



LOUISIANA BOARD OF EXAMINERS FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

Towne Park Centre, 37283 Swamp Road, Suite 3B, Prairieville, LA 70769

PHONE: (225) 313-6358 o (800) 246-6050 WWW.LBESPA.ORG

CONTINUING EDUCATION REQUEST FOR PRE-APPROVAL

***** REQUEST MUST BE RECEIVED IN BOARD OFFICE 30 DAYS PRIOR TO EVENT *****

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| <ol style="list-style-type: none">1. Must keep attendance records and supply attendees with a signed "Certificate of Attendance"2. Submit brochure or advertisement of event if available |
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Title of Activity: _____

Type of Activity (Conference/Workshop, individual activity): _____

Synopsis of Course Content: _____

Presenters: _____

*A brief bio must be submitted for each presenter.

Date(s)/Time to be Held: _____

Location: _____

Sponsoring Organization: _____

Sponsoring Organization's:

Contact Person: _____

Address: _____

Phone/Email: _____

Has Activity Been Pre-Approved by any Professional Organizations? List: _____

Intended Audience: _____

Number of Hours Requested: _____

Have you previously presented this material to LBESPA? ☐ Yes ☐ No

Requester's Information:

Name: _____

Address: _____

Phone/Email: _____