

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

February 2, 2024

Attending:

**Annette E. Hurley, L-AUD, Chairperson
Erica A. Chatelain, L-SLP, Vice Chairperson
Deanna B. Hardy, Secretary/Treasurer, Public Board Member
Courtney Cheek Couvillon, L-SLP, Board Member
Celeste R. Parker, L-SLP, Board Member
Jerrilyn Frasier Vaughan, L-AUD/SLP, Board Member**

Absent:

Glenn M. Waguespack, L-AUD, Board Member

Board's Mission Statement:

The Board exists because the legislature declared that "in order to safeguard the public health, safety, and welfare, to protect the public from incompetent, unscrupulous, and unauthorized persons, and from unprofessional conduct by speech-language pathologists, audiologists, and speech-language pathology assistants, it is necessary to provide regulatory authority over persons offering speech-language pathology and audiology services to the public."

The board meeting was called to order and the mission statement was read by Annette Hurley at 8:30 a.m. in the conference room of the Board office, located in Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Glenn Waguespack was excused from this meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Erica Chatelain, seconded by Courtney Cheek Couvillon and unanimously carried, to adopt the agenda as amended to add 2. Email dated January 31, 2024 from Jessica Webber regarding speech contractors to Correspondence and f. R.A. to 3. Review of Applications in Executive Session.

MINUTES:

1. Minutes of December 1, 2023

Motion was made by Courtney Cheek Couvillon, seconded by Erica Chatelain and unanimously carried, to adopt the minutes of the meeting held December 1, 2023.

FINANCIALS:

1. Financial Statements for the months ended September 30, 2023 – November 30, 2023

Board members were provided a copy of the Financial Statements prepared by Griffin and Furman, for the months ended November 30, 2023. Monthly budget to actual comparisons are attached.

2. Professional Contracts for FY 2024-2025

Motion was made by Deanna Hardy, seconded by Jerrilyn Frasier Vaughan, and unanimously carried, to offer a professional legal contract for fiscal year 2024-2025 to the Department of Justice of the State of Louisiana, at the Attorney General’s rates, for a maximum contract amount of \$15,000.00.

Motion was made by Erica Chatelain, seconded by Courtney Cheek Couvillon, and unanimously carried, to offer a professional legal contract to Breazeale, Sachse, and Wilson, LLP, at the Attorney General’s rates, for a maximum contract amount of \$20,000.00.

Motion was made by Erica Chatelain, seconded by Celeste Parker, and unanimously carried, to offer a professional investigative contract for fiscal year 2024-2025 to D’Arbonne Investigations, for \$50/hour plus expenses at the state rate, for a maximum contract amount of \$10,000.00.

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan and unanimously carried, to offer a professional accounting contract for fiscal year 2024-2025 to Griffin and Furman, LLC, for \$385/month, for a maximum contract amount of \$5,550.00.

3. Budget for FY 2024-2025

Motion was made by Courtney Cheek Couvillon, seconded by Celeste Parker, and unanimously carried, to adopt the Budget as amended for FY 2024-2025.

LBESPA BUDGET		Approved 2/2/2024
INCOME		2024-2025 FY
601	License Fees - Applications	\$ 45,000.00
611	License Fees - Upgrades	\$ 5,000.00
602	Renewal Fees	\$ 258,000.00
607	Renewal Fees - Delinquent	\$ 21,000.00
	Renewal Fees - Telehealth	\$ 250.00
603	Restitution	\$ 3,000.00
614	Telehealth Registration	\$ 800.00
MISCELLANEOUS REVENUE		
612	CE Preapprovals	\$ 150.00

604	Credit Card Processing Fees	N/A
606	Interest Income - Checking	\$ 350.00
605	Interest Income - CDs	\$ 2,300.00
609	Mailing Lists	\$ 3,000.00
610	Open Book Exams	\$ 60.00
608	Verifications	\$ 1,600.00
	Total Income	\$ 340,510.00
	EXPENSE	2024-2025 FY
	Salaries and Benefits	
	Compensated Absence	\$ 5,000.00
706	Group Insurance	\$ 29,000.00
705	Medicare	\$ 1,700.00
709	OPEB Expense	\$ 4,000.00
703	Retirement	\$ 55,000.00
702	Salary - Exec Director (80%)	\$ 73,000.00
702	Salary - Admin Specialist (100%)	\$ 49,000.00
702	Salary - Exec Assistant (20%)	\$ 15,000.00
	Total Salaries and Benefits	\$ 231,700.00
	TRAVEL	2024-2025 FY
721	Admin In-State Mileage	\$ 400.00
722	Admin In-State Other	\$ 200.00
-	Admin Out-State Other	\$ 200.00
723	Board In-State Mileage	\$ 11,000.00
724	Board In-State Other	\$ 3,000.00
728	Board Out-State Other	\$ 1,000.00
-	Conference - Flights	\$ 2,500.00
-	Conference - In State Expenses	\$ 500.00
726	Conference - Out State Expenses	\$ -
725	Conference - Registration	\$ 1,500.00
	Conference - Hotels	\$ 3,000.00
	Conference - Meals	\$ 1,500.00
740	Meeting Expense	\$ 10,000.00
	Total Travel	\$ 34,800.00
	OPERATING SERVICES	2024-2025 FY
864	Bank Charges/Fees	\$ 18,000.00
880	Continuing Education	\$ 10,000.00
858	Dues, Sub & Publications	\$ 1,000.00
884	Equipment Rental	\$ 3,000.00

915	Hearings - Court Reporter	\$	1,000.00
915	Hearings - Room Rental	\$	1,000.00
853	Insurance - Risk Management	\$	1,200.00
853	Insurance - Additional	\$	8,500.00
-	Maintenance	\$	500.00
863	Miscellaneous	\$	1,000.00
888	Office Supplies	\$	2,500.00
859	Postage	\$	750.00
852	Printing	\$	750.00
855	Rent	\$	22,000.00
862	Security	\$	375.00
860	Telephone/Internet	\$	2,700.00
861	Utilities	\$	1,500.00
	Janitorial Services	\$	1,000.00
	Total Operating Services	\$	76,775.00
	PROFESSIONAL SERVICES		2024-2025 FY
901	Accounting	\$	5,550.00
904	Auditor	\$	2,500.00
910	Calligrapher	\$	-
908	Computer Consultant - I.T.	\$	5,500.00
911	Computer Backup & Hosting	\$	2,000.00
903	Department of Justice	\$	15,000.00
920	Impaired Professionals Program	\$	4,000.00
905	Investigator	\$	5,000.00
903	Legal	\$	20,000.00
902	Payroll Services	\$	2,000.00
-	Rules Promulgation	\$	3,000.00
913	Scanning	\$	1,000.00
	Total Professional Services	\$	65,550.00
	ACQUISITIONS		2024-2025 FY
952	Computer Software/Database	\$	35,000.00
-	Office Equipment	\$	1,000.00
953	Scanning Equip/Lic. Renewal	\$	500.00
	Total Acquisitions	\$	36,500.00
	Total Expenditures	\$	445,325.00
	Total Revenue Over Expenditures	\$	(104,815.00)

DEDICATED FUNDS	2024-2025 FY
Licensure Compact	\$ 200,000.00
Technology	\$ 50,000.00
Total Dedicated Funds	\$ 250,000.00
Other Assets	2024-2025 FY
Cash in Checking	\$ 360,000.00
*Invested/Reserved Funds	\$ 462,000.00
Total Other Assets	\$ 822,000.00
Total Available Funds over Expenditures	\$ 467,185.00

4. Covalent Logic Renewal

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan, and unanimously carried, to renew the agreement with Covalent Logic with Option 3 at the increased rate of \$2,125.00 per month.

5. D & O Liability Insurance Renewal

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan, and unanimously carried, to renew the Board’s D & O liability insurance, at the rate of \$7,467.42 annually.

CONFERENCES:

LSHA

1. Conference Sponsorship Request

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan, and unanimously carried, to grant a \$3,000.00 continuing education sponsorship for the 2024 LSHA Convention, as requested. All funds provided are to be used to sponsor professional speakers.

CORRESPONDENCE:

1. Email dated January 27, 2024, from K. Huval with an ethical question regarding conflict of interest

Board members reviewed the email provided from Ms. Huval. Since the center released the child, the Board does not see any conflict of interest with the facts provided.

2. Email dated January 31, 2024, from Jessica Webber, regarding speech contractors

Board members reviewed the email provided from Ms. Webber. Board members quoted Rule 133 regarding independent practice relative to SLP Assistants.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones discussed with the Board that there are no set dates for OLRC meetings, so she has not yet filed the Rules revisions requested. The case previously discussed has been forwarded to the Office of Debt Recovery. AccessiBe has been implemented on the Board's website. The agreement with Kathie Pohlman to manage the Board's Impaired Professional Program has been renewed. Board members reviewed a map showing which states the Board's licensees reside in. Jolie Jones reminded board members about their annual training that is due annually by May 15th.

2. Board Operations/LBESPA Processing

The Board reviewed data for the period of November 21, 2023 – January 26, 2024. The summary is as follows:

- Initial applications – 58
- Upgrade requests – 10
- Applications approved – 51
- Applications denied – 0
- Upgrades approved – 14
- Upgrades denied – 0
- Telehealth Registration – AUD – 0
- Telehealth Registration – SLP – 1
- Conditional Licenses – 0
- English Proficiency Assessment – 0
- National Practitioner Data Bank queries – 30
- National Practitioner Data Bank reporting – 1
- National Practitioner Data Bank – revision to action - 2
- Online license renewals – N/A
- Telehealth renewals – N/A
- Complaints received – 2

3. Impaired Professionals Program Report

Board members reviewed the Impaired Professional Program Report for Quarter 4, FY 2023.

4. Election of Board Officers

Board members were provided a ballot of board members and board positions, which included everyone who was eligible to serve in each position. The Executive Director tallied the anonymous votes, then the following motions were made:

Motion was made by Deanna Hardy, seconded by Celeste Parker, and unanimously carried, to appoint Jerrilyn Frasier Vaughan to serve as Chairperson for the remainder of the 2024 calendar year, beginning after today's meeting.

Motion was made by Courtney Cheek Couvillon, seconded by Erica Chatelain, and unanimously carried, to appoint Deanna Hardy to serve as Vice Chairperson for the remainder of the 2024 calendar year, beginning after today's meeting.

Motion was made by Celeste Parker, seconded by Erica Chatelain, and unanimously carried, to appoint Courtney Cheek Couvillon to serve as Secretary/Treasurer for the 2024 calendar year, beginning after today's meeting.

Motion was made by Celeste Parker, seconded by Erica Chatelain and unanimously carried, to revise the Board's policy that the Vice Chairperson of the Board reviews continuing education for pre-approval and audit to instead have a board member elected annually with the board officers. Motion was also made that Courtney Cheek Couvillon and Celeste Parker serve in this role together for the 2024 calendar year.

Motion was made by Deanna Hardy, seconded by Courtney Cheek Couvillon and unanimously carried, to form a committee to discuss changing the renewal cycle. Members of the committee will be: Deanna Hardy, Courtney Cheek Couvillon, and Jerrilyn Frasier Vaughan.

5. Committee Recommendation for Pre-Application Eligibility Policy

Motion was made by Erica Chatelain, seconded by Courtney Cheek Couvillon, and unanimously carried, to adopt the revisions to the Pre-Application Eligibility policy presented.

6. Committee Recommendations for Over-the-counter hearing aids language

Jolie Jones reported that the Audiology Committee met and discussed concerns regarding the over-the-counter hearing aid language and made a few suggested revisions and sent a letter to the Louisiana Academy of Audiology with the revised recommendations.

7. Review Board Meeting Dates

Board members reviewed board meeting dates for 2024. Deanna Hardy will not be in attendance at the June 7, 2024 board meeting.

8. Review Consumer Flyer

Board members suggested edits to the consumer flyer. Jolie Jones will edit and send to board members for review.

EXECUTIVE SESSION:

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan and unanimously carried, to go into Executive Session at 10:44 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Erica Chatelain, yes; Jerrilyn Frasier Vaughan, yes; Courtney Cheek Couvillon, yes; Deanna Hardy, yes; Celeste Parker, yes.

Motion was made by Erica Chatelain, seconded by Celeste Parker and unanimously carried to come out of executive session at 12:11 p.m. and make the following motions:

1. Review of New Complaint

a. Complaint #2024-03

Motion was made by Erica Chatelain, seconded by Celeste Parker and unanimously carried, to accept complaint #2024-03 and send to investigation. Recused: Courtney Cheek Couvillon.

b. Complaint #2024-04

Motion was made by Jerrilyn Frasier Vaughan, seconded by Erica Chatelain and unanimously carried to not accept Complaint #2024-04 and forward it to the appropriate Board.

c. Complaint #2024-05

Motion was made by Erica Chatelain, seconded by Celeste Parker, and unanimously carried, to send Complaint #2024-05 to investigation.

2. Review of Pending Complaints

a. Complaint #2023-12

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier Vaughan, and unanimously carried, to approve the continuing education activities submitted for pre-approval as per the Consent Agreement and Order.

b. Complaint #2023-09

Motion was made by Courtney Cheek Couvillon, seconded by Erica Chatelain, and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order for successful completion.

c. Complaint #2023-08

Motion was made by Celeste Parker, seconded by Courtney Cheek Couvillon, and unanimously carried, to accept the Consent Agreement and Order signed by Respondent.

3. Review of Applications

a. **LT**

Motion was made by Courtney Cheek Couvillon, seconded by Erica Chatelain and unanimously carried, to grant LT's Speech-Language Pathology license.

b. **KM**

Motion was made by Courtney Cheek Couvillon, seconded by Erica Chatelain and unanimously carried, to require KM to submit a passing TOEFL score, based on the answer on the Application for Licensure submitted.

Board members would like to inquire of legal counsel if we can revise the question on the Application for Licensure to read "Have you ever been arrested, charged or convicted of a crime, regardless of outcome?"

c. **JA**

Motion was made by Erica Chatelain, seconded by Courtney Cheek Couvillon and unanimously carried, to grant JA's Speech-Language Pathology Assistant license upon review and approval of additional documentation.

d. **LH**

Motion was made by Erica Chatelain, seconded by Celeste Parker and unanimously carried, to grant LH's Speech-Language Pathology license.

e. **AE**

Motion was made by Erica Chatelain, seconded by Courtney Cheek Couvillon and unanimously carried to grant reinstatement of AE's Speech-Language Pathology license, upon receipt of additional documentation.

f. **RA**

Motion was made by Celeste Parker, seconded by Jerrilyn Frasier Vaughan and unanimously carried, to deny RA's Telehealth Registration Application, based on failure to meet the requirements.

Motion was made by Courtney Cheek Couvillon, seconded by Jerrilyn Frasier Vaughan and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>	<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Batiste	Tonya	9495	L-SLP	Laird	Madelynne	9515	PL-SLP
Battler	Leanne	9493	L-AUD	Malone	Caitlin	9514	L-SLP
Beale	Katie	9522	PL-SLP	Maranto	Shelby	9489	PL-SLP
Bell	Kirsten	9535	PL-SLP	Mclean	Rachael	9496	L-SLP
Borel	Brytni	9511	L-AUD	Navarre	Candace	9528	L-AUD

Brown	Ariana	9537	PL-SLP	Palazzi	Taylor	9536	L-SLP
Burks	Morgan	9232	L-SLP	Perez	Gilberto	9539	L-SLP
Burson	Jean	9497	L-SLP	Prudhomme	Ava	9504	PL-SLP
Catchings	Destini	9494	PL-SLP	Ramirez	Teresa	9542	L-SLP
Cheramie	Lasey	9527	PL-SLP	Sabo	Paul	9516	L-SLP
Dotson	Kirstie	9538	L-SLP	Schiller	Taylor	9507	PL-SLP
Drobner	Alexis	9501	PL-SLP	Schwartzenburg	Rebecca	9499	PL-SLP
Fontenot	Vivian	9512	PL-SLP	Shaelyn Martinez	Shaelyn	9513	PL-SLP
Gifford	Jessica	9530	L-SLP	Simms	Haley	9500	PL-SLP
Gilkeson	Emily	9502	PL-SLP	Simon	Ashley	9498	PL-SLP
Gremillion	Mindy	9503	PL-SLP	Thomas	Laura	9540	L-SLP
Hill-tanoury	Deija	9523	PL-SLP	Thomason	Kori	9531	PL-SLP
Hodges	Ashley	9517	PL-SLP	Verdin	Kelsey	9518	PL-SLP
Horner	Kirsten	9510	L-AUD	Watson-love	Keyara	9532	L-SLP
Howard	Kaitlyn	9519	PL-SLP	Watson-love	Teyara	9533	L-SLP
Hyde	Joshua	9492	PL-SLP	Wilkerson	Ashley	9506	L-SLP
Johnson	Madeline	9505	PL-SLP				

Motion was made by Courtney Cheek Couvillon, seconded by Celeste Parker and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant and/or Provisional Speech-Language Pathology Assistant licenses**:

<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Andrews	Teriana	9526	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Bean	Mali	9508	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Bolton	Madeline	9534	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Bruner	Adriana	9521	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Burks	Morgan	9232	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Dibenedetto	Lani	9524	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Gachassin	Shelby	9520	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Jordan-Nguyen	Natasha	9525	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Noegel	Maria	9529	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Stewart	Aubrie	9509	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT

Motion was made by Courtney Cheek Couvillon, seconded by Celeste Parker and unanimously carried, to **upgrade** the following licenses:

<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>	<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Bourgeois	Claire	9263	L-SLP	Garner	Jessica	9204	L-SLP
Cawthon	Kristina	9454	L-SLP	Langland	Kathryn	9230	L-SLP
Chiasson	Haley	9233	L-SLP	Mann	Caroline	9247	L-SLP
Duplechin	Alix	9216	L-SLP	Robillard	Chelsea	9191	L-SLP
French	Madelyn	9225	L-SLP	Todd	Patricia	9227	L-SLP
Fryoux	Lauren	9244	L-SLP	Washington-Spikes	Quaneisha	9264	L-SLP

<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Lanes	TroyLecia	9436	SPEECH-LANGUAGE PATHOLOGY ASSISTANT

Motion was made by Courtney Cheek Couvillon, seconded by Jerrilyn Frasier Vaughan and unanimously carried, to **reinstate** the following licenses:

<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>	<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Arbour	Lauren	4721	L-SLP	Hall	Lauren	8212	L-SLP
Bass	Judith	3094	L-SLP	Harris	Kylie	7860	L-AUD
Beauboeuf	Macey	8437	L-SLP	Johnson	Kristen	8764	PL-SLP
Davis-Bowling	Julie	3482	L-AUD	Landrum	Baileigh	8438	L-SLP
Ernst	Amanda	8900	PL-SLP	Milano	Alexis	8618	L-SLP
Gonzales	Suzanne	2171	L-SLP	Westmoreland	Lauren	6049	L-SLP

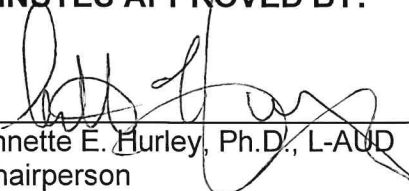
<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Type</u>
Jackson	Lisa	3776	SPEECH-LANGUAGE PATHOLOGY ASSISTANT

4. Board Staff Performance Evaluations

Motion was made by Deanna Hardy, seconded by Courtney Cheek Couvillon and unanimously carried, to grant a 5% raise to Jolie Jones based on excellent performance review.

Motion was made by Celeste Parker, seconded by Deanna Hardy and unanimously carried, to adjourn the meeting at 12:14 p.m.

MINUTES APPROVED BY:



 Annette E. Hurley, Ph.D., L-AUD
 Chairperson



 Deanna Hardy, Public Board Member
 Secretary/Treasurer