

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

December 7, 2018

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Daphne R. Washington, L-SLP, Vice Chairperson
Deanna B. Hardy, Public Board Member, Secretary/Treasurer
Erica A. Chatelain, L-SLP, Board Member
Jerrilyn Frasier, L-AUD/SLP, Board Member
Annette E. Hurley, L-AUD, Board Member
Glenn M. Waguespack, L-AUD, Board Member**

The meeting was called to order by Stephen Harris at 8:30 a.m. in the Beauregard Room of the Loews Hotel located at 300 Poydras Street, New Orleans, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Ayn Stehr, the Board's legal counsel, was present for a portion of the meeting.

PUBLIC COMMENTS:

Courtney Stewart was present to provide public comments related to the rules promulgation discussions, specifically regarding the 1820 clinical practicum hours for Audiology.

AGENDA:

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to amend the agenda to add items: 2. Letter from Heather Schambaugh and 3. Letter from Jessica Webber to Correspondence.

MINUTES:

- 1. Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to adopt the minutes of the meeting held September 28, 2018, as presented.

RULES PROMULGATION:

Board members revised the language in the proposed Rules to remove the 1820 clinical practicum hours for Audiology. The language was changed to say that the program or clinical director from an accredited educational institution must verify that the individual has met the breadth and depth of clinical experiences.

The Board will consider revision of the Speech-Language Pathology hours in the future.

Board members considered the request to remove ASHA from waivers in the application procedures. Originally, ASHA was the only waiver listed because the American Board of Audiology (ABA) does not require successful completion of the

national exam, while ASHA does. Allowing the waiver of documentation with ASHA certification, saves time for both the board and applicant. ASHA is not a requirement for licensure, but is an additional benefit for applicants, especially individuals moving from out-of-state.

Board members discussed Speech-Language Pathology Assistants administering diagnostic tests and evaluating, as multiple concerns were submitted in writing. This revision emphasized that Speech-Language Pathology Assistants are not able to administer tests.

The Board will send an email to schools, Speech-Language Pathology Assistants, and Supervising SLPs to assure that licensees are notified about the changes.

The Board discussed the concern mentioned about the Board initiating complaints. Board members are ethically bound to do this and that person is recused from the complaint process. The language will be removed from the Rules, but the Board can still initiate complaints.

Motion was made by Annette Hurley, seconded by Jerrilyn Frasier and unanimously carried, to make the changes to the Rules revisions as discussed and move forward with the Rules promulgation process, after consideration of the oral and written comments from the public hearing of September 28, 2018.

EXECUTIVE SESSION:

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried, to go in to Executive Session at 9:50 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Daphne Washington, seconded by Annette Hurley and unanimously carried, to come out of Executive Session at 12:05 p.m. to take the following actions:

1. Review of Pending Complaints/Cases

a. Complaint #2018-07

Motion was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to revise the Consent Agreement and Order by removing the one sentence in question and re-offer to Respondent, based on the information provided.

b. Complaint #2018-09

Motion was made by Erica Chatelain, seconded by Jerrilyn Frasier and

unanimously carried, to not accept this complaint and send a letter thanking complainant for the information. The letter should state that the Board governs licensed speech-language pathologists and audiologists and cannot do anything about this complaint. Complainant was advised to contact the appropriate legislator if this has not been done.

c. Complaint #2018-15

Motion was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to accept the continuing education courses submitted for pre-approval or Respondent could also take the SLP/SLPA Supervisory Course offered by Alexandria Technical & Community College.

d. Complaint #2018-16A

Motion was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to approve the continuing education courses submitted, with the exception of "Writing and Refining IEP Goals" and "Supervision of Speech-Language Pathology Assistants".

e. Complaint #2018-16B

Motion was made by Jerrilyn Frasier, seconded by Daphne Washington and unanimously carried, to dismiss this complaint, based on the Speech-Language Pathology Board Member Consultant's recommendation. Recused: Erica Chatelain.

f. Complaint #2019-01

Motion was made by Daphne Washington, seconded by Deanna Hardy and unanimously carried, to request an interview with the Respondent before moving forward, based on the recommendation from the Audiology Board Member Consultant. Recused: Annette Hurley.

g. Complaint #2019-02

Motion was made by Deanna Hardy, seconded by Daphne Washington, and unanimously carried, to approve the continuing education courses submitted.

h. Complaint #2019-04

Motion was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to offer a private Consent Agreement and Order to Respondent, to include notification to the employer, based on the summary from the Investigator's Report and recommendation from the Speech-Language Pathology Board Member Consultant. Board members requested that the Speech-Language Pathology Board Member Consultant schedule a meeting with the Respondent to discuss the Board's recommendations. This recommendation is less punitive and more about helping Respondent find an appropriate work setting given the situation. Recused: Steve Harris and Erica Chatelain.

i. Complaint #2019-08

Motion was made by Annette Hurley, seconded by Jerrilyn Frasier and unanimously carried, to dismiss complaint, based on recommendation from the Speech-Language Pathology Board Member Consultant. Recused: Daphne Washington, Deanna Hardy, Erica Chatelain, and Glenn Waguespack.

j. Complaint #2019-10

Motion was made by Daphne Washington, seconded by Jerrilyn Frasier and unanimously carried, to dismiss complaint, based on recommendation from Audiology Board Member Consultant. Recused: Annette Hurley.

2. Review of Applications

a. DP

Motion was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to grant DP’s Speech-Language Pathology license.

3. Annual Staff Performance Evaluations

Motion was made by Daphne Washington, seconded by Deanna Hardy and unanimously carried, to grant Marcy Ricca a one-time equity adjustment to \$40,000 annually.

Motion was made by Daphne Washington, seconded by Erica Chatelain and unanimously carried, to grant Jolie Jones a four percent increase, based on a performance evaluation, pending the approval of the Louisiana Board of Examiners in Dietetics and Nutrition.

Motion was made by Deanna Hardy, seconded by Annette Hurley and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Herrera, Catherine	8241	L-SLP	Brewster, Cynthia	8242	L-SLP
Durr, Alissa	8243	L-SLP	Chrest, Kristine	8244	L-SLP
Daulong, Jennifer	8245	L-SLP	Puckett, David	8246	L-SLP
Nafe, Jessica	8247	L-SLP	Martin, Amy	8250	L-SLP
Miazga, Donna	8251	L-SLP	Turner, Charlese	8252	L-SLP
Callahan, Cristina	8255	L-AUD	Kinchen, Hillary	6596	PL-SLP
Bergeron, Elizabeth	5568	PL-SLP			

Motion was made by Daphne Washington, seconded by Erica Chatelain and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant and Provisional Speech-Language Pathology Assistant licenses**:

Owens, Erin 8253 Speech-Language Pathology Assistant

Fournier, Claire	8240	Provisional Speech-Language Pathology Assistant
Rigmaiden, Faryn	8248	Provisional Speech-Language Pathology Assistant
Barton, Courtney	8249	Provisional Speech-Language Pathology Assistant
Ramirez, Chelsea	8254	Provisional Speech-Language Pathology Assistant
Cloud, Caitlyn	7998	Speech-Language Pathology Assistant

Motion was made by Glenn Waguespack, seconded by Jerrilyn Frasier and unanimously carried, to **upgrade** the following licenses:

Street, Andi	7810	L-SLP	Lester, Kirbee	7861	L-SLP
Duschinsky, Crista	8052	L-SLP	Vice-Landry, Danielle	7939	L-SLP
Basco, Caitlyn	8045	L-SLP	Jackson, Erin	7899	L-SLP
Elliot, Aimee	8049	L-SLP	Lee, Rachel	8040	LSLP
Tyson, Ashleigh	7989	L-SLP	Albritton, Justin	8043	L-SLP
Mandella, Misty	8066	L-SLP			

Motion was made by Jerrilyn Frasier, seconded by Deanna Hardy and unanimously carried, to **reinstate** the following licenses:

Roya, Kristi	5156	L-SLP	Nadler, Suzanne	2886	L-SLP
Reaux, Jillian	7538	L-SLP	Allen-Turner, Tamla	6583	L-SLP
Cascio, Ila	1455	L-SLP	Breithaupt, Rachel	2894	R-SLP
Moore, Janet	4983	L-AUD	Huffman, Avery	6437	L-SLP
Deaton, Linda Lee	1950	R-SLP			
Jackson, Frederika	7552	Provisional Speech-Language Pathology Assistant			

CONFERENCES:

American Speech-Language-Hearing Association (ASHA)

- 1. Upcoming Changes to the ASHA Certification Standards for 2020**
Board members reviewed the upcoming changes to the ASHA certification standards for 2020.

Federation of Associations of Regulatory Boards (FARB)

- 1. 2019 FARB Forum, New Orleans, LA, January 24-27, 2019**
Motion was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to send Glenn Waguespack to the FARB Conference in New Orleans.

Citizens Advocacy Center (CAC)

- 1. 2019 Membership Renewal**
Motion was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried to not renew the Board’s 2019 membership with the Citizens Advocacy Center.

Motion was made by Annette Hurley, seconded by Daphne Washington and unanimously carried, to come out of executive session at 1:53 p.m.

CORRESPONDENCE:

1. **Letter dated October 1, 2018 from the Bureau of Criminal Identification & Information Divisions, re: fee increase for fingerprint based criminal history checks**
Board members reviewed a letter from the Bureau of Criminal Identification & Information Divisions relative to a fee increase for fingerprint based criminal history checks.
2. **Email dated December 6, 2018, from Heather Schambaugh regarding more specific information for supervision of SLP Assistants specific to school systems**
Board members reviewed and discussed this correspondence during the Rules Promulgation discussion.
3. **Email dated December 6, 2018 from Jessica Webber**
Board members reviewed and discussed this correspondence during the Rules Promulgation discussion.

FINANCIALS:

1. **Financial Statements Draft for the period ended July 31, 2018**
Board members were provided a copy of the Financial Statements prepared by Champagne & Company, for the period ended July 31, 2018.
2. **Financial statements Draft for the period ended August 31, 2018**
Board members were provided a copy of the Financial Statements prepared by Champagne & Company, for the period ended August 31, 2018.
3. **Financial statements Draft for the period ended September 30, 2018**
Board members were provided a copy of the Financial Statements prepared by Champagne & Company, for the period ended September 30, 2018.
4. **Auditor's Report for FY 2017-2018**
Board members reviewed the Auditor's Report for FY 2017-2018, which had no findings.
5. **Amend Contract for Statewide Surveillance & Investigations**
Motion was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to amend Statewide Surveillance & Investigations from \$10,000 to \$20,000 for 2018-2019.

ADMINISTRATIVE REVIEW:

1. **Executive Director Update**
Motion was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to send a cease and desist letter on November 1, 2018, to individuals who have failed to renew their license.

Motion was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to revise the current policy on online renewals to include that individuals being audited can renew online.

Motion was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to adopt the following policies:

REPORTING TO THE NATIONAL PRACTITIONER DATA BANK (NPDB)

The Board's Executive Director is to report final adverse actions to the National Practitioner Data Bank (NPDB) within 30 days of the final action. The adverse action summary must closely mirror the Consent Agreement and Order. The Board's Databank ID is: 399700000052812. (Adopted 1/30/19).

QUERYING THE NATIONAL PRACTITIONER DATA BANK (NPDB)

Board staff will query the National Practitioner Data Bank (NPDB) for out-of-state applicants and reinstatement applicants. (Adopted 9/01/17).

Jolie Jones has scheduled a meeting with Angelique Freel of the Attorney General's Office to discuss complaint procedures. Ms. Jones also informed the Board that she recently attended a Records Management class with the Division of Archives and is revamping the Board's process. The Board's CD is maturing in January and Ms. Jones is able to renew the CD at a percentage that is more than double the current rate. Also Ms. Jones informed the Board that the Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN) will no longer pay a portion of the postage machine, as they are no longer sending letters and ID cards, so the Board will now be responsible for the entire Pitney Bowes bill as of January 1, 2019.

2. LBESPA Processing

The Board reviewed data for the period of September 21, 2018 – December 3, 2018. The summary is as follows:

- initial applications – 40
- upgrade requests – 14
- applications approved - 15
- applications denied - 0
- upgrades approved - 9
- board member requests for additional information – 2
- online renewals – 21
- renewals in the board office – 18
- audits completed – 0
- complaints received - 0

3. Update on Annual School Report

Board members reviewed an update on the Annual School Report noting that out of 64 parish school districts, we have received 47 responses thus far. For the 15

private schools, 6 have responded. For the 134 charter schools and the 7 catholic dioceses, we have received no responses thus far.

4. Position on Licensure Portability/Interstate Compacts

Board members discussed their position on Licensure Portability/Interstate Compacts. The Board needs additional information, before an official position can be provided.

5. Interview Questions for International Graduates/Speakers of English as a Second Language

This discussion was tabled until the February meeting.

Motion was made by Jerrilyn Frasier, seconded by Deanna Hardy and unanimously carried, to send a letter to Ayn Stehr and Attorney General's Office to request clarification related to this process.

6. Public Licensure Awareness

No information was presented regarding this topic.

7. Schedule 2019 Board Meetings

2019 Board meeting dates were scheduled as follows: February 15, April 5, June 7, August 2, October 18, and December 6 (New Orleans). All board meetings are scheduled to begin at 8:30 a.m. at the board office in Prairieville, except as noted.

8. Election of Board Officers

Motion was made by Glenn Waguespack, seconded by Annette Hurley and unanimously carried, to elect Stephen Harris as Chairperson.

Motion was made by Daphne Washington, seconded by Deanna Hardy and unanimously carried, to elect Glenn Waguespack as Vice Chairperson.

Motion was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to elect Deanna Hardy as Secretary/Treasurer.

Motion was made by Daphne Washington, seconded by Deanna Hardy and unanimously carried, to adjourn the meeting at 4:32 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, MA, CCC-A, L-AUD/SLP
Chairperson



Deanna Hardy, Public Board Member
Secretary/Treasurer