PL-SLP
McCormick, Mary	7197	PL-SLP	Scoggins, Rebecca	7199	L-SLP
Buenaluz, Primrose	7200	PL-SLP	Love, Andromeda	7201	PL-SLP
Fussell, Amber	7202	PL-SLP	Roussell, Julianne	7203	PL-SLP
Monaghan, Melissa	7204	L-SLP	Brown, Kayla	7205	PL-SLP
Lass, Brittany	7206	PL-SLP	Hulin, Rachel	7207	PL-SLP
Hotard, Ashton	7209	L-SLP	Spahr, James	7211	PL-SLP
Rodenbeck, Megan	7212	PL-SLP	Haas, Rachael	7213	PL-SLP
Hudley, Lacey	7214	PL-SLP	Nicklas, Rebekah	7215	PL-SLP
McDonald, Deshanna	7216	PL-SLP	Schiro, Brittany	7217	PL-SLP
Casper, Sara	7218	L-SLP	Fontenot, Lacie	7219	PL-SLP
Dugas, Rhea	7220	PL-SLP	Thibeaux, Julie	7221	PL-SLP
Barron, Melissa	7223	PL-SLP	Koch, Rebekah	7224	PL-SLP
Burkett, Cheryl	7225	PL-SLP	Coyle, Mary	7227	PL-SLP
Vansant, Mathew	7228	L-SLP	Dandison, Jennifer	7229	L-SLP
Luckianow, Hallie	7230	PL-SLP	Kallbreier, Tina	7131	L-SLP
Gaines, Mandi	7232	PL-SLP	Davis, Kara	7233	PL-SLP
Threeton, Angela	7234	PL-SLP			

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

McCarty, Brittany	7182	SLP Asst	Nastasi, Chelsi	7208	SLP Asst
Harrell, Jessica	7198	PL-SLP Asst	Woods, Kayla	7210	PL-SLP Asst
Hudson, Nicole	7226	SLP Asst			

Motion was made by Steve Harris, seconded by Brooke Normand and unanimously carried, to **upgrade** the following licenses:

Fontenot, Catherine	6908	L-SLP	Guilbeau, Britni	6685	L-SLP
Esposito, Alexa	7001	L-SLP	Spedale, Corrina	6978	L-SLP
Trouille, Ashley	7018	L-SLP	Baker, Tamara	6916	L-SLP
Minard, Sara	7019	L-SLP	Hall, Zachary	6990	L-SLP
Hilton, Lauren	6986	L-SLP	Burks, Brooke	4528	L-SLP
McGar, Samantha	6786	L-SLP	Mendoza, Alicia	6928	L-SLP
Lassere, Mary	6975	L-SLP	Thibodeaux, Annie	6381	L-SLP

Pate, Anna	6999	L-SLP	Glorioso, Rebecca	6915	L-SLP
Denman, Inga	6937	L-SLP	Hatfield, Ashley	6645	L-SLP
Labarre, Brittany	7000	L-SLP	Johnson, Eryn	6620	SLP-Asst
Gehl, Anna	7021	L-SLP	Morris, Maley	6982	L-SLP
Burns, Lacey	6417	L-SLP	Pearson, Jana	6997	L-SLP
Delancy, Kristin	6720	L-SLP	Casanova, Katie	6959	L-SLP
Khoury, Candice	6992	L-SLP	Miley, Lauren	6318	L-SLP
Doherty, Maureen	7025	L-SLP	Marshall, Tammi	6785	L-SLP
Lanoux, Morgan	7972	L-SLP	Monica, Gina	6976	L-SLP
Rodriguez, Laura	7003	L-SLP	Jones, Whitney	6963	L-SLP
Bourgeois, Kelly	6612	L-SLP	Howe Courtney	6794	L-SLP
Davis, Denise	5212	L-SLP	Comeaux, Misty	6944	L-SLP
Cohen, Luke	7006	L-SLP	Chaisson, Samantha	7008	L-SLP
Hebert, Lauren	7026	L-SLP	Folsey, Kelsey	7032	SLP Asst
Kropoq, Kathryn	6899	SLP Asst	Halpen, Meredith	6940	L-SLP
Wheeler, Keylonda	6970	L-SLP	Noto, Allison	6965	L-SLP
McCullough, Heather	6980	L-SLP	Chabert, Melissa	6187	L-SLP
Thompson, Sarah	6981	L-SLP	Jordan, Nada	6964	L-SLP
Ponzo, Emily	7009	L-SLP	Schultz, Sarah	7004	SLP Asst
Russell, Janae	6987	L-SLP	Bellanger, Alaina	6964	L-SLP
Lanner, Kaitlyn	6971	L-SLP			

Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

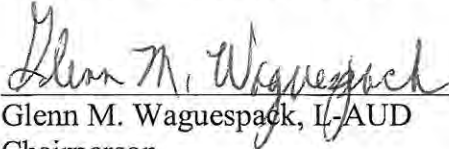
DeRoche, Dara	6115	L-SLP	Baudoin, Lauren	6697	L-SLP
Teufel, Carolyn	5881	L-SLP	Vogt, Leigh Ann	5591	L-SLP
Carradine, Valarie	3976	SLP Asst	Curtis, Nikki	6020	L-SLP
Baudoin, Lauren	6997	PL-SLP			

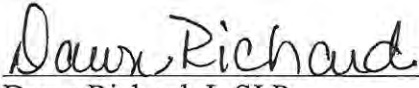
Motion was made Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to **add hearing aid dispensing** to the following license:

Beatrous-Cooke, Courtney 7181 HA Disp

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to adjourn the meeting at 4:38 p.m.

MINUTES APPROVED BY:


 Glenn M. Waguespack, L-AUD
 Chairperson


 Dawn Richard, L-SLP
 Secretary/Treasurer

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

AGENDA

**Saturday, 9:00 AM
Board Office**

**October 18, 2014
Baton Rouge, LA**

11:00 A.M. CE BROKER DEMO

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of August 9, 2014

Financial

1. Financial Statement for the period ended June 30, 2014
2. Financial Statement for the period ended July 31, 2014
3. Financial Statement for the period ending August 31, 2014
4. Auditor's Report for July 1, 2013 – June 30, 2014
5. Annual Fiscal Report with Independent Accountants' Compilation Report

Board/Staff Issues

1. Update on Renewals and Audits
2. Update on Annual School Report
3. Update on Policy Manual Revisions
4. Update on LBESPA Election by LSHA
5. Update on LBESPA 2015 CE Workshop
6. Update on letter to EBR Speech Coordinator
7. Update on Act 442 regarding telehealth from NCSB
8. Website Additions
9. Board Meeting Minutes
10. Law Revision workday scheduled Saturday, November 8th
11. Schedule 2015 Board Meeting Dates

Correspondence

1. American Board of Audiology regarding Preceptor Training

Conference(s)

ASHA

1. 2015 CE Provider Annual Fee

NCSB

1. Report from the 27th Annual NCSB Conference, Salt Lake City, Utah, October 9-11, 2014

CLEAR

1. Report from the CLEAR Annual Conference, New Orleans, LA, September 11-13, 2014

FARB

1. Response from Ayn Stehr, Attorney
2. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
3. Update on Comprehensive Regulatory Training for Board Members

Executive Session

1. Board Executive Director Evaluation
2. Transition Issues
3. Review of Complaints
 - a. Complaint #2013-05
 - b. Complaint #2014-03
 - c. Complaint #2014-04
 - d. Complaint #2015-03
4. Review of Applications
 - a. A.G.
 - b. K.G.

Adjournment

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

October 18, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member
Anita Jeyakumar, Medical Advisor**

Absent:

**Laura H. Gresham, Public Member
Vacant, Board Member**

The meeting was called to order by Glenn Waguespack at 9:15 a.m. in the conference room of the board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was available to provide public comment.

AGENDA:

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to approve the minutes of the meeting held August 9, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended June 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended June 30, 2014.
2. Financial Statement for the period ended July 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended July 31, 2014.
3. Financial Statement for the period ended August 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended August 31, 2014.
4. Auditor's Report for July 1, 2013 – June 30, 2014
Board members reviewed the Auditor's Report for July 1, 2013 – June 30, 2014. The report reflected a successful audit with no findings.

5. Annual Fiscal Report with Independent Accountants' Compilation Report
Board members were provided a copy of the Annual Fiscal Report with Independent Accountants' Compilation Report.

BOARD/STAFF ISSUES:

1. Update on Renewals and Audits
The Board was presented with an update that 2,601 renewals have been completed online (71.4%) and 897 in office (24.6%), for a total of 3,498 (96%) completed as of October 17, 2014.

4 audits have not yet been received; 186 licensees have not yet renewed.

2. Update on Annual School Report
The Board reviewed a report reflecting compliance with the Annual School Report. The following have not yet submitted their report: Caldwell, Catahoula, Claiborne, DeSoto, Evangeline, Iberville, Rapides, Sabine, St. Helena, St. James, Vernon, Glencoe Charter Schools, Milestone Sabis Academy, Alexandria Diocese, Houma-Thibodaux Diocese, Lafayette Diocese, Lake Charles Diocese, and New Orleans Archdiocese. Board staff will follow up and have a report at the December meeting.

3. Update on Policy Manual Revisions
The Board reviewed its' Policy Manual and made changes to include: Impaired Practitioners Program and Inactive Status being removed, supervision for Provisional Audiologists removed, example 3 regarding Early Steps added for supervision in every work setting, and clarified that the Board will only co-sponsor and/or exhibit at conferences for organizations that promote both communication sciences and disorders and audiology professions.

The Board asked Jolie Jones to make and prepare comment cards to have available for each meeting.

10:00 CE BROKER DEMO

CE Broker provided a demonstration of their product via GoToMeeting, at the Board's request. This product focused on continuing education collection and auditing. The Board asked Jolie Jones to continue to investigate continuing education companies and watch for ASHA to do something similar. Board members gave Jolie Jones permission to begin bidding out new database systems.

4. Update on LBESPA Election by LSHA
The Ballot for the three open board member positions closed on October 15th and LSHA will send a letter to the Governor requesting appointments.
5. Update on LBESPA 2015 CE Workshop
The Board has contracted with the University of Louisiana at Lafayette to use the Cecil Picard Center for LBESPA's upcoming workshop. Contracts have been sent to all speakers. For the morning session, Dr. Cosetti will present Cochlear Implants in

adults, Dr. Jeyakumar will present on Cochlear Implants in children, and there will also be a panel discussion.

6. Update on Letter to EBR Speech Coordinator

The Board previously requested that a generic letter be sent to the Speech Coordinator of East Baton Rouge Parish Schools noting issues that we have recently experienced with some of the Speech-Language Pathologists in said parish. Upon receipt of the letter, the Speech Coordinator requested more detailed information to work together to address issues. Upon advice of legal counsel, a more detailed letter was provided to the Speech Coordinator with details of the issues the Board has addressed. In addition, Steve Harris is scheduled to give a presentation to the Speech Department in East Baton Rouge Parish School System on October 31, 2014, at the request of the Speech Coordinator.

A future rule change to consider is that supervisees and supervisors need to separately create documentation regarding supervision.

7. Update on Act 442 regarding telehealth from NCSB

Act 442 will require a rule change for the Board because our Rules state that individuals must be licensed in this state and the other jurisdiction. NCSB is preparing a position statement regarding telehealth which will be released shortly and may help guide us in making the necessary rule change.

8. Website Additions

The Board reviewed a copy of the FARB Model Application for Licensure and Renewal. Jolie Jones informed the Board that Act 721 was repealed in 2008 and that language should be removed from the application. She also suggested that the Board add the following statements to the applications:

“All candidates for licensure or renewal have an obligation to update and supplement the information and responses on this application if they change. Failure to supplement the information and responses provided on this application may result in denial or other appropriate action”

“Your application is not considered complete until all supporting documents and fees have been received by the Board. Applications submitted via fax or email are unacceptable and will be subject to late penalties.”

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to make the suggested changes to the initial and renewal applications.

Jolie Jones was granted permission to include a list of accredited degree programs on our website, as well as a link to the ASHA website showing CAA accredited online programs.

9. Board Meeting Minutes

Glenn Waguespack mentioned that posting board meeting Minutes was discussed at the NCSB Conference, as people search for information using the Minutes if provided on the website.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to post Minutes to the board's website after approved and archive after one year.

10. Law Revision Workday scheduled Saturday, November 8th

The Board's law revision workday is scheduled for Saturday, November 8th at the Hilton Garden Inn in Lafayette. The meeting will be all day Saturday and Sunday morning if necessary.

11. Schedule 2015 Board Meeting Dates

Board meetings for 2015 were scheduled to begin at 9:00 a.m. for the following dates and locations:

- February 13 (Board office)
- April 10 (Lafayette)
- June 4 (Lafayette)
- August 8 (Board office)
- October 16 (Board office)
- December 4 (New Orleans)

CORRESPONDENCE:

1. American Board of Audiology regarding Preceptor Training
Provided for informational purposes.

CONFERENCES:

ASHA

1. 2015 CE Provider Annual Fee

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried to pay the \$700.00 CE provider fee to ASHA. Recused: Kerrilyn Phillips

NCSB

1. Report from 27th Annual Conference, Salt Lake City, Utah, October 9-11, 2014
Steve Harris provided an oral and written report regarding the NCSB Conference. He most enjoyed the presentations on Antitrust by Jennifer Semko and the Trends in Online Continuing Education by Ellen Fagan.

CLEAR

1. Report from the CLEAR Annual Conference, New Orleans, LA, September 11-13
Marcy Ricca provided a written report regarding the CLEAR Annual Conference.

FARB

1. Response from Ayn Stehr, Attorney
The Board reviewed the response from Ayn Stehr regarding her attendance at the FARB Attorney Seminar.
2. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried to send Steve Harris and Glenn Waguespack, if reappointed, to the 39th Annual FARB Forum in Tucson, Arizona, and pay all related fees and expenses.
3. Update on Comprehensive Regulatory Training for Board Members
Jolie Jones checked with other boards throughout the state regarding their interest in participating in FARB's Comprehensive Regulatory Training for Board Members. The Psychology Board would be interested in sending 3 people and the Behavioral Analyst Board would be interested in sending 3-4 people; however, we do not have enough people to meet the minimum requirement of 20 people and cannot justify the expense.

EXECUTIVE SESSION:

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 1:45 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Kerrilyn Phillips, yes; Steve Harris, yes and Dawn Richard, yes.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to come out of Executive Session at 2:45 p.m. to take the following actions:

1. Board Executive Director Evaluation

Jolie Jones, Executive Director, was excused from the room for this discussion.

Kerrilyn Phillips and Jeanine Songy-Latham, Vice Chair of the LBEDN Board will conduct Jolie Jones' performance evaluation in conjunction with LBESPA's December meeting on December 5, 2014 at 8:00 a.m.

Jolie Jones was instructed to prepare and have Marcy Ricca's performance evaluation, with proposed salary increase, at the December meeting for the Board's review and approval.

2. Transition Issues

No transition issues were discussed at this meeting.

3. Review of Complaints

a. Complaint #2013-05

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to revoke Ms. Pamela Ross' Speech-Language Pathology license, license number 986, effective September 12, 2014, for non-compliance with the Board's Decision from the May 10, 2014 disciplinary hearing. Ms. Ross attempted to complete the Board's Open Book Examination on July 11th and July 25, 2014, but on both occasions she received failing scores on all three sections of the examination.

b. Complaint #2014-03

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to dismiss complaint #2014-03, based upon review of documents provided from the Attorney General. Respondent did not renew her license and is no longer living in Louisiana.

c. Complaint #2014-04

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to accept the supervision submitted for the month of September.

d. Complaint #2015-03

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to accept the notarized statement submitted by Dr. Rose Coleman regarding supervision, as well as the supervision from Ms. Burks for August and September.

4. Review of Applications

a. A.G.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to allow A.G. to count 104 clinical practicum hours towards licensure, but the board will not count the supervision submitted from 1998, as the supervision is not in compliance. A.G. will need an additional 121 hours to apply for a Speech-Language Pathology Assistant license.

b. K.G.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve K.G. for upgrade and waive the compliance hearing formerly requested in this matter, based on documentation received in the board office.

Motion was made by Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Collins, Kent	7235	AUD-HA	Carriere, Juliana	7239	AUD-HA
Delahoussayne, Amy	7236	PL-SLP	Hagan, Elizabeth	7240	PL-SLP
Anderson, Joyce	7241	PL-SLP	Smith, Chastity	7242	PL-SLP

Gaudet, Samantha	7243	PL-SLP	Courtney, Janet	7244	L-SLP
Wood, Rebecca	7245	L-SLP	McMillan, Blaire	7246	PL-SLP
Johnson, Lakenya	7247	PL-SLP	Scarfenstein, Emily	7248	PL-SLP
Ihnat, Andrea	7249	L-SLP	Fisher, Shaletha	7250	PL-SLP
Guillot, Katie	7251	L-SLP	Guidry, Megan	7252	AUD-HA
Vance, Kelly	7253	PL-SLP	Jones, Vanessa	7255	L-SLP
Shehadeh, Erica	7256	L-SLP	Mclin, Karmin	7258	PL-SLP
Steen, Kirsten	7259	PL-SLP	Madlem, Alyssa	7261	PL-SLP
Murphy, Jenna	7262	PL-SLP	Farmer, Shandra	7263	PL-SLP
Runnels, Lindsey	7264	L-SLP	Polk, Brooke	7265	L-SLP
Albe, Stacie	7267	L-SLP	Gotham, Hillary	7268	L-SLP
Burtis, Mary	7269	L-SLP	Johnson, Heather	7270	L-SLP
Rigdon, Jody	7271	L-SLP	Macallister, Cate	7273	L-SLP
Gravois, Leah	6558	PL-SLP			

Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Montelepre, John	7237	SLP Asst	Pardon, Heather	7257	PL-SLP Asst
Semien, Melina	7238	PL-SLP Asst	Bardwell, Cheyenne	7254	PL-SLP Asst
Donze, Sarah	7260	PL-SLP Asst	Sanchez, Cassandra	7266	PL-SLP Asst
Munson, Robyn	7272	PL-SLP Asst	Jackson, Brionne	6955	SLP Asst
Baines, Glinnis	6968	SLP Asst	Williams, Torie	6777	SLPAsst
Ruffin, Sharlene	6774	SLP Asst			

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to **upgrade** the following licenses:

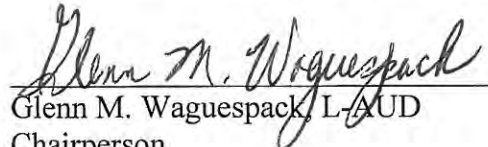
Chaunan, Sara	6913	L-SLP	Laney, Fonda	7029	L-SLP
Noble, Lori	5948	L-SLP	Chiasson, Jenna	7008	SLP Asst
Purvis, Kelley	6926	L-SLP	Duncan, Miranda	6922	L-SLP
Pugh, Jamie	7050	L-SLP	Raby, Brittany	6759	L-SLP
Astatico, Marnelli	6012	L-SLP	Bourgeois, Samantha	6969	L-SLP
Prat, Claire	7057	L-SLP	Dunn-Suds, Shannon	6924	L-SLP

Motion was made Dawn Richard, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Wilson-Howard, Shaba	6768	L-SLP	Krieger, Randall	5009	L-SLP
Guidry, Annette	2690	L-SLP			

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adjourn the meeting at 2:45 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, L-AUD
Chairperson



Dawn Richard, L-SLP
Secretary/Treasurer

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

AGENDA

**Saturday, 9:00 AM
Hilton Garden Inn**

**November 8, 2014
Lafayette, LA**

Call Meeting to Order (Chair)

Roll Call (Secretary)

Public Comments

Agenda

Review Law

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

November 8, 2014

RECEIVED

DEC 15 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Dawn B. Richard, L-SLP, Secretary/Treasurer
Stephen J. Harris, L-SLP/AUD, Board Member**

Absent:

**Laura H. Gresham, Public Member
Anita Jeyakumar, Medical Advisor
Vacant, Board Member**

The meeting was called to order by Glenn Waguespack at 8:40 a.m. in the Evangeline A room of the Hilton Garden Inn located at 2350 W Congress Street, Lafayette, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was available to provide public comment.

AGENDA:

Motion was made by Steve Harris, seconded by Dawn Richard and unanimously carried, to adopt the agenda as presented.

REVIEW LAW:

The Board reviewed the Practice Act and discussed necessary changes. Major changes include creation of an Audiology Assistant license, changes to the "Practice of audiology" and "Practice of speech-language pathology" definitions, clause added regarding unlicensed practice, and registration for telepractice.

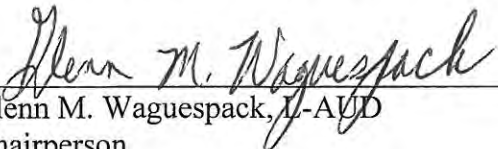
The Board also reviewed a request from an audiologist to consider prohibition of the use of the term "audioprosthologist". The term "audioprosthologist" is a term owned by a granting agency, and LBESPA and other health care agencies do not have the right to prohibit its use by qualified individuals. Therefore, although the request from the audiologist was considered, it was not possible to include a prohibition against use of the term.

The Board would like to ask our Medical Advisor about cerumen management at the next meeting.

The Board also decided to no longer issue silver seals for hearing aid dispensing at the time of renewal.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to adjourn the meeting at 3:20 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, L-AUD
Chairperson



Dawn Richard, L-SLP
Secretary/Treasurer

Louisiana Board of Examiners for Speech-Language Pathology and Audiology

AGENDA

**Friday, 9:00 AM
Beauregard Room at Loews Hotel**

**December 5, 2014
New Orleans, LA**

COMPLIANCE HEARING

10:00 LAUREN COLVIN

Call Meeting to Order (Chair)

Welcome New Board Member

Roll Call (Secretary)

Public Comments

Agenda

Minutes

Meeting of October 18, 2014

Financial

1. Financial Statement for the period ended September 30, 2014
2. Financial Statement for the period ended October 31, 2014

Board/Staff Issues

1. Update on Time Deferred
2. Update on Annual School Report
3. Update on Policy Manual Revisions
4. Update on LBESPA 2015 CE Workshop
5. Update on Law Revisions
6. Mailing Lists
7. Lapsed Licenses
8. Travel and Small Purchase Mandate Exemption
9. Praxis Summary Report
10. Data Bank reporting for Cease and Desist orders
11. Deaf Education Alliance
12. Proposed Telepractice Rules
13. Election of Board Officers

Correspondence

1. Letter from Jennifer Landry dated October 28, 2014 re: supervision
2. Email from Tina Doherty dated November 3, 2014 re: renewal

Conference(s)

FARB

1. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ

NCSB

1. NCSB Board Membership Renewal

Executive Session

1. Board Staff Evaluations
2. Review of Complaints
 - a. Complaint #2013-07
 - b. Complaint #2014-03
 - c. Complaint #2014-04
 - d. Complaint #2015-01
 - e. Complaint #2015-02
3. Review of Applications
 - a. VA
 - b. SS

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

December 5, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Stephen J. Harris, L-SLP/AUD, Board Member
Daphne Washington, L-SLP, Board Member
Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

Absent:

Dawn B. Richard, L-SLP, Secretary/Treasurer

The meeting was called to order by Glenn Waguespack at 9:05 a.m. in the Beauregard room of the Loews Hotel located at 300 Poydras Street, New Orleans, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to adopt the agenda as amended, to add Meeting of November 8, 2014 under Minutes, add c. PP, and d. AD, both under number 3 in Executive Session.

MINUTES:

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the minutes of the meeting held October 18, 2014, as presented.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the minutes of the meeting held November 8, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended September 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended September 30, 2014.
2. Financial Statement for the period ended October 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended October 31, 2014.

Board members requested that the proposed budget be presented at the February 2015 board meeting. Board members also requested a purchasing wish list to be compiled and presented at the February meeting.

BOARD/STAFF ISSUES:

1. Update on Time Deferred

The Board reviewed letters which were mailed to individuals who previously held "Time Deferred" status indicating that they must renew their license before November 1, 2014 to maintain that status. The letter was sent to seven individuals, none of which responded or renewed the license.

Jolie Jones will create a letter for time deferrals and ensure that they are aware of the three year time frame attached to the time deferral status.

2. Update on Annual School Report

Jolie Jones gave an oral report that the Board is still waiting on the Annual School Report from Iberville Parish and Milestone Sabis Academy.

3. Update on Policy Manual Revisions

Glenn Waguespack, Kerrilyn Phillips and Dawn Richard have been working with Jolie Jones to update and revise the Policy Manual.

Motion was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to accept the Policy Manual revisions as presented.

4. Update on LBESPA 2015 CE Workshop

The Board will charge \$85 for early bird registration and \$125 for late and on-site registrants for the 2015 CE Workshop.

5. Update on Law Revisions

After review of the law revisions discussed at the November 8, 2014 meeting, the Board would also like to include definitions for telepractice registration and Audiology Assistant license.

Licensed audiology assistant means an individual who meets the qualifications for licensure as an audiology assistant provided in R.S. 37:2659(D), holds a current, unsuspended, and unrevoked license issued by the board, works under the direct supervision of a licensed audiologist in accordance with standards promulgated by the board, and performs only those duties specified in the rules and regulations established by the board.

Board members expressed concerns about the state associations no longer having a Lobbyist. The Board is here to protect the consumer and bills come up that are of consumer interest. Board members are concerned that the public remains unprotected because there is no one to protect it. The Board needs the associations' support with the upcoming changes, whether through a Lobbyist or through the professional organization. The Board requested that letters be sent to LSHA and SPALS to express their concerns.

The Board would like to move forward this year on the law and rules changes. Dr. Jeyakumar, the Board's Medical Advisor, recommends that the Board not include

cerumen management in the changes at this time. If possible, the Board would like to do a public hearing in conjunction with the February 2015 meeting, depending on Ayn Stehr, Legal Counsel's response.

Glenn Waguespack and Steve Harris will compile a survey, possibly through Survey Monkey, to send to Audiologists regarding the use of Audiology Assistants.

6. Mailing Lists

Jolie Jones discussed with the Board the desire to include licensee's email address with mailing lists requested. The Board would like to add a checkbox for new applicants and renewing licensees to indicate if their data can be shared. After this one year process, email addresses, as allowed by each licensee's designation, can be included with the mailing lists.

7. Lapsed Licenses

A list of lapsed licenses was reviewed by Board members. 146 active licenses lapsed, 38 inactive licenses lapsed, 3 audited licenses lapsed, for a total of 187 lapsed as of June 30, 2014.

8. Travel and Small Purchase Mandate Exemption

Jolie Jones reported to the Board that the state has mandated the use of a state purchasing and/or travel card program, as well as the use of HotelPlanner.com for hotel arrangements. Ms. Jones has successfully obtained an exemption on behalf of the Board related to the state card program. The Board will be required to use HotelPlanner.com to make hotel arrangements.

Jolie Jones also reported that she met with Louisiana Property Assistance Agency for the Board's three year property audit. Documents required were for the current year and the previous three years. A report has not yet been received regarding compliance. Mrs. Jones informed the Board that she has implemented a new process to maintain the required documents for audit purposes.

9. Praxis Summary Report

Board members reviewed the annual Praxis Summary Report presented.

10. DataBank reporting for cease and desist orders

Motion was made by Kerrilyn Phillips, seconded by Steve Harris, and unanimously carried to report cease and desist letters to the DataBank on a case by case basis. Motion was also made to report Cynthia Jenkins and add discipline to the Board's database for failure to comply with the cease and desist order, even though the mandated reporting time frame has been exceeded.

11. Deaf Education Alliance

Laura Gresham presented the Board with information on the Deaf Education Alliance, which she is now working with. Board members advised that the Board could not provide continuing education approval for the Louisiana Summit for Deaf Education Reform.

12. Proposed Telepractice Rules

This topic was previously discussed with the update on law revisions.

13. Election of Board Officers

Motion was made by Kerrilyn Phillips, seconded by Daphne Washington, and unanimously carried to nominate Steve Harris to serve as Board Chairman.

Motion was made by Daphne Washington, seconded by Kerrilyn Phillips, and unanimously carried to nominate Glenn Waguespack to serve as Vice Chairman, contingent upon reappointment to the Board.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris, and unanimously carried to nominate Daphne Washington to serve as Secretary/Treasurer.

The above board positions will begin January 1, 2015.

CORRESPONDENCE:

1. Letter from Jennifer Landry dated October 28, 2014, regarding supervision
Motion was made by Kerrilyn Phillips, seconded by Daphne Washington and unanimously carried to deny Jennifer Landry's application for renewal and send a cease and desist letter to Ms. Landry and cc her employer. Supervision provided for renewal does not meet the board's requirements. Ms. Landry must appear for a compliance hearing before a license can be issued.
2. Email from Tina Doherty dated November 3, 2014 regarding renewal
Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried to deny request at this time to waive the renewal fee. Based on a history of delinquency, the Board requests medical documentation. In order for the Board to consider waiver of the late renewal fee, Ms. Doherty must submit an application with application fee and medical records. Board Chairperson can review in the interim; however, if any questions, application must be reviewed by the entire Board at the next meeting.

CONFERENCES:

FARB

1. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
Board members discussed Glenn Waguespack attending the FARB Forum. Board staff will check with state travel regarding flight cancellation fees in the event that Mr. Waguespack is not appointed to the Board for a consecutive term.

NCSB

1. NCSB Board Membership Renewal
Motion was made by Steve Harris, seconded by Daphne Washington, and unanimously carried to renew the board's membership with NCSB for \$450.

EXECUTIVE SESSION:

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 11:45 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Kerrilyn Phillips, yes; Steve Harris, yes; Laura Gresham, yes; Daphne Washington, yes.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 3:32 p.m. to take the following actions:

1. Board Staff Evaluations

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to give Jolie Jones, Executive Director, a one-time increase of 10%, based on her Performance Evaluation.

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to give Marcy Ricca, Administrative Specialist, a one-time increase of 7%, based on her Performance Evaluation.

2. Review of Complaints

a. Complaint #2013-07

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to accept the essay submitted by Angela Driggers in accordance with her Consent Agreement and Order signed on August 9, 2014.

b. Complaint #2014-03

The Board reviewed a response letter from licensee. Complaint was previously dismissed on October 18, 2014.

c. Complaint #2014-04

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to accept the supervision submitted for the month of October.

d. Complaint #2015-01

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to dismiss the complaint, as the Investigator's Report did not substantiate any violations of the Board's Practice Act or Rules and Regulations. Motion was also made to send a letter of concern to Patrika Williby-King, SLP Assistant, about the appropriate use of designations for a Speech-Language Pathology Assistant and cc her supervisor.

The Board would like to include the following in the letter to the Complainant: IEPs are run by school programs and should be addressed at that level. If you are not pleased, you can assert your due process rights related to the IEP.

e. Complaint #2015-02

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to table this complaint until the courts reach a decision or further information is provided.

4. Review of Applications

a. V.A.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to require VA to submit 35 hours of continuing education, based on the years lapsed.

b. S.S.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to approve application.

c. P.P.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to approve Provisional Speech-Language Pathology license. The Board will give credit for 11.50 weeks of full time employment.

d. A.D.

Motion was made by Laura Gresham, seconded by Steve Harris and unanimously carried, to deny A.D.'s application and send a cease and desist letter.

Motion was made by Daphne Washington, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

McCormick, Alison	7274 L-SLP	Kinchen, Merced	7280 L-SLP
Dewell, Ashley	7275 L-AUD H.A Disp	Corrigan, Lauren	7281 L-SLP
Eason, Anna	7276 L-AUD	Adams, Jenny	7282 L-SLP
Bordelon, Tara	7278 L-SLP	Pousson, Pamela	7283 PL-SLP
Schoo, Janet	7279 L-SLP	Brown-Kenny, Shawn	5516 L-SLP
Baines, Glinnis	6968 L-SLP		

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Barraco, Ashley 7277 PL-SLP ASST

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

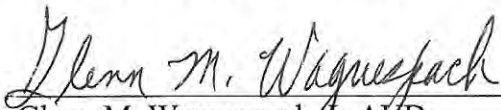
Stauffer, Jordan	5901 L-SLP	Freeman, Earnice	6960 L-SLP
Fisse, Diana	7061 L-SLP	Soileau, Melanie	7080 SLP-ASST
Taylor, Tiffany	7072 L-SLP	Quinn, Tara	7066 L-SLP
Turknett, Sarah	7063 L-SLP	Leger, Sarah	7069 L-SLP

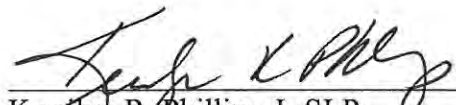
Motion was made Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Diano, Kathryn	5901 L-SLP	Allridge, Natasha	4077 SLP-ASST
Gaubert, Angela	4269 SLP-ASST	Schexnayder, Kelli	6048 L-SLP
Colvin, Lauren	6674 L-SLP		

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to adjourn the meeting at 3:46 p.m.

MINUTES APPROVED BY:


Glenn M. Waguespack, L-AUD
Chairperson


Kerrilyn R. Phillips, L-SLP
Vice Chairperson