

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

December 3, 2021

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Erica A. Chatelain, L-SLP, Vice Chairperson
Deanna B. Hardy, Secretary/Treasurer, Public Board Member
Jerrilyn Frasier, L-AUD/SLP, Board Member
Annette E. Hurley, L-AUD, Board Member
Lucie LeDoux, L-AUD/SLP, Board Member
Daphne Washington, L-SLP, Board Member**

The meeting was called to order and the mission statement was read by Glenn Waguespack at 8:33 a.m. in the Conference Room of the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Tom Devillier, the Board's legal counsel, was present for Executive Session. Erica Chatelain and Jerrilyn Frasier participated in the meeting via video conference, as allowed during the state of emergency due to the COVID-19 pandemic. Erica Chatelain left the meeting at 11:40 p.m. and returned at 1:00 p.m.

PUBLIC COMMENTS:

Courtney Stewart was present at the meeting but did not provide public comments.

Jai Harry attended the meeting via Zoom from 9:15 a.m. until 11:40 a.m.; however, he did not provide public comments.

AGENDA:

Motion was made by Annette Hurley, seconded by Lucie LeDoux and unanimously carried, to amend the agenda to remove 3.a. JP from Executive Session.

MINUTES:

1. Minutes of September 24, 2021

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to adopt the minutes of the meeting held September 24, 2021.

FINANCIALS:

1. Financial Statements for the months ended July 31, 2021 – August 31, 2021

Board members were provided a copy of the Financial Statements prepared by Griffin and Furman, for the months ended August 31, 2021.

2. Amended Budget 2021-2022

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried, to approve the amended budget as follows:

LBESPA BUDGET	Approved 3/26/2021	Amended
INCOME	2021-2022 FY	2021-2022 FY
License Fees - Applications	\$ 37,000.00	\$ 37,000.00
License Fees - Upgrades	\$ 6,000.00	\$ 6,000.00
Renewal Fees	\$ 228,000.00	\$ 228,000.00
Renewal Fees - Delinquent	\$ 14,000.00	\$ 14,000.00
Restitution	\$ 3,000.00	\$ 3,000.00
Telehealth Registration	\$ 400.00	\$ 400.00
MISCELLANEOUS REVENUE		
CE Preapprovals	\$ 1,000.00	\$ 1,000.00
Credit Card Processing Fees	\$ 5,000.00	\$ 5,000.00
Interest Income - Checking	\$ 260.00	\$ 260.00
Interest Income - CDs	\$ 2,000.00	\$ 2,000.00
Mailing Lists	\$ 3,000.00	\$ 3,000.00
Open Book Exams	\$ 60.00	\$ 60.00
Verifications	\$ 1,500.00	\$ 1,500.00
Total Income	\$ 301,220.00	\$ 301,220.00
EXPENSE	2021-2022 FY	Amended 2021-2022 FY
Salaries and Benefits		
Compensated Absence	\$ 5,500.00	\$ 5,500.00
Group Insurance	\$ 24,000.00	\$ 24,000.00
Medicare	\$ -	\$ -
OPEB Expense	\$ 4,000.00	\$ 4,000.00
Retirement	\$ 24,000.00	\$ 50,000.00
Salary - Exec Director (80%)	\$ 63,000.00	\$ 66,000.00
Salary - Admin Specialist (100%)	\$ 42,500.00	\$ 42,500.00
Salary - Exec Assistant (20%)	\$ 9,000.00	\$ 9,000.00
Total Salaries and Benefits	\$ 172,000.00	\$ 201,000.00
TRAVEL	2021-2022 FY	Amended 2021-2022 FY
Admin In-State Mileage	\$ 600.00	\$ 600.00
Admin In-State Other	\$ 200.00	\$ 200.00

Admin Out-State Other	\$ 200.00	\$ 200.00
Board In-State Mileage	\$ 11,000.00	\$ 11,000.00
Board In-State Other	\$ 3,000.00	\$ 3,000.00
Board Out-State Other	\$ 1,000.00	\$ 1,000.00
Conference - Flights	\$ 7,000.00	\$ 2,000.00
Conference - In State Expenses	\$ 1,500.00	\$ 500.00
Conference - Out State Expenses	\$ 4,000.00	\$ 1,000.00
Conference - Registration	\$ 6,000.00	\$ 1,500.00
Meeting Expense	\$ 17,000.00	\$ 10,000.00
Total Travel	\$ 51,500.00	\$ 31,000.00
OPERATING SERVICES	2021-2022 FY	Amended 2021-2022 FY
Bank Charges/Fees	\$ 10,000.00	\$ 10,000.00
Computer Equipment	\$ 1,000.00	\$ 1,000.00
Continuing Education	\$ 10,000.00	\$ 10,000.00
Dues, Sub & Publications	\$ 1,000.00	\$ 1,000.00
Equipment Rental	\$ 6,000.00	\$ 3,000.00
Hearings - Court Reporter	\$ 1,000.00	\$ 1,000.00
Hearings - Room Rental	\$ 1,000.00	\$ 1,000.00
Insurance - Risk Management	\$ 1,000.00	\$ 1,000.00
Insurance - Additional	\$ 6,000.00	\$ 6,000.00
Maintenance	\$ 500.00	\$ 500.00
Miscellaneous	\$ 1,500.00	\$ 1,500.00
Office Supplies	\$ 7,000.00	\$ 5,000.00
Postage	\$ 2,000.00	\$ 1,000.00
Printing	\$ 1,500.00	\$ 1,500.00
Rent	\$ 21,000.00	\$ 21,000.00
Security	\$ 350.00	\$ 350.00
Telephone/Internet	\$ 2,500.00	\$ 2,500.00
Utilities	\$ 2,000.00	\$ 2,000.00
Total Operating Services	\$ 75,350.00	\$ 69,350.00
PROFESSIONAL SERVICES	2021-2022 FY	Amended 2021-2022 FY
Accounting	\$ 5,000.00	\$ 5,000.00
Auditor	\$ 2,500.00	\$ 2,500.00
Calligrapher	\$ 1,800.00	\$ 1,800.00
Computer Consultant - I.T.	\$ 3,000.00	\$ 3,000.00
Computer Backup & Hosting	\$ 2,000.00	\$ 2,000.00
Department of Justice	\$ 15,000.00	\$ 15,000.00
Impaired Professionals Program	\$ 2,000.00	\$ 2,000.00
Investigator	\$ 10,000.00	\$ 10,000.00

Legal	\$ 20,000.00	\$ 20,000.00
Payroll Services	\$ 2,200.00	\$ 2,200.00
Rules Promulgation	\$ 3,000.00	\$ 3,000.00
Scanning	\$ 2,000.00	\$ 2,000.00
Seasonal Employee	\$ -	\$ -
Total Professional Services	\$ 68,500.00	\$ 68,500.00
ACQUISITIONS	2021-2022 FY	Amended 2021-2022 FY
Computer Software/Database	\$ 25,000.00	\$ 29,000.00
Office Equipment	\$ 1,000.00	\$ 1,000.00
Scanning Equip/Lic. Renewal	\$ 500.00	\$ 500.00
Total Acquisitions	\$ 26,500.00	\$ 30,500.00
Total Expenditures	\$ 393,850.00	\$ 400,350.00
Total Revenue Over Expenditures	\$ (92,630.00)	\$ (99,130.00)
DEDICATED FUNDS	2021-2022 FY	Amended 2021-2022 FY
Licensure Compact	\$ -	\$ 100,000.00
Technology	\$ -	\$ 50,000.00
Total Dedicated Funds	\$ -	\$ 150,000.00
Other Assets	2021-2022 FY	Amended 2021-2022 FY
Cash in Checking	\$ 300,000.00	\$ 300,000.00
*Invested/Reserved Funds	\$ 455,000.00	\$ 455,000.00
Total Other Assets	\$ 755,000.00	\$ 755,000.00
Total Available Funds over Expenditures	\$ 662,370.00	\$ 505,870.00

3. Review 2019-2020 Audit

Board members reviewed the 2019-2020 audit and commended the board staff for the excellent job.

Jolie Jones will draft a Better Hearing and Speech Month ad to sponsor on Facebook.

4. Contract Renewal for Covalent Logic

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried, to approve a contract renewal with Covalent Logic for option 3 for 1 year at \$1,925 per month.

5. Quotes for Board Member Laptops

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to purchase seven laptops for board members' use for board business.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones discussed with the Board that she recently participated in a National Practitioner DataBank webinar on Reporting and Querying and found the presentation and format to be extremely informative. Ms. Jones will request the same presentation for board members.

Ms. Jones provided the Board with a newsletter article regarding the recent departure of the Massage Therapy Board's staff. Additionally, Ms. Jones provided the Board with a copy of the edits to the Rules that the Board desired to make at the last meeting to gain clarification on speech-language pathology assistants providing services via telehealth.

2. LBESPA Processing

The Board reviewed data for the period of September 17, 2021 – November 29, 2021. The summary is as follows:

- Initial applications – 23
- Upgrade requests – 20
- Applications approved – 38
- Applications denied – 0
- Upgrades approved – 20
- Upgrades denied – 0
- Telehealth Registration – AUD – 0
- Telehealth Registration – SLP – 3
- Online license renewals – N/A
- Telehealth renewals – N/A
- Complaints received – 1
- National Practitioner Data Bank queries – 48

3. Annual School Report Update

Board members reviewed the Annual School Report update which showed 24 out of 64 parish schools were non-responsive and 9 out of 14 private schools were non-responsive, with all 134 charter schools and 7 catholic dioceses being non-responsive.

Board staff will revise the wording in future Annual School Reports to include that this is a good consumer protection measure, and the information is used by the legislature when stipends are being considered. Moving forward, the Annual School Report will only be sent once and the board staff will not need to follow up if schools do not respond.

4. Disciplinary Procedures/Utilization of Board Member Consultant

Board members discussed revisions to the Utilization of Board Member Consultant document. A rubric containing all violations and possible sanctions will be developed for us by the Board Member consultant in offering a consent order to the licensee.

5. Award for Contributions to the Licensure Compact

Glenn Waguespack discussed his desire to recognize Dr. Kerrilyn Phillips for her contributions to the licensure compact. Dr. Phillips has dedicated many hours, both in Louisiana, as well as nationally to develop and implement the ASLP-IC licensure compact.

The Board will invite Dr. Phillips to a luncheon to honor her contributions to the professions at the board's next meeting, which is scheduled on February 4, 2022. Daphne Washington will also present the award to Dr. Phillips in front of her class and faculty at Louisiana Tech University. Additionally, the Board will nominate Dr. Phillips for a LSHA award.

6. ASLP-IC Meeting to Develop Rules

The first meeting for the ASLP-IC Commission is scheduled in January 2022. The previously agreed upon delegates will attend.

7. Review of Report from Aswathy Pradeep's supervisor

Board members reviewed the reports from Ms. Aswathy Pradeep and her supervisor. The Board would like Ms. Pradeep, as well as her supervisor, to continue submitting the required reports and Ms. Pradeep should plan to appear before the Board prior to upgrade.

8. Elimination of Hours for the CCC

The audiology committee of the CFCC discussed the possibility of eliminating hours for certification. The committee was reminded that many laws and/or rules require specific hours, and any changes by the CFCC would require state boards to re-examine and possibly modify laws and/or rules. The CFCC has since learned that the CAA has no immediate plans to eliminate practicum hours for certification.

9. Continuing Education Hours for License Reinstatement

Board members would like to consider the following for future rules revisions:

An individual licensed on or before 1994, whose license has lapsed longer than five years, must retake the Praxis examination.

Future law revision for consideration: 2661.2.(6) add national examination.

10. FDA's Proposed Guideline on OTC Hearing Aids

Glenn Waguespack will draft a letter to send to the FDA regarding the proposed guidelines on over-the-counter hearing aids.

11. Schedule 2022 Board Meetings

Motion was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to schedule the 2022 board meeting dates as follows: February 4, April 29, July 22, September 9, and December 2 (New Orleans). All meetings are scheduled to begin at 8:30 a.m. at the board office in Prairieville, unless otherwise noted.

12. Board Member Nominations

The following board member terms are expiring soon: Lucie Ledoux, June 13, 2022; Daphne Washington, October 3, 2022; and Deanna Hardy, November 10, 2022). The Board will start the board member nomination process in March 2022.

13. Elect Board Officers

Motion was made by Daphne Washington, seconded by Lucie LeDoux and unanimously carried to nominate Annette Hurley to serve as Chairperson.

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried to nominate Erica Chatelain to continue to serve as Vice Chairperson.

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried to nominate Deanna Hardy to continue to serve as Secretary/Treasurer.

ENGLISH PROFICIENCY ASSESSMENT

11:00 a.m. GISELLE OSTOLAZA

Giselle Ostolaza appeared before the board as required by Rule 113.C. for an English Proficiency Assessment for speakers of English as a second language. Daphne Washington, Speech-Language Pathologist, facilitated the interview via video conference with Dr. Ostolaza, requesting oral and written demonstrations of proficiency.

Motion was made by Annette Hurley, seconded by Lucie LeDoux and unanimously carried to issue Dr. Giselle Ostolaza an Audiology license upon receipt of a passing

TOEFL score (overall passing, as well as passing for the speaking portion of the exam).

CORRESPONDENCE:

1. Emails dated October 13, 2021 and November 5, 2021 from Dr. Janet Norris from LSU, regarding SLP Assistants

Board members reviewed Dr. Janet Norris' email regarding SLP Assistants. Board members reiterated that they feel that it is not in the best interest of the consumer to lower the required number of clinical clock hours.

CONFERENCES:

National Council of State Boards of Examiners (NCSB)

1. Report from NCSB 2021 Conference, Williamsburg, VA, October 7-9, 2021
Glenn Waguespack provided the Board with an oral report from the NCSB 2021 Conference in Williamsburg, Virginia.

2. Membership Renewal

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried to renew the Board's NCSB membership.

EXECUTIVE SESSION:

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to go into Executive Session at 1:23 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Annette Hurley, yes; Daphne Washington, yes; Jerrilyn Frasier, yes; Erica Chatelain, yes; Deanna Hardy, yes; Lucie LeDoux, yes.

Motion was made by Deanna Hardy, seconded by Lucie LeDoux and unanimously carried to come out of executive session at 2:30 p.m.

1. Review of New Complaints/Cases

a. Complaint #2022-05

Motion was made by Lucie LeDoux, seconded by Deanna Hardy and unanimously carried, to not accept/dismiss complaint #2022-05, as this fails to meet the burden of proof.

2. Review of Pending Complaints/Cases

a. Complaint #2022-03

Motion was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to rescind the motion from the Board's last meeting and not send a letter to employer. A letter of concern will be sent to the licensee.

Motion was made by Daphne Washington, seconded by Annette Hurley and carried, to have Glenn Waguespack write a letter to the complainant. The letter to the Respondent should state that the alleged violations, if true, would be violations of the Rules and Regulations and Practice Act. Opposed: Lucie LeDoux and Annette Hurley.

3. Review of Applications

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Last Name	First Name	License No.	Type	Last Name	First Name	License No.	Type
Adkins	Denise	2998	L-SLP	Maag	Chelsea	8986	L-AUD
Anderson	Merlie	8983	L-SLP	Miller	Elena	8984	PL-SLP
Brumfield	Jana	8981	PL-SLP	Muthu,	Meyyammai	8993	L-SLP
Clark	Debra	8979	L-AUD	Quintana	Sarah	8980	PL-SLP
Graham	Mary Hollis	8985	L-SLP	Seidman	Ariana	8992	PL-SLP
Green	Mary	8627	L-SLP	Sharata	Madeline	8991	L-SLP
Hancher	Lauren	8987	L-SLP	Thomas-wallace	Darius	8990	L-SLP
Hannen	Julie	8994	L-AUD	Trujillo	Rayna	8988	L-SLP
Hyde	Mildred	8978	L-SLP	Zachary	Betty Holley	8982	PL-SLP
Korsgaard	Eric	8989	L-AUD				

Motion was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to upgrade the following licenses:

Last Name	First Name	License No.	Type	Last Name	First Name	License No.	Type
Bell	Catherine	7766	L-SLP	Morel	Alexis	8618	L-SLP
Boudreaux	Lauren	8511	L-SLP	Netherland	Katie	8647	L-SLP
Cappo	Courtney	8510	L-SLP	Ogden	Baylea	8558	L-SLP
Cockerell	Kelsey	8695	L-SLP	Paul	Taylor	8597	L-SLP
Despommier	Kristen	8751	L-SLP	Williams	Casey	8742	L-SLP
Dugas	Carley	8586	L-SLP	Wilson	Madison	8714	L-SLP
Fogg	Callee	8756	L-SLP	Wilson	Caroline	8617	L-SLP
Michel	Natalie	8737	L-SLP				
Last Name	First Name	License No.	Type				
Legendre	Harleigh	8514	SPEECH-LANGUAGE PATHOLOGY ASSISTANT				
Monlyn	Kayla	8939	SPEECH-LANGUAGE PATHOLOGY ASSISTANT				
Sananikone	Amy	8974	SPEECH-LANGUAGE PATHOLOGY ASSISTANT				

Motion was made by Deanna Hardy, seconded by Lucie LeDoux and unanimously carried, to **reinstate** the following licenses:

Last Name	First Name	License No.	Type	Last Name	First Name	License No.	Type
Adkins	Denise	2998	L-SLP	Post	Sarah	6194	L-SLP
Anakkathil Pradeep	Aswathy	8725	PL-SLP	Tyson	Cara	7750	L-SLP
Bryn	Julia	7637	L-SLP	Zimmer	Shaye	4919	L-SLP
Ford	Janet	1048	L-SLP				
Last Name	First Name	License No.	Type				
Donze-drane	Sarah	7260	SPEECH-LANGUAGE PATHOLOGY ASSISTANT				
Riley Harris	Kelva A	4346					

4. Board Staff Performance Evaluations

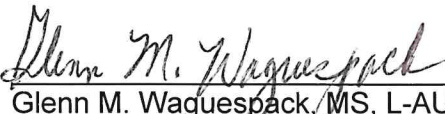
Motion was made by Daphne Washington, seconded by Lucie LeDoux and unanimously carried, to grant Tracy Jeanmarie a 4% raise, based on performance, and in conjunction with the Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN).

Motion was made by Lucie LeDoux, seconded by Deanna Hardy and unanimously carried, to grant Marcy Ricca a 4% raise, based on performance.

Motion was made by Deanna Hardy, seconded by Lucie LeDoux and unanimously carried, to grant Jolie Jones a 5% raise, based on performance, and in conjunction with the Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN).

Motion was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to adjourn the meeting at 2:43 p.m.

MINUTES APPROVED BY:


 Glenn M. Waguespack, MS, L-AUD, CCC-A
 Chairperson


 Deanna Hardy, Public Board Member
 Secretary/Treasurer